

Executive Summary Form

Agenda Number: 6257 – Scheduled for 1/25/2022 BOS Meeting

Recommendation:

Approve Resolution amending Resolution 13-35, and Amending Fees for Environmental Health Services for Cochise Health & Social Services effective January 1, 2022

Background (Brief):

Under Arizona Revised Statute 36-187, Cochise Health & Social Services “may adopt a schedule of reasonable fees to be collected by the department for issuing or renewing licenses or permits or for other services as authorized by law...Fees for services shall not exceed the reasonable cost of providing the services required, including administrative costs.”

The Food Establishment, Septic and Other Environmental Fees have not been raised since 2014 & 2012. An analysis of the current fees showed the cost of providing the services were greater than most of the current fees. This proposed fee increase captures a small portion (20%) of the unmet cost of providing the services to our community.

- a. Date of Work Sessions: 6/24/2021, and 10/19/2021, Board of Supervisors reviewed the draft fee schedule at the June work session and requested changes. At the October work session, the changes were presented.
- b. Date that public notice was posted on the County website: 10/28/2021
- c. Date that the public notice was published in the newspaper: 12/15/2021 & 1/12/2022

We ask the Board of Supervisors to approve this revised fee schedule.

Fiscal Impact & Funding Sources:

This increase in Food Establishment, Septic and Other Environmental Fees will help to offset the cost of providing the service to our community and allow us to hire additional Sanitarians.

Next Steps/Action Items/Follow-up:

If approval is granted fee increase will be implemented and invoices will be sent to establishments along with the ARPA Waiver.

Impact of Not Approving:

If not approved, we will continue to offer our services as required and we will request an increase in our budget through the General Fund.