



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION IX  
75 Hawthorne Street  
San Francisco, CA 94105

June 2, 2022

Cochise County Development Services Department  
1415 Melody Lane, Building F  
Bisbee, AZ 85603

**RE: Availability of FY2022 U.S. Environmental Protection Agency Brownfields Funding**

Dear Dan:

Congratulations! Cochise County has been selected to receive a U.S. Environmental Protection Agency (EPA) Brownfields Assessment grant in the amount of \$500,000. This letter lays out the programmatic and administrative materials needed to complete the application for federal assistance. This letter is not an official Notice of Award.

I will serve as the EPA Brownfields Project Officer for the Assessment grant and will work with you on programmatic issues, such as development of the work plan and implementation of the project once the award is made. I can be reached at 415-972-3729 or [stollman.scott@epa.gov](mailto:stollman.scott@epa.gov).

Your assigned EPA Grants Specialist, Lamont Nowlin, will assist with the administrative aspects of the grant, such as processing the grant award document and annual financial reporting. Lamont can be reached at 415-972-3205 or [Nowlin.Lamont@epa.gov](mailto:Nowlin.Lamont@epa.gov).

To complete your application, develop a project work plan and complete the forms listed below, I would like to set up a call at your earliest convenience to discuss the workplan and budget before you begin. **The workplan, budget and associated administrative documents are due on June 17.** Once all materials are final, I will share them with Lamont, the assigned EPA Grants Specialist, to complete the grant award.

1. **Work Plan:** Use the attached template to develop a project work plan. The work plan is based on the project described in the original funding proposal.
2. **Administrative:** Complete the forms listed below. Download the forms [here](#).
  - a. Budget Information for Non-Construction Programs (SF 424A).
  - b. Certification Regarding Lobbying (EPA Form 6600-06)
  - c. Budget Detail (sample template is attached; refer to the R9 Grants Handbook for budget development guidance)

We recognize it is still a challenging time for all communities, and that I have laid out a tight timeline. If you have questions or concerns about the required documents and due dates, please let me know, and we can adjust the schedule accordingly. Again, on behalf of the U.S. Environmental Protection Agency Brownfields Program, congratulations on Cochise County's selection to receive a grant award. We look forward to partnering with you on this project!

Sincerely,

Scott Stollman, EPA Region 9  
Brownfields Team

Attachments: Work Plan Template  
Budget Detail Sample Template  
R9 Grants Handbook

cc: Lamont Nowlin, EPA Grants Specialist