



# Arizona Criminal Justice Commission

November 18, 2022

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Law Enforcement Leader

*Vice-Chairperson*  
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JEAN BISHOP  
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Pima County Attorney

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Rehabilitation, and Reentry

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Department of Public Safety

VACANT  
Maricopa County Attorney

VACANT  
Former Judge

VACANT  
County Sheriff

VACANT  
Chief of Police

VACANT  
Mayor

*Executive Director*  
Andrew T. LeFevre

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Attn: Ann English, Chairman for the Cochise County Board of Supervisors  
Cochise County Attorney's Office  
PO Drawer CA  
Bisbee, AZ 85603

RE: Rural County Alternative Prosecution and Diversion Program FY 2023 Award,  
RCAPD-23-002

Dear Ann English,

On behalf of the Arizona Criminal Justice Commission, it is my pleasure to inform you that your agency's application has been approved for funding under the FY 2023 Rural County Alternative Prosecution and Diversion Program.

Paragraphs six and seven of the enclosed agreement provide the amount of funding awarded to your agency and the specific positions that have been funded. Below, please find additional information that will assist in the administration of your agency's grant award.

**Grant Agreement and Other Required Documents:** Please review the grantee agreement and accompanying instructions as revisions or new requirements may have been included. Please follow the directions outlined in the Grant Agreement instructions, as well as instructions received in DocuSign to execute the contract in its entirety with electronic authorized signatures. Agreements not returned within 90 days of the award date with authorized signatures may be canceled. Additionally, please refer to the Special Conditions section of the grant agreement for a listing of other required documents, as applicable.

**Administrative and Financial Requirements:** In addition to applicable uniform administrative requirements and cost principles, award recipients are required to adhere to grant specific program requirements as defined in the grant agreement.

**Reporting:** Activity and financial reports are required for this grant and the reporting schedules are contained in the agreement. Financial Reporting can be accessed at: <https://grantsportal.azcjc.gov/>. Activity reporting can be accessed at: <https://grantsportal.azcjc.gov/>.

**Office of Civil Rights Requirements:** Annual Completion of Civil Rights Training is required for this grant. Grantees must contact the Grant Coordinator to obtain registration to access the training. If applicable, agencies awarded must complete an EEOC plan and submit it to the Office of Civil Rights, Office of Justice Programs. Link to helpful EEOC information: <https://ojp.gov/about/offices/ocr.htm>.

If you have any questions, please contact Ashley Mully at [amully@azcjc.gov](mailto:amully@azcjc.gov) or 602.364.1169. Our office looks forward to the continued partnership.

Sincerely,

Tony Vidale, Deputy Director  
Drug, Gang, and Violent Crime Control Program