



## Community Action Board Memorandum of Understanding

### Purpose:

This Memorandum of Understanding (MOU) seeks to define and formalize the relationship between the Arizona Prevention Research Center (AzPRC) team and the AzPRC Community Action Board (CAB) members in our collaborative efforts to address the social and structural determinants of health in the U.S. Mexico Border region, Arizona and beyond. As a CAB member and in signing this MOU, the members are expressing commitment to:

- Maintaining a CAB that is representative of the communities we serve, as well as inclusive of organizations working in border communities, government and non-government agencies and private sector partners with interest of the center;
- Providing strategic guidance and partnership in the PRC core research project to conduct and implementation and dissemination study to address social isolation and loneliness (SIL);
- Collaborating with the AzPRC in building our mutual capacity in dissemination and implementation research, including building a research and training agenda;
- Recommending changes and adjustments in AzPRC functions to serve the needs of the represented communities;
- Identifying and building partnerships with external organizations that can contribute to the dissemination of EBIs addressing SIL such as state-wide multi-sectoral partners, health plans, funding agencies and other agencies;
- Participating in evaluation of AzPRC community engagement strategies with CAB members, in the Core Research Project and in all AzPRC efforts.

The establishment of this MOU by the signing entities recognizes the use of the **10 guiding principles** created by the CAB, the **operating procedures** outlining the commitment to meet and maintain roles within the CAB, and the **orientation handbook** used to onboard and maintain members. (Digital copies of these materials are available via the AzPRC website).

In signing this MOU, we acknowledge that we are partners in the development of the AzPRC mission:

*To champion for optimal health and wellbeing in our diverse communities of the US/Mexico border region.*

and guiding principles and commit to working together in the establishment of mutually agreeable D&I efforts and protocols for research. We commit to ongoing development and implementation of center wide diversity initiatives that provide increased cultural awareness, anti-racist practices, and language inclusivity.

This MOU is executed as of the date of signing and will remain in effect for five (5) years, at which time it will expire, unless or renewed in writing by mutual consent, and signed and dated by all parties. An

annual review will be initiated and conducted by CAB Co-Chairs, and modifications can be initiated by any members if necessary.

The authorized signatures of the parties below have executed this MOU as of the last date listed:

COCHISE COUNTY HEALTH & SOCIAL SERVICES

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By: Peggy Judd, Chairman  
Title: Cochise County Board of Supervisors  
Date: June 6, 2023

ARIZONA PREVENTION RESEARCH CENTER

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By:  
Title:  
Date: