



On Tue, Sep 14, 2021 at 3:44 PM Kirschmann, Robert <rkirschmann@cochiseaz.gov> wrote:

Good afternoon,

Thank you for your phone call this afternoon. It was a pleasure speaking with you and I look forward to working with you on this application. To summarize, you would like to remove above reference parcel from SR-12 (single household residential, one dwelling per 12,000 square feet) to RL-4 (one dwelling per four acre minimum). This is to comply with State Liquor license zoning to be able to establish a winery on the property. For reference, the Zoning Regulations can be found [here](#).

Here are the steps moving forward:

1. Provide me with a conceptual site plan. Please show property lines, proposed and existing structures, driveways, parking, setbacks etc. Recently we had a check for a Farm Winery restaurant and guest lodging. Their entire application, staff report, staff presentation, videos, agency and public comments can all be viewed. You can use their application as a guide if you would like. That info can be found [here](#).
2. You will send a letter to all property owner's within 1,000 feet. This should be done 1-2 weeks before submitting your application. A sample letter can be provided. We will provide the labels in Avery 5160 form when you are ready.
3. Submit the formal application form [and attachments](#). Click on Learn more about Planning and Zoning projects, then Special Use Applications.
4. The Hearing cost \$500 plus \$15 per acre, up to \$4000 maximum ([see link](#)).
5. Our substantial deadlines are the last Friday of the month. The Planning and Zoning Commission meetings are on the second Wednesday of the month approximately 6 weeks after that Friday. The Planning Commission will then forward the project to the Board of Supervisors for final action.
6. Submit building permits. Cost depends on what is being proposed and will be calculated separately, further in the process.

I hope this information helps. Please reach out with any questions or concerns that you may have.

Best regards,

Robert Kirchmann

Planner II
Cultural Assets Community Development
Development Services Department
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Bismarck, ND 58002
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520-432-6900 Main
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GIS Online Map: [23103364](#)
APPLY ONLINE: [LHJZ2LSSE83V](#)

Public Programs - Personal Service
[robert.kirchmann@nd.gov](#)

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Thank You,

Carlos Santiago

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Thank You,

Carlos Santiago

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Carlos Santiago

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