

Marsh Development Inc – Technical Scope of Work

Job Name: Cochise County Remodel of the Treasury and Records office

Job Location: 1415 Melody Lane, Buildings E & B, Bisbee, Az.

Date: Sept. 9, 2021

RFP: Addendum #1

Project Manager: Jason Marsh / Blair Cottingham

Project Superintendent to be determined: Blair Cottingham/Charlie

Hecox/Ernesto Gonzalez/Scott Mccune/Eric Ramirez/Armando Altamirano

Estimator: Blair Cottingham

Cochise County Contract Administrator: Anne Coppola

Period of Performance: 12 weeks total: 6 weeks Building B, 6 weeks

Building E

TECHNICAL APPROACH AND SCOPE OVERVIEW

Statement of Objective: Marsh Development Inc. will provide construction services and furnish all supporting materials, labor, equipment, supervision, transportation, fees, and services for the objective of this proposed project **Cochise County Remodel of the Treasury and Records office**. This project will be performed in 2 Phases. Phase 1 is to start with Building B, the Recording office will have walls, ceilings, carpet, electrical and sprinkler heads removed per the Demo plan. New metal stud walls will be installed, electrical, phone and data box's installed per plan. Sound insulation, drywall, paint and finishes to match existing wall texture. New ceiling grid and tile, HVAC trim grills along with laminate counter tops in the Waiting room areas. New lights and sprinkler heads will be installed. A new front access door with hardware will be installed to meet all current Handicap access requirements Phase 2 will start 6 weeks later in the Treasury Building E. Phase 2 Building E includes the same per plan Demo and New construction with the addition of 7 customer service windows. Furniture moving, and additional phone and data wire and termination are not included in this Scope of Work. Marsh Development will provide a dumpster for removed debris. All Door openings shall be secured daily. Each Building will not be occupied during the period of performance of this project. The proposal price included with bid package is guaranteed for 45 days.

- 1) **Project Background:** A site visit was conducted on August 18, 2021. Marsh was able to observe the on-site conditions of the proposed work area. All elements of the Cochise County Remodel-provided Scope of Work, and Specifications in the solicitation package are acknowledged by Marsh. Addendum #1 was received and is acknowledged by Marsh Development. All applicable codes, rules, regulations, and federal, state, and local laws shall be adhered to in the performance of this project.
- 2) **Specific SOW:** Marsh Development shall provide supervision, labor, materials, labor, equipment, transportation, and services to:

2.01: Building E & B Remodel:

- a) Remove and dispose of the existing walls, ceiling, carpet. doors, frames and hardware are to be re-used as needed. Existing HVAC supply and return duct will remain with supply extensions added as needed where walls are relocated.

1. Existing windows and doors not to be removed per plan will be protected during construction.
 2. All existing furniture will be removed by Cochise County before work will start. MDI will not be provided storage for equipment inside the rooms and the surrounding exterior.
- b) Furnish in Building B. Millwork countertops in waiting room areas. New ceilings in new office areas located on Drawings A-2.
 - c) Furnish and install in Building E new customer service windows and phone, data and electrical in coordination with new furniture provided by Cochise County
 - d) Paint existing and new walls in Building B. Paint all new walls only in Building E. All relocated door frames in Both Buildings E & B will be repainted after install.
 - e) All debris and excess material shall be disposed of in the dumpster provided by the School District.
 - f) MDI will provide temporary fencing to divide the construction area from the occupied office areas near new construction.
 - g) MDI will provide a temporary locked storage unit for materials and tools for the duration of the project.
 - h) All interior Building, Electrical, Sprinkler Inspections will be performed by Cochise County in a Timely fashion.

2.02: Labor: Total estimated labor: 2468mh

- a) GC Oversight/Supervision: 548mh

2.03: Materials:

- a) 20-gauge metal studs
- b) 5/8 Drywall
- c) Sound Batt insulation
- d) Electrical outlets and switches in new construction
- e) Paint
- f) New ceiling grid and tile where referenced
- g) New carpet and base in both Buildings E&B
- h) New HVAC Supply Grill Grid Trim as needed in new ceiling layout.
Existing grills will all be cleaned in Final clean up.

2.04: Equipment other than ladders, hand tools, etc.

2.05: Experience/Provisions:

- a) Marsh maintains relationships with suppliers, subcontractors, and a workforce qualified to perform the proposed work, is ready to perform, and has the resources for all necessary materials and equipment for timely performance of this project.
- b) Payment and Performance bond costs are included in this proposal.
- c) All taxes are included in this proposal price.
- d) MDI will provide a 2-year warranty on all work on this project.
- e) Marsh will provide Material Safety Data Sheets (MSDS) for all required material.
- f) Marsh reserves the right to use method and means for all work associated with the project, as needed, within industry standards.

- g) Marsh will perform daily clean-up of debris throughout duration of project and at completion.
 - 1) Marsh will perform all work in accordance with the Cochise County solicitation documents.
 - 2) Marsh will accomplish all the work in strict accordance with all Federal, State and Local codes.
 - 3) Final inspection and acceptance shall be conducted after the pre-final inspection is completed by the CQC representative and the pre-final inspection punch list items are completed by the contractor. The CQC representative compiles the pre-final punch list immediately after the work is completed. The District's PM/COR/QA representative will sign for completion documents after the final inspection and its punch list items are corrected.

3) Assumptions / Exclusions:

- a) No endangered species; archaeological cultural; or native plant studies, or plans have been included.
- b) Asbestos and Lead-Base Paint remediation are not included in this Scope of Work.
- c) Marsh is not responsible for escorts. Escorts, if necessary shall be provided by Cochise County
- d)
 - 1. All materials and equipment shall be new and shall adhere to the Cochise County-provided specifications, unless stated otherwise in this SOW.
 - 2. All materials shall be installed per manufacture's instructions and all applicable codes and acceptable work practices.
 - 3. Project safety shall be conducted in compliance with the Federal OSHA regulation and Marsh's Health and Safety Manual.
 - 4. House keeping will be accomplished on a daily basis. This is MANDATORY.

END OF SCOPE