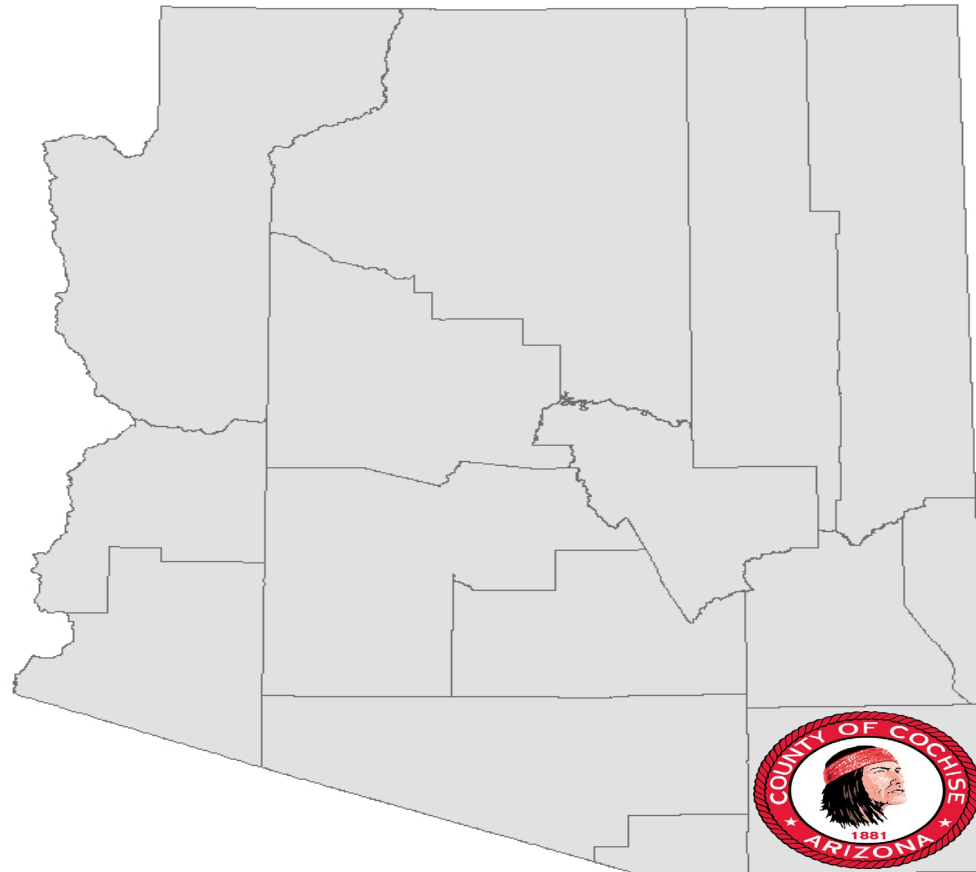


BOS Work Session

Cochise Health & Social Services
Public Programs...Personal Service
www.cochise.az.gov

Environmental Health Fees – 2021-2022



October 19, 2021

Land of Legends

Agenda

- Review of Direction from BOS on June 24, 2021
- Present 1 Year Fee Schedule
- Present ARPA EH Fee relief program
- Request approval to move forward w/60-day website and newspaper notices
- Questions



Direction from 6/24/2021 Work Session

- 1) Round amounts to \$10 increments,
- 2) Add total of difference between cost to provide service and fee, when small, to fee,
- 3) Revise the fees for one year only,
- 3) Provide a comparison of fees from like counties, and
- 4) Investigate the option of an ARPA funded EH Fee waiver program.



For Profit Food Establishments Fee Schedule

2021 Summary of Proposed Fees Cochise County Environmental Health	Estimated # of Services Provided Per Year	Actual Cost to Provide Service	Current Fees Established in 2014	Difference	2021/2022 Fee	2021/2022 Fee (Rounded)
Food Establishments						
Risk 1	138	\$ 153.81	\$ 150.00	\$ (3.81)	\$ 153.81	\$ 150.00
Risk 2	224	\$ 351.50	\$ 200.00	\$ (151.50)	\$ 230.30	\$ 230.00
Risk 3	151	\$ 593.06	\$ 250.00	\$ (343.06)	\$ 318.61	\$ 320.00
Risk 4	36	\$ 878.50	\$ 300.00	\$ (578.50)	\$ 415.70	\$ 420.00
Temporary Vendors						
Risk 1-One time	10	\$ 45.75	\$ 50.00	\$ 4.25	\$ 50.00	\$ 50.00
Risk 2-One time	20	\$ 68.63	\$ 50.00	\$ (18.63)	\$ 68.63	\$ 70.00
Risk 3-One time	20	\$ 114.38	\$ 50.00	\$ (64.38)	\$ 114.38	\$ 120.00
Annual Risk 1	5	\$ 182.25	\$ 100.00	\$ (82.25)	\$ 182.25	\$ 180.00
Annual Risk 2	20	\$ 250.88	\$ 100.00	\$ (150.88)	\$ 220.70	\$ 220.00
Annual Risk 3	25	\$ 388.13	\$ 100.00	\$ (288.13)	\$ 292.09	\$ 290.00
Mobile Food Units						
Risk 1	13	\$ 124.44	\$ 100.00	\$ (24.44)	\$ 124.44	\$ 130.00
Risk 2	28	\$ 248.88	\$ 150.00	\$ (98.88)	\$ 248.88	\$ 250.00
Risk 3*	20	\$ 373.31	\$ 200.00	\$ (173.31)	\$ 315.54	\$ 320.00
* NOTE - Prior to changes to the ARS there was not Risk 3 inspection for Mobile Food Units						



Not For Profit Food Establishments Fees

2021 Summary of Proposed Fees Cochise County Environmental Health	Estimated # of Services Provided Per Year	Current Fees	2021/2022 50% of For Profit Fee	2021/2022 Fee (Rounded)
Non-Profits Food Establishments				
Risk 1	21	\$ -	\$ 76.91	\$ 75.00
Risk 2	39	\$ -	\$ 115.15	\$ 120.00
Risk 3	8	\$ -	\$ 159.31	\$ 160.00
Risk 4	2	\$ -	\$ 207.85	\$ 210.00
Temporary Vendors				
Non-Profit Risk 1-One time	~10	\$ -	\$ 25.00	\$ 20.00
Non-profit Risk 2-One time	~7	\$ -	\$ 34.32	\$ 30.00
Non-profit Risk 3-One time	~3	\$ -	\$ 57.19	\$ 60.00
Non-Profit Annual Risk 1	~10	\$ -	\$ 91.13	\$ 90.00
Non-Profit Annual Risk 2	~7	\$ -	\$ 110.35	\$ 110.00
Non-Profit Annual Risk 3	~3	\$ -	\$ 146.04	\$ 150.00
Mobile Food Units				
Non-Profit Risk 1	0	\$ -	\$ 62.22	\$ 60.00
Non-Profit Risk 2	1	\$ -	\$ 124.44	\$ 120.00
Non-Profit Risk 3	2	\$ -	\$ 157.77	\$ 160.00
*Non Profit services discounted at 50%				



Septic / Water Fees

2021 Summary of Proposed Fees Cochise County Environmental Health	Estimated # of Services Provided Per Year	Actual Cost to Provide Service	Current Fees as of 2012	Difference	2021/2022 Fee	2021/2022 Fee (Rounded)
Septic and Wells						
Septic Tank/Conventional Disposal, < 3,000 GPD	293	\$ 368.00	\$ 235.00	\$ (133.00)	\$ 301.50	\$ 300.00
Repair existing or failed system	31		\$ 145.00	No Change	\$ 145.00	\$ 150.00
Composting Toilet, < 3,000 GPD	28	\$ 259.56	\$ 160.00	\$ (99.56)	\$ 209.78	\$ 210.00
Sewage Vault, < 3,000 GPD	2		\$ 300.00	No Change	\$ 300.00	\$ 300.00
Well site endorsement	39	\$ 161.15	\$ -	\$ (161.15)	\$ 161.15	\$ 160.00
Septic Transfer	450		\$ 50.00	No Change	\$ 50.00	\$ 50.00



Fees Other

2021 Summary of Proposed Fees Cochise County Environmental Health	Estimated # of Services Provided Per Year	Actual Cost to Provide Service	Current Fees	Difference	2021/2022 Fee	2021/2022 Fee (Rounded)
Lodging						
Rooms 2-100	81	\$ 91.40	\$ 100.00	No Change	\$100.00	\$ 100.00
Rooms 100+	10	\$ 182.80	\$ 150.00	\$ 32.80	\$ 182.80	\$ 180.00
Plan Review Hotels/Motels/B&B's	2	\$ 200.00	\$ 200.00	No Change	\$ 200.00	\$ 200.00
Pools-Spas						
Semi-public aquatic facility (each)	144	\$ 135.00	\$ -	Recommend	\$ 135.00	\$140.00
Public (Annual)	8	\$ 215.00	\$ -	Recommend	\$ 215.00	\$ 220.00
Public (Seasonal)	10	\$ 170.00	\$ -	Recommend	\$ 170.00	\$ 170.00
MH & RV Parks						
Spaces 2-100	87	\$ 100.00	\$ 100.00	No Change	\$ 100.00	\$ 100.00
Spaces 101+	12	\$ 150.00	\$ 150.00	No Change	\$ 150.00	\$ 150.00
Plan Review MH & RV Parks	1	\$ 200.00	\$ -	New Fee	\$ 200.00	\$ 200.00



Fees Other Continued

2021 Summary of Proposed Fees Cochise County Environmental Health	Estimated # of Services Provided Per Year	Actual Cost to Provide Service	Current Fees	Difference	2021/2022 Fee	2021/2022 Fee (Rounded)
School Grounds-Safety						
Large Campus with Locker Rooms &/ or Showers	10	\$ 157.43	\$ 100.00	\$ 57.43	\$ 157.43	\$ 160.00
Small Campus	39	\$ 121.61	\$ 100.00	\$ 21.61	\$ 121.61	\$ 120.00
Plan Review Fees						
Complex Review	24	\$ 446.98	\$ 300.00	\$ 146.98	\$ 373.49	\$ 380.00
Minor Review	15	\$ 187.28	\$ 300.00	Recommend	\$ 190.00	\$ 190.00
Mobile Food Unit Review	7	\$ 201.43	\$ 200.00	No Change	\$ 200.00	\$ 200.00
Change of Ownership Inspection	10	\$ 127.58	\$ -	Recommend	\$ 128.00	\$ 130.00
Non-Profit Charitable 50% of full review price	3	\$ 446.98	\$ -	Recommend	\$ 223.00	\$ 220.00
Children Camps						
Children Camps (per campus)	1	\$ 100.00	\$ 100.00	No Change	\$ 100.00	\$ 100.00



Fees Other Continued

2021 Summary of Proposed Fees Cochise County Environmental Health	Estimated # of Services Provided Per Year	Actual Cost to Provide Service	Current Fees	Difference	2021/2022 Fee	2021/2022 Fee (Rounded)
Septic Pumper Trucks						
First Pumper Truck	13	\$ 100.00	\$ 100.00	No Change	\$ 100.00	\$ 100.00
Each additional truck	7	\$ 25.00	\$ 25.00	No Change	\$ 25.00	\$ 20.00
Miscellaneous						
Operating without a valid permit*	5	\$ 200.00	\$ -	No Change	\$ 200.00	\$ 200.00
Delinquent Fee (in addition to all applicable standard fees) *After 2 months delinquent establishments will be considered operating without a valid permit and subject to \$200 fee as indicated above*	30	\$ 50.00	\$ 50.00	No Change	\$ 50.00	\$ 50.00
Duplicate Permit	3	\$ 10.00	\$ 10.00	No Change	\$ 10.00	\$ 10.00
Photo Copies (per page)	3	\$ 0.25	\$ 0.25	No Change	\$ 0.25	\$ 0.25
Secretary Research (per hour)	2	\$ 15.00	\$ 15.00	No Change	\$ 15.00	\$ 20.00
Administrative Review(risk control plan, advisory plan, etc.)	2	\$ 75.00	\$ -	Recommend	\$ 75.00	\$ 80.00
Food Service Advisory Inspection (per inspection request)	15	\$ 75.00	\$ -	Recommend	\$ 75.00	\$ 80.00
One-time Admin fee added to cover review cost on temporary annual permits	25	\$ 45.00	\$ -	Recommend	\$ 45.00	\$ 50.00
Non-Profits 50% reduction of Risk permit fee	5	\$ 75.00	\$ -	Recommend	\$ 37.50	\$ 40.00
Event Coordinator Fee	15	\$ 60.00	\$ -	Recommend	\$ 60.00	\$ 60.00
Additional re-inspection Fee	25	\$ 75.00	\$ -	Recommend	\$ 75.00	\$ 75.00



Fees Other Continued

2021 Summary of Proposed Fees Cochise County Environmental Health	Estimated # of Services Provided Per Year	Actual Cost to Provide Service	Current Fees
Miscellaneous			
Certified Food Protection Managerial training and test cost for materials/exam/instructional time (8hrs)	30	\$ 100.00	Currently not offered (the certification is required by Food Code)
Food handlers training and test Instructional time/exam	50	\$ 25.00	Currently not offered or required new Mobile Food & Cottage Law requires food handler cards



ARPA EH Fee Relief Program

- All Fee Invoices will include an Attestation
- Eligibility – 100 or less employees
- Qualify – Must check one or more negative fiscal impacts of COVID-19 pandemic
- E.g. of qualifying impacts – lost revenue, implementation of mitigation measures, increased sanitation practices, etc.
- All EH Fees would be included in the program



ARPA EH Fee Relief Program

Environmental Health Fee Waiver Attestation for COVID-19 Mitigation Efforts

The Cochise County Board of Supervisors approved the use of American Rescue Plan Act funds to assist small businesses and non-profits with COVID-19 mitigation efforts and adoption of safer operating procedures. Your environmental health fee of <<insert amount>> will be waived upon completion of the below waiver.

This waiver is good for one year, January 1, 2022- December 31, 2022.

Eligibility:

- My business is defined as "small" because, on average, fewer than 100 employees were paid by the business in the past 12-months.
- My business is a non-profit 501(c)3.
- Neither of the above apply, therefore my business is not eligible for the waiver.

Mitigation Criteria:

Please select one or more of the following COVID-19 mitigation measures by your small business has and will continue to implement:

- Physical changes to enable social distancing
- Enhanced cleaning efforts
- Barriers or partitions
- Required COVID-19 testing for employees

The information recorded on this form is true and correct to the best of my knowledge.

Signature of Business Owner

Date

Citation: In accordance with 31 C.F.R. §§ 35.5 and 35.6, and the United States Department of Treasury's Interim Final Rule, 31 CFR Part 35, Supplementary Information, II. Eligible Uses, small businesses are eligible to receive assistance from the County to adopt safer operating procedures, including COVID-19 mitigation.



Questions?



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Closing Comments

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Staffing

- Current staffing 1 Director, 6 staff positions
- Need 1 Director, 9 staff positions
 - With current staffing we can't get all of the inspections completed
 - Have to pick and choose highest risk
 - Inability to comply with ARS food code or FDA food code risk-based inspection expectations

