

## Executive Summary Form

### Agenda Number: 6946 – Scheduled for 2/28/2023 BOS Meeting

#### **Recommendation:**

Approve Resolution to amend Resolution 22-02, and Amending Fees for Environmental Health Services for Cochise Health & Social Services effective January 1, 2023

#### **Background (Brief):**

Under Arizona Revised Statute 36-187, Cochise Health & Social Services “may adopt a schedule of reasonable fees to be collected by the department for issuing or renewing licenses or permits or for other services as authorized by law...Fees for services shall not exceed the reasonable cost of providing the services required, including administrative costs.”

The Food Establishment, Septic and Other Environmental Fees were revisited at the end of 2022. An analysis of the current fees showed the cost of providing the services were greater than most of the current fees. This proposed fee increase captures a small portion (20%) of the unmet cost of providing the services to our community.

- a. Date of Work Session: 12/13/2022, Board of Supervisors reviewed the draft fee schedule at the December work session.
- b. Date that public notice was posted on the County website: 12/19/2022
- c. Date that the public notice was published in the newspaper: 2/12/2023

We ask the Board of Supervisors to approve this revised fee schedule.

#### **Fiscal Impact & Funding Sources:**

This increase in Food Establishment, Septic and Other Environmental Fees will help to offset the cost of providing the service to our community and allow us to hire additional Sanitarians.

#### **Next Steps/Action Items/Follow-up:**

If approval is granted fee increase will be implemented and invoices will be sent to establishments

#### **Impact of Not Approving:**

If not approved, we will continue to offer our services as required and we will request an increase in our budget through the General Fund.