

March 9, 2022

To whom it may concern:

We understand with the expansion at our location, we will need to provide additional parking.

Currently our facility is not open to public. Therefore, we only need parking for our employees. We have two shifts a day operating at this facility and this will not change. Each shift has 20 employees.

Our total required parking per shift is 20. Every so often we can have Company visitors but no more than 3-4 separate cars. Therefore, our max parking requirement and new facility will need 20 spaces, our current allows for 35 parking spaces, which can handle additional growth.

Therefore, we request we use our existing parking without adding any additional parking as it will go unused.

Please feel free to reach out with any questions.

Respectfully,  
**Hector Moreno**  
Distribution Operations Excellence Manager



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