



## **COCHISE COUNTY PROCUREMENT DEPARTMENT**

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### **23-19-CRT-01**

#### **Attachment 2- Scope of Work**

#### **1.0 OBJECTIVE**

In accordance with RFP 23-19-CRT-01, the awarded Contractor (“CONTRACTOR”) shall provide all labor, materials, transportation, equipment, and technical expertise in order to complete the installation of Ballistic Protection to the satisfaction of Cochise County (“COUNTY”).

The COUNTY wishes to implement an enhanced security ballistic protection throughout the SUPERIOR COURT MAIN BUILDING, ADMINISTRATION BUILDING, SIERRA VISTA SUPERIOR COURT, and throughout the COUNTY COURT LOCATIONS. The COUNTY intends to immediately implement the ballistic protection at the COCHISE COUNTY SUPERIOR COURT, located at 100 Quality Hill, Bisbee 85603, Arizona, and THE ADMINISTRATION BUILDING (“ADMIN BLDG”) located at 4 Ledge Avenue Bisbee Arizona, 85603 and the SIERRA VISTA SUPERIOR COURT, located at 100 Colonia De Salud, Sierra Vista Arizona, 85635. The COUNTY, as funds become available, may choose to increase the scope of work through a modification to include other buildings throughout a 5-year period, or until all COUNTY buildings have been completed. The required ballistic protection should utilize current technology with a preference of the UL 752 Level 4 ballistic panels. The COUNTY wishes to have ballistic protection against high powered hunting and sport rifles. The Ballistic Protection shall be designed with upward growth and expansion in mind.

The CONTRACTOR shall be responsible for and complete the measurements, installation, and implementation as well as training (if applicable) for the following requirements throughout this document:

- provide and install all necessary hardware, reinforcements needed for installation
- installation of ballistic panels including cutting to size according to manufacturers specification.
- Provide a documented layout of panel location.

## **2.0 REQUIREMENTS**

### **2.1 General Requirements**

The CONTRACTOR will perform a broad range of services and activities to complete planning, installation, and implementation of the Ballistic Protection. This shall include but not be limited to, purchase and installation of pre-approved ballistic material(s), mounting hardware, and miscellaneous installation items not listed.

### **2.2 Installation Requirements CONTRACTOR**

- Measure and cut ballistic material to manufacturers specifications
- Mount/affix ballistic materials using manufacturers mounting standards
- Re-route any existing infrastructure wires, buttons etc. to have assure a flush mount
- Affix ballistic material to existing station/benches flush with no sharp edges or snag points
- Affix ballistic materials as to not create a trip hazard

COUNTY Shall:

- Provide access to areas for installation
- Provide afterhours access to complex if required

## **3.0 Miscellaneous Requirements**

### **3.1 Mounting Hardware**

Mounting hardware shall be determined by each individual location which will include new: screws, glues, tapes, brackets, metal strips as needed. If any stations or benches need to be modified, the CONTRACTOR shall only do so with expressed approval from the COUNTY and shall ensure quality of craftsmanship is adhered to.

### **3.2 Training Requirements**

The Contractor shall provide on-site training that shall include at a minimum, but not be limited to:

- maintenance of equipment

The CONTRACTOR shall provide of any and all manuals and/or instruction books for the operation and maintenance of the complete project.

## **4.0 Redundancy Requirements**

CONTRACTOR proposals should include redundancy for the ballistic panels.

## **5.0 Project Management**

The County will oversee the Project Management role for the project. CONTRACTOR shall allow for a point person to be assigned to coordinate the development of the schedule, timing of delivery of materials and supervising onsite resources.

## **6.0 Drawing Review/Creations**

CONTRACTOR shall provide ballistic protection buildings floorplans, system design drawings, test plans and test results

COUNTY will provide the initial floorplans for all COUNTY buildings identified within this scope of work.

## **8.0 Warranty**

The CONTRACTOR shall include a 1-year warranty for parts and labor and honor the manufacturer's warranty on all equipment installed. Additionally, the CONTRACTOR shall provide, at no cost to the COUNTY, the removal of all defective parts still covered under any such warranty.

## **9.0 Deliverables/Milestones**

The CONTRACTOR shall provide all deliverables outlined within this document to the COUNTY for approval. The COUNTY shall inspect and approve all work performed and any equipment installed, in writing, and provide to the CONTRACTOR prior to final payment.

The CONTRACTOR shall provide to the COUNTY invoices for each sub-line item completed. The CONTRACTOR shall include the written acceptance provided by the COUNTY to the Procurement Department at the time of invoicing for routing and approval of payment.