

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING HELD ON  
TUESDAY, MAY 21, 2024**

A regular board meeting of the Cochise County Board of Supervisors was held on Tuesday, May 21, 2024 at 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Tom Crosby, Vice-Chairman, Telephonic; Peggy Judd, Supervisor

Staff Present: Richard G. Karwaczka, County Administrator; Sharon Gilman, Deputy County Administrator/Interim Clerk of the Board; Christine Roberts, Chief Civil Deputy County Attorney; Lara Loewenheim, Deputy Clerk of the Board

Chairman English called the meeting to order at 10:00 a.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**PLEDGE OF ALLEGIANCE**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

***CALL TO THE PUBLIC***

Kathleen Buchanan expressed her concerns about the Camp Riff Project.

Inga McCord expressed her concerns about the Camp Riff Project.

***PRESENTATION***

Presentation by the Public Works and the Engineering & Natural Resources Departments on the Cochise County Road Maintenance System and the criteria and requirements for maintained and non-maintained roads.

Jackie Watkins, Engineering and Natural Resources Director, and Jason Faccio, Public Works Director, presented this item using a PowerPoint presentation. Ms. Watkins explained the process for maintaining roads in the county, detailing why some roads are maintained while others are not. She stated there are different classifications of roads, such as state highways, local roads, county highways, and private roads, each with specific criteria for maintenance. She noted that the maintenance schedules vary, with dirt roads typically graded every 9 to 12 weeks and primitive roads maintained twice a year. Ms. Watkins stated that funding for road maintenance comes from the Arizona gas tax and vehicle license tax, and there are provisions for adding or dropping roads from county maintenance. She also stated residents can establish road improvement districts and discussed the process.

## **CONSENT**

### **Board of Supervisors**

1. Approve the Minutes of the regular meeting of the Board of Supervisors of May 7, 2024.

### **Finance**

2. Approve demands and budget amendments for operating transfers.

### **Human Resources**

3. Approve the Merit Commission member reappointment of Ms. Elizabeth York, effective May 21, 2024, through May 21, 2028.
4. Approve the Merit Commission member reappointment of Ms. Mary Gomez, effective May 21, 2024, through May 21, 2028.

Supervisor Judd made a motion to approve items 1-4 on the consent agenda. Vice-Chairman Crosby seconded the motion and it was approved unanimously.

## **PUBLIC HEARINGS**

### **Development Services**

5. Adopt Zoning Ordinance 24-07 to rezone tax parcels 117-05-067, 117-05-068, 117-05-069, 117-05-070, and 117-05-071 from SR-43 (Single-Household Residential, one dwelling per 43,560 square feet) to SR-174 (Single-Household Residential, one dwelling per 174,000 square feet) pursuant to the application of Rock Ridge Revocable Trust - Lynn Haber.

Supervisor Judd made a motion to adopt Zoning Ordinance 24-07 to rezone tax parcels 117-05-067, 117-05-068, 117-05-069, 117-05-070, and 117-05-071 from SR-43 (Single-Household Residential, one dwelling per 43,560 square feet) to SR-174 (Single-Household Residential, one dwelling per 174,000 square feet) pursuant to the application of Rock Ridge Revocable Trust - Lynn Haber. Vice-Chairman Crosby seconded the motion.

Matthew Taylor, Planner 2, presented this item using a PowerPoint presentation. Mr. Taylor discussed the request to downzone a property in Sunsites Unit 2 from SR-43 to SR-174. He stated the property, approximately 5.7 acres, is located near the intersection of Cochise Stronghold and Street in Sunsites. He stated the current zoning and surrounding zoning is SR-43, with some R-4 areas nearby. Mr. Taylor stated the proposed downzone meets eight out of nine applicable factors, and no opposition from neighboring property owners has been noted. He stated that after public notification and review, both the Planning and Zoning Commission and the staff recommended

approval of the downzone request without conditions.

Chairman English opened the Public Hearing and no one chose to speak. Chairman English closed the Public Hearing.

Chairman English called for the vote and it was approved 3-0.

## **ACTION**

### **County Treasurer**

6. Approved Contract 24-19-TRE-01, Banking Services with Wells Fargo Bank, N.A, effective July 1, 2024, through June 30, 2027, with the option to renew through June 30, 2029.

Supervisor Judd made a motion to approve Contract 24-19-TRE-01, Banking Services with Wells Fargo Bank, N.A, effective July 1, 2024, through June 30, 2027, with the option to renew through June 30, 2029. Vice-Chairman Crosby seconded the motion.

Cathy Traywick, Treasurer, presented this item. Ms. Traywick sought approval to switch the county's banking services from JP Morgan to Wells Fargo. She stated a request for proposal (RFP) process through the Procurement Department resulted in three bids, with Wells Fargo offering the best proposal. She stated approval is requested to finalize the contract with Wells Fargo as the new servicing bank.

Chairman called for the vote and it was approved 3-0.

7. Approve the recommendation of the County Treasurer for the abatement of property taxes and interest on personal property and the removal of personal and real property tax liens on Treasurer's Certificate of Clearance No. 2024-102 to 2024-165.

Supervisor Judd made a motion to approve the recommendation of the County Treasurer for the abatement of property taxes and interest on personal property and the removal of personal and real property tax liens on Treasurer's Certificate of Clearance No. 2024-102 to 2024-165. Vice-Chairman Crosby seconded the motion.

Cathy Traywick, Treasurer, addressed the current status of several properties, primarily personal properties that are derelict, unusable, or nonexistent. She stated a significant portion of the abatement amount, nearly a third, is related to a centrally assessed mining property from a defunct corporation, making collection impossible. She stated the Sheriff's Office has been instrumental in reducing the number of properties needing abatement, resulting in shorter lists for approval and demonstrating progress in addressing these issues.

Chairman English called for the vote and it was approved 3-0.

## Development Services

8. Approve Grant Agreement 3-04-0049-013-2024 for the construction of a Vertical/Visual Guidance System, Precision Approach Path Indicators (PAPI) at the Cochise County Airport, in the amount of \$328,316, with a state and local share match of \$16,117 each, effective upon acceptance.

Supervisor Judd made a motion to approve Grant Agreement 3-04-0049-013-2024 for the construction of a Vertical/Visual Guidance System, Precision Approach Path Indicators (PAPI) at the Cochise County Airport, in the amount of \$328,316, with a state and local share match of \$16,117 each, effective upon acceptance. Vice-Chairman Crosby seconded the motion.

Dan Coxworth, Development Services Director, presented this item. Mr. Coxworth stated the Grant Agreement with the Federal Aviation Administration (FAA) is to install a Precision Approach Path Indicator (PAPI) at Cochise County Airport. He stated a PAPI is a vertical visual guidance system that enhances the safety of aircraft landings, especially at night. He stated the total project cost is \$360,500, with the FAA covering 91.6% of the expenses, amounting to \$328,500. The recommendation from staff is to approve the grant agreement to proceed with the installation.

Chairman English called for the and it was approved 3-0.

9. Approve the award of Invitation for Bid (IFB) 24-03-DEV-01 to construct the Vertical/Visual Guidance System, Precision Approach Path Indicators (PAPI) at the Cochise County Airport to Pavex Corporation, in the amount of \$246,650, effective upon acceptance.

Supervisor Judd made a motion to approve the award of Invitation for Bid (IFB) 24-03-DEV-01 to construct the Vertical/Visual Guidance System, Precision Approach Path Indicators (PAPI) at the Cochise County Airport to Pavex Corporation, in the amount of \$246,650, effective upon acceptance. Vice-Chairman Crosby seconded the motion.

Dan Coxworth, Development Services Director, presented this item. Mr. Coxworth requested approval for a contract with Payex to install the Precision Approach Path Indicator (PAPI) at Cochise County Airport.

Chairman English called for the vote and it was approved 3-0.

## Health & Social Services

10. Approve Amendment 1 of Intergovernmental Agreement (IGA) CTR063847 between the Arizona Department of Health Services (ADHS) and Cochise County Health & Social Services (CHSS) for the Arizona Prescription Drug Overdose Prevention Program, in the amount of \$247,270, effective September 30, 2023 - September 29, 2024.

Supervisor Judd made a motion to approve Amendment 1 of Intergovernmental Agreement (IGA) CTR063847 between the Arizona Department of Health Services (ADHS) and Cochise County Health & Social Services (CHSS) for the Arizona Prescription Drug Overdose Prevention Program, in the amount of \$247,270, effective September 30, 2023 - September 29, 2024. Vice-Chairman Crosby seconded the motion.

Suzanne Hagle, Director of Prevention Services, presented this item. Ms. Hagle stated under this grant, the task is to compile case summaries and conduct overdose fatality review meetings. She stated the program connects inmates about to be released with care services. She noted a Public Health Social Worker assisted 489 inmates with re-entry and recovery by placing them in treatment facilities and enrolling them in services for a successful transition back into the community.

Chairman English called for the vote and it was approved 3-0.

### ***STATE & FEDERAL LEGISLATION***

11. Discussion and possible action regarding state and federal legislative matters listed or described in the attached County Supervisors Association Legislative Policy Committee Agenda, the Arizona Association of Counties (AACo) Legislative Policy Committee Agenda, and the proposed State budget, and other matters related thereto.

Chairman English indicated that there was nothing to report.

### ***REPORT BY RICHARD G. KARWACZKA, COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS***

Mr. Karwaczka noted that in observance of Memorial Day, the County Offices would be closed.

### ***SUMMARY OF CURRENT EVENTS***

#### **Report by District 1 Supervisor, Tom Crosby**

Vice-Chairman Crosby deferred his report.

#### **Report by District 2 Supervisor, Ann English**

Chairman English recognized the City of Douglas for their Douglas Days event.

#### **Report by District 3 Supervisor, Peggy Judd**

Supervisor Judd deferred her report.

Chairman English adjourned the meeting at 10:47 a.m.

APPROVED:

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Ann English, Chairman

ATTEST:

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Sharon Gilman, Interim Clerk of the Board

