

Recorder's Office

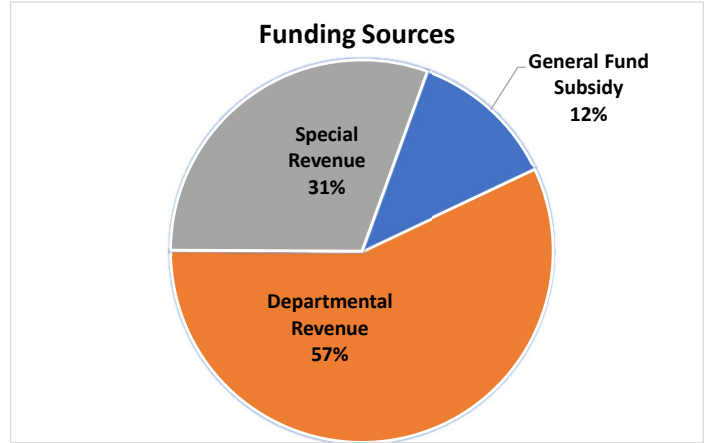
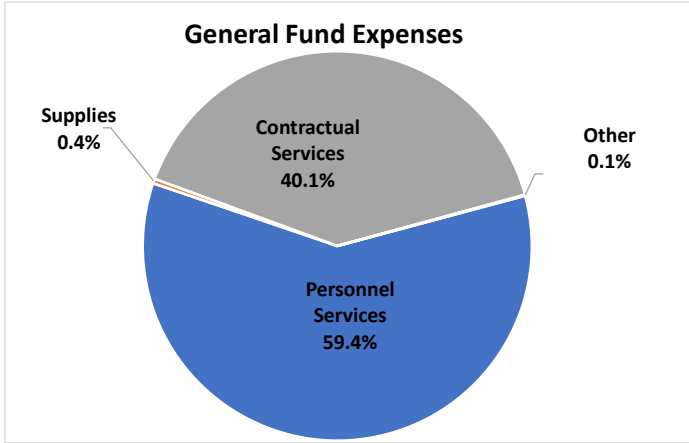
Function Statement:

The County Recorder performs two essential functions: processing documents primarily related to real estate transactions and maintaining voter registration records for all jurisdictions within the county and performing related responsibilities as statutorily required.

Changes for FY23:

- 2022 Election costs
 - 25,000 temporary staff and OT
 - 125,000 postage
 - 168,000 printing

Recorder's Office



General Fund Budgeted Expenses	FY21	FY22	FY23
Personnel Services	416,542	447,657	478,029
Supplies	5,400	2,400	3,200
Contractual Services	404,360	276,860	323,017
Support/Care of Persons			
Judicial Expenses			
Capital Outlay			
Contingency			
Other	600	600	600
Transfer			
Total	826,902	727,517	804,846

Budgeted Funding Sources	FY21	FY22	FY23
General Fund Subsidy	245,902	116,517	143,846
Departmental Revenue	581,000	611,000	661,000
Special Revenue	231,189	363,739	352,447
Total	1,058,091	1,091,256	1,157,293

Sources of Special Revenue Funding	FY23
103 - Document Storage - Recorder	301,000
322 - HAVA Grant - Recorder	23,708
323 - Recorder Special Election	27,739
Total Special Revenue Funding	352,447

FTEs	FY21	FY22	FY23
General Fund	5.00	6.00	6.00
Special Revenue Funds	0.00	0.00	0.00
Total	5.00	6.00	6.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2023 Budget 1
Fund 100 - General Fund		
REVENUE		
Department 0400 - Recorder		
Charge for Services		
341.300 Recorder Fees		625,000.00
341.310 Voter Registration Fees		1,000.00
	<i>Charge for Services Totals</i>	\$626,000.00
<i>Miscellaneous</i>		
399.000 Miscellaneous Revenue		35,000.00
	<i>Miscellaneous Totals</i>	\$35,000.00
	Department 0400 - Recorder Totals	\$661,000.00
	REVENUE TOTALS	\$661,000.00
EXPENSE		
Department 0400 - Recorder		
Personal Services		
401.100 Elected Officials Wages		63,800.00
401.300 Wages		240,580.00
401.500 Temporary Wages		18,000.00
401.600 Overtime Wages		7,000.00
401.800 Salary Adjustments		3,487.00
402.100 O.A.S.I. Contributions		23,291.00
402.200 Arizona State Retirement		29,390.00
402.300 Elected Officials Retire		44,928.00
402.600 Workers' Compensation Ins		828.00
402.700 Health Insurance		46,375.00
402.710 Dental Insurance		350.00
	<i>Personal Services Totals</i>	\$478,029.00
Supplies		
411.000 Office Supplies		3,200.00
	<i>Supplies Totals</i>	\$3,200.00
Contractual Services		
420.000 Fleet Charges		657.00
421.900 Misc Professional Service		7,600.00
422.100 Telephone		1,000.00
422.120 Cellular Phone Service		800.00
422.200 Long Distance		460.00
422.500 Postage		125,000.00



Budget Worksheet Report

Budget Year 2023

Account	Account Description	2023 Budget 1
Fund 100 - General Fund		
EXPENSE		
Department 0400 - Recorder		
Contractual Services		
423.000	Travel, Training & Members	500.00
423.200	Conference Registration	500.00
423.300	Meals and Lodging	900.00
423.700	Personal Vehicle Mileage Reimb	500.00
425.000	Printing & Binding	168,000.00
428.100	Office Equip Oper Lease	2,100.00
429.200	Offc Equip Repair & Maint	15,000.00
	<i>Contractual Services Totals</i>	\$323,017.00
Other		
499.001	Refunds/Rebates	600.00
	<i>Other Totals</i>	\$600.00
Department 0400 - Recorder	Totals	\$804,846.00
	EXPENSE TOTALS	\$804,846.00
Fund 100 - General Fund	Totals	
	REVENUE TOTALS	\$661,000.00
	EXPENSE TOTALS	\$804,846.00
Fund 100 - General Fund	Totals	(\$143,846.00)
Net Grand Totals		
	REVENUE GRAND TOTALS	\$661,000.00
	EXPENSE GRAND TOTALS	\$804,846.00
	Net Grand Totals	(\$143,846.00)