

**RESOLUTION 23-\_\_\_\_\_**

**AMENDING RESOLUTION 22-02, AND AMENDING FEES FOR  
ENVIRONMENTAL HEALTH SERVICES**

**WHEREAS**, pursuant to A.R.S. § 36-341.A, Cochise Health & Social Services has recommended to the Cochise County Board of Supervisors that the Environmental Health Food Program Fees as adopted on January 25, 2022, by Resolution 22-02, be modified; and

**WHEREAS**, the annual fees listed herein do not exceed the actual and reasonable costs of providing these services and are necessary in order for the County to continue to provide the same level of Environmental Health Services; and

**WHEREAS**, this matter has been noticed for public hearing on February 28, 2023, as required by A.R.S. § 11-251.08, and following this hearing the Cochise County Board of Supervisors has determined that these proposed revisions to the Environmental Health Fees are necessary and appropriate.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors adopts the following new schedule of fees (as set forth in Exhibit A) for Environmental Health services provided by the County, under provisions of A.R.S. § 36-187 and A.R.S. § 11-251.08 to be in effect on and after February 28, 2023.

**FURTHER, BE IT RESOLVED**, that Resolution 13-35 is hereby amended, effective February 28, 2023, and this Resolution shall supersede Resolution 22-02 food program fees and any other prior and inconsistent Resolutions addressing these fees, on and after February 28, 2023.

**APPROVED AND ADOPTED** in Formal Session this 28th day of February 2023.

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Ann English, Chair  
Cochise County Board of Supervisors

**ATTEST:**

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Tim Mattix  
Clerk of the Board

**APPROVED AS TO FORM:**

*Paul Correa*  
\_\_\_\_\_  
Paul Correa  
Civil Deputy County Attorney

# **Exhibit A**

*Cochise Health & Social Services*  
*Environmental Health Division - Fee Schedule*  
**PROPOSED**

*(developed from the FDA Food Code)*

**PROPOSED**

***Food Establishment Fees***

Cochise Health & Social Services Environmental Health Division follows the FDA Food Code definitions to determine risk category. Below are the definitions. The sanitarian determines the risk category at the time of the inspection.

**Definitions:**

Risk 1- Examples include most convenience store operations, hot dog carts, and coffee shops. Establishments that serve or sell only pre-packaged, non-time/temperature control for safety (TCS) foods. Establishments that prepare only non-TCS foods. Establishments that heat only commercially processed, TCS foods for hot holding. No cooling of TCS foods. Establishments that would otherwise be grouped in Category 2 but have shown through historical documentation to have achieved active managerial control of Foodborne illness risk factors.

Risk 2 - Examples may include retail food store operations, schools not serving a highly susceptible population, and quick service operations. Limited menu. Most products are prepared/cooked and served immediately. May involve hot and cold holding of TCS foods after preparation or cooking. Complex preparation of TCS foods requiring cooking, cooling, and reheating for hot holding is limited to only a few TCS foods. Establishments that would otherwise be grouped in Category 3 but have shown through historical documentation to have achieved active managerial control of foodborne illness risk factors. Newly permitted establishments that would otherwise be grouped in Category 1 until history of active managerial control of foodborne illness risk factors have been achieved and documented.

Risk 3 -An example is a full-service restaurant. Extensive menu and handling of raw ingredients. Complex preparation including cooking, cooling, and reheating for hot holding involves many TCS foods. Variety of processes require hot and cold holding of TCS food. Establishments that would otherwise be grouped in Category 4 but have shown through historical documentation to have achieved active managerial control of foodborne illness risk factors. Newly permitted establishments that would otherwise be grouped in Category 2 until history of active managerial control of foodborne illness risk factors is achieved and documented.

Risk 4 - Examples include preschools, hospitals, nursing homes, and establishments conducting processing at retail. Includes establishments serving a highly susceptible population or that conduct specialized processes, e.g., smoking and curing; reduced oxygen packaging for extended shelf-life.

The fees for Non-Profit Food Establishments, non-profit temporary vendors and non-profit mobile food units are 50 to 55% of the fees charged to similar for-profit entities. Proof of 501c3 status is required.

FOR PROFIT ESTABLISHMENTS	
2022 Summary of Proposed Fees Cochise County Environmental Health	Proposed 2023 Fee
<b>Food Establishments</b>	
Risk 1	\$ 170.00
Risk 2	\$ 305.00
Risk 3	\$ 460.00
Risk 4	\$ 620.00
<b>Temporary Vendors</b>	
Risk 1-One time	\$ 45.00
Risk 2-One time	\$ 60.00
Risk 3-One time	\$ 110.00
Sampling under 2oz One-time	\$ 20.00
Annual Risk 1	\$ 180.00
Annual Risk 2	\$ 190.00
Annual Risk 3	\$ 270.00
Annual Sampling under 2oz	\$ 80.00
Event Coordinator Fee	\$ 60.00
<b>Mobile Food Units</b>	
Risk 1	\$ 120.00
Risk 2	\$ 245.00
Risk 3	\$ 300.00

NON-PROFIT ESTABLISHMENTS	
2022 Summary of Proposed Fees Cochise County Environmental Health	Proposed 2023 Fee
<b>Non-Profits Food Establishments</b>	
Risk 1	\$ 85.00
Risk 2	\$ 153.00
Risk 3	\$ 230.00
Risk 4	\$ 310.00
<b>Non-Profits Temporary Vendors</b>	
Risk 1-One time	\$ 23.00
Risk 2-One time	\$ 30.00
Risk 3-One time	\$ 55.00
Sampling under 2oz One-time	\$ 10.00
Annual Risk 1	\$ 90.00
Annual Risk 2	\$ 95.00
Annual Risk 3	\$ 135.00
Annual Sampling under 2oz	\$ 40.00
Event Coordinator Fee	\$ 30.00
<b>Non-Profit Mobile Food Units</b>	
Risk 1	\$ 60.00
Risk 2	\$ 123.00
Risk 3	\$ 150.00

OTHER FEES	
2022 Summary of Proposed Fees Cochise County Environmental Health	Proposed 2023 Fee
<b>Lodging</b>	
Rooms 2-100	\$ 90.00
Rooms 100+	\$ 150.00
Plan Review Hotels/Motels/B&B's	\$ 200.00
<b>Pools-Spas</b>	
Semi-public aquatic facility (per pool/spa)	\$ 135.00
Public (Annual) (per pool/spa)	\$ 215.00
Public (Seasonal) (per pool/spa)	\$ 170.00
<b>MH &amp; RV Parks</b>	
Spaces 2-100	\$ 100.00
Spaces 101+	\$ 150.00
Plan Review MH & RV Parks	\$ 200.00
<b>School Grounds-Safety</b>	
Large Campus with Locker Rooms &/ or Showers	\$ 150.00
Small Campus	\$ 100.00
<b>Septic Pumper Trucks</b>	
First Pumper Truck	\$ 100.00
Each additional truck	\$ 25.00
<b>Children Camps</b>	
Children Camps	\$ 100.00

OTHER FEES	
2022 Summary of Proposed Fees Cochise County Environmental Health	Proposed 2023 Fee
<b>Plan Review Fees</b>	
Complex Review	\$ 300.00
Minor Review	\$ 80.00
Mobile Food Unit Review	\$ 200.00
Change of Ownership Inspection	\$ 125.00
Non-Profit Charitable 50% of full review price	\$ 60.00
<b>Miscellaneous</b>	
Operating without a valid permit *	\$ 200.00
Photocopies	\$ 0.25
Secretary Research	\$ 25.00
Food Service Advisory Inspection	\$ 80.00
Certified Food Protection Managerial training and test	\$ 100.00
Food handlers training and test	\$ 25.00
Administrative Review(risk control plan, advisory plan, etc.)	\$ 75.00
Non-Profits 50% reduction of fees related to Establishments	-50%
Certified Food Protection re-test	\$ 35.00
Additional re-inspection Fee (applied after 2nd re-inspection)	\$ 75.00
Delinquent Fee (in addition to all other applicable fees)	\$ 50.00

\*After 2 months delinquent establishments will be considered operating without a valid permit and subject to above fee