

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
REGULAR MEETING HELD ON
TUESDAY, OCTOBER 12, 2021**

A regular board meeting of the Cochise County Board of Supervisors was held on Tuesday, October 12, 2021 at 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Peggy Judd, Vice-Chairman; Tom Crosby, Supervisor
Staff Present: Richard G. Karwaczka, County Administrator; Sharon Gilman, Associate County Administrator; Christine Roberts, Chief Civil Deputy County Attorney; Kim Lemons, Clerk of the Board; Camila Rochin, Public Information Officer

Chairman English called the meeting to order at 10:14 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

Chairman English asked if anyone requested to speak and Ms. Lemons stated there were none.

CALL TO THE PUBLIC

No one chose to speak.

CONSENT

Board of Supervisors

1. Approve the Minutes of the regular meeting of the Board of Supervisors of September 28, 2021.

County Attorney

2. Approve Victims' Rights Program (VRP) Award Agreement, (AG) No. 2022-002, between the Arizona Attorney General's Office and the Cochise County Attorney's Office, in the amount of \$17,222, effective July 1, 2021 through June 30, 2022.

Engineering & Natural Resources

3. Adopt Resolution 21-20 to authorize the addition of roads near the Highway 90 and I-10 interchange near Benson to the Cochise County Maintained Road System.

Finance

4. Approve demands and budget amendments for operating transfers.

Vice-Chairman Judd made a motion to approve items 1-4 on the Consent Agenda. Supervisor Crosby seconded the motion and it carried unanimously.

ACTION

Board of Supervisors

5. Approve appointment of _____ to the SouthEastern Arizona Community Action Program (SEACAP) and update Committee or Board Assignments for the Board Roster as Amendment 1 for fiscal year 2021-22.

Chairman English presented this item. She stated that she had received a letter requesting an appointment to replace a person who retired.

Chairman English made a motion to approve appointment of Peggy Judd to the SouthEastern Arizona Community Action Program (SEACAP) and update Committee or Board Assignments for the Board Roster as Amendment 1 for fiscal year 2021-22. Vice-Chairman Judd seconded the motion.

Chairman English called for the vote and it was approved 3-0.

Emergency Services

6. Approve Subrecipient Agreement No. 21-AZDOHS-HSGP-210400-02 between Arizona Department of Homeland Security and Cochise County Office of Emergency Services in support of a Live-Fire Train-the-Trainer Program for Cochise County Fire Departments in the amount of \$16,425, effective October 1, 2021, through September 30, 2022.

Vice-Chairman Judd made a motion to approve Subrecipient Agreement No. 21-AZDOHS-HSGP-210400-02 between Arizona Department of Homeland Security and Cochise County Office of Emergency Services in support of a Live-Fire Train-the-Trainer Program for Cochise County Fire Departments in the amount of \$16,425, effective October 1, 2021, through September 30, 2022. Supervisor Crosby seconded the motion.

Ms. Judy Lynn, Emergency Services Director, presented this item. She provided background information on live-fire training and the benefits of having the training within the County. Fry Fire District proposed the project and will be in charge of the program. There is no matching funds requirement.

Supervisor Crosby explained his concerns with the wording of Paragraph VI(e) and the Agreement in general. The Board discussed Agreement wording stating "as it applies to

this project".

Chairman English called for the vote and it was approved 2-1 (Crosby opposed).

Facilities

7. Approve Contract No. 22-01-FAC-01, with Marsh Development, Inc., for the remodel of the Recorder's and Treasurer's Offices at 1415 W. Melody Lane, in the amount of \$334,769.

Supervisor Crosby made a motion to approve Contract No. 22-01-FAC-01, with Marsh Development, Inc., for the remodel of the Recorder's and Treasurer's Offices at 1415 W. Melody Lane, in the amount of \$334,769. Vice-Chairman Judd seconded the motion.

Mr. Karwaczka presented this item. He stated that \$100,000 was approved for the remodeling budget in the fiscal year 2021-2022 budget. The recent Risk Assessment Audit warranted additional remodeling work; the project was put out to bid with the additional work, resulting in the winning bid amount of \$334,769 by Marsh Development, Inc. The Recorder's and Treasurer's Offices are looking at ways to assist with costs.

The Board discussed their thoughts and opinions on the increased construction cost. Supervisor Crosby made a motion to table the item and put it out to bid again. The motion failed for lack of a second.

The Board discussed project scheduling and the potential to move part of the project into next year's budget. In response to the Board, Mr. Daniel Duchon, Budget Manager, stated that the additional funds will be taken from the capital fund contingency, which is separate from the general fund contingency.

Chairman English called for the vote and it was approved 3-0.

Information Technology

8. Approve Commercial Lease No. 03-072850-00, for tower site land use, from Arizona State Land Department in the amount of \$2,400 annually, effective April 1, 2021 through August 22, 2026.

Mr. Alan Gordon, Chief Technology Officer, presented this item. He stated that staff is requesting approval of the lease for the tower at Dos Cabezas.

Vice-Chairman Judd made a motion to approve Commercial Lease No. 03-072850-00, for tower site land use, from Arizona State Land Department in the amount of \$2,400 annually, effective April 1, 2021 through August 22, 2026. Supervisor Crosby seconded the motion.

The Board and Mr. Gordon discussed the tower having been in place for some time.

Chairman English called for the vote and it was approved 3-0.

REPORT BY RICHARD G. KARWACZKA, COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS

Mr. Karwaczka reported on the status of projects and moves, including: Willcox Transfer Station; Courthouse Bridge; Adult Probation move; and, the roof at the Sierra Vista Foothills complex. He reported on the redistricting process and the Redistricting Advisory Commission, and noted that he will be a judge at the Tombstone Helldorado Days parade.

SUMMARY OF CURRENT EVENTS

Report by District 1 Supervisor, Tom Crosby

Supervisor Crosby deferred his report.

Report by District 2 Supervisor, Ann English

Chairman English deferred her report.

Report by District 3 Supervisor, Peggy Judd

Vice-Chairman Judd deferred her report.

Chairman English adjourned the meeting at 10:38 a.m.

APPROVED:

Ann English, Chairman

ATTEST:

Kim Lemons, Clerk of the Board