

DRAFT

**PROCEEDINGS OF THE COCHISE COUNTY
BUILDING CODE ADVISORY AND APPEALS BOARD
REGULAR MEETING HELD ON
Thursday, AUGUST 31, 2022**

A regular board meeting of the Cochise County Building Code Advisory and Appeals Board was held on Thursday, AUGUST 31, 2022 at 3:00 p.m. in the Community Development Conference Room, 4001 E Foothills Drive, Sierra Vista, Arizona.

Present: Mike Rutherford, Chairman; Ray Klumb, Vice Chairman; Sharon Flissar, Member; Philip Isaacson, Member; Ed Shiver, Member; Mose Lee, Member

Staff Present: Paul Esparza, Building Official
Robert Mesquit, Plans Examiner

Attendees: Billy Seamans, Fry Fire District

Chairman Rutherford called the meeting to order at 3:00 p.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

CALL TO ORDER

ROLL CALL (Introduce Board members and explain quorum and requirements for taking legal action).

APPROVAL OF PREVIOUS MEETING MINUTES

Motion by Member Sharon Flissar, Second by Vice Chairman Ray Klumb

Vote: 6 - 0 Approved

ACTION

1. Selection of Officers

Motion by Vice Chairman Ray Klumb, Second by Member Ed Shiver The motion was to retain Mike Rutherford as Chairman.

Vote: 6 - 0 Approved

Motion by Chairman Mike Rutherford, Second by Member Sharon Flissar The motion was to retain Ray Klumb as Vice-Chairman.

Vote: 6 - 0 Approved

2. Re-appoint Philip Isaacson to the Green Building General Contractor position for an additional four-year term that will expire on September 25, 2025.

Motion by Member Ed Shiver, Second by Member Sharon Flissar The motion was to re-appoint Philip Isaacson for an additional four-year term that will expire on 9/25/2025.

Vote: 6 - 0 Approved

3. Appoint Billy Seamans to the Fire Marshall position for a four-year term that will expire on September 25, 2025.

Motion by Member Ed Shiver, Second by Vice Chairman Ray Klumb The motion was to appoint Billy Seamans to the Fire Marshall position for a four-year term that will expire on 9/25/2025.

Vote: 6 - 0 Approved

4. Re-appoint Sharon Flissar to the Engineer position for an additional three-year term that will expire on September 25, 2025.

Motion by Member Ed Shiver, Second by Member Philip Isaacson The motion was to re-appoint Sharon Flissar for an additional three-year term that will expire on 9/25/2025.

Vote: 6 - 0 Approved

5. Re-appoint Mike Rutherford to the General Contractor position for an additional three-year term that will expire on September 25, 2025.

Motion by Member Sharon Flissar, Second by Member Ed Shiver The motion was to re-appoint Mike Rutherford for an additional three-year term that will expire on 9/25/2025.

Vote: 6 - 0 Approved

DISCUSSION

1. Discussion on Tiny Homes and other small structures used for temporary lodging.

Staff and board members discussed IRC Appendix Q Tiny Homes and what type of structures are being permitted under the tiny home definition. Staff and board members also discussed temporary lodging structures such as geodesic domes and yurts. No action was taken.

CALL FOR BUILDING OFFICIAL'S REPORT

CALL TO THE PUBLIC – Pursuant to A.R.S . § 38-431.01 (H)

This is an opportunity for the public to comment. Individuals are invited to address the Board on any issue within the Board's jurisdiction. Since Board members may not discuss items that are not specifically identified on the agenda, Board action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

ADJOURNMENT

Chairman Rutherford adjourned the meeting at 4:15PM.

APPROVED:

Mike Rutherford, Chairman

ATTEST:

Paul Esparza, Building Official