

Approved Period of Performance Extension
DEMA/EM Infrastructure and Grants Admin.

EMPG PERIOD OF PERFORMANCE EXTENSION REQUEST			
Recipients should submit all proposed extension requests to DEMA for review and approval at least 120 days prior to the end of the POP to allow sufficient processing time. Extensions are typically granted for six-month to one year period. Recipients are advised to coordinate with their DEMA EMPG Program Coordinator as needed when preparing an extension request.			
DATE SUBMITTED:	February 29, 2024	FEDERAL PROGRAM NAME:	Emergency Management Performance Grant (EMPG)
SUBRECIPIENT NAME:	Cochise County	GRANT NUMBER:	EMF-2023-AAP-00008-S01
MAILING ADDRESS:	1415 Melody Lane	PASS-THROUGH ENTITY:	Arizona Division of Emergency and Military Affairs , Division of Emergency Management
CITY & STATE:	Bisbee, AZ	PERIOD OF PERFORMANCE	July 1, 2023 - June 30, 2024
ZIP CODE	85603	EXTENDED PERIOD:	July 1, 2023 - June 30, 2025
EMERGENCY MANAGER NAME:	Daniel Duchon	AWARD AMOUNT	\$292,979
E.M. PHONE NUMBER:	(520) 346-1044	EM E-MAIL:	dduchon@cochise.az.gov
Amount of funds drawn down to date: (projected 2/29/24)		\$	51,382.00
Remaining funds available: (projected 2/29/24)	Federal:	\$	47,328.45
		Non-Federal:	\$ 47,328.45
Extension requests will be granted only due to compelling legal, policy, or operational challenges. Extension requests will only be considered for the following reasons:			
Check if applicable.		Contractual commitments by the recipient or subrecipient with vendors prevent completion of the project within the existing POP;	
Check if applicable.		The project must undergo a complex environmental review that cannot be completed within the existing POP;	
Check if applicable.		Projects are long-term by design, and therefore acceleration would compromise core programmatic goals; or	
Check if applicable.	X	Where other special extenuating circumstances exist.(Explain): Short staffed from staff vacancy February to November 2023. Now EM is fully staffed and able to handle long-term project, funded with vacancy savings, executed in 2024-25.	

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Does this project involve contractual services? If yes, have you provided a scope of work with timeline? By signing this cost extension you agree to continue to provide a comprehensive quarterly activity report update on the project(s) until completion.		
<u>Project 1:</u> Identify specific project that requires cost extension. EOC Update		
<u>Project 1.</u> What is the plan for completion, include milestones and timeframes for achieving each milestone. FY2025 Q1 - Procure equipment/supplies Q2 - Install equipment/supplies Q3 - Test equipment/supplies Q4 - Train and exercise on equipment/supplies		
<u>Project 1:</u> Identify the position of or person responsible for implementing the plan for completion. Cochise EM Director and Coordinator		
<u>Comments:</u>		
Budget outlining how remaining federal and non-federal funds will be expended:	Project 1 Cost:	\$39,000 total \$19,5000 Fed / County match
<u>Outline of budget:</u> See attached budget worksheet.		

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By signing, I certify that the project(s) will be completed within the extended POP without any modification to the original statement of work, as described as approved by DEMA.

(REQUIRED) Authorized Representative Signature:	<i>Daniel S. Duchon</i>	Date:	2/29/2024
Title of Authorized Representative:	Director, Cochise EM	Auth Rep. Phone:	(520) 432-9220

Notice: Do not proceed with any project expenses until the cost extension has been approved by AZDEMA Grants Administration. You will receive a copy of the request from AZDEMA indicating approved or disallowed.

AZDEMA INTERNAL PROCESSING ONLY:

Program Coordinator: Diane Fernandez	<input checked="" type="checkbox"/> Conditionally Approved	Signature: <i>Diane Fernandez</i>	Comments: (DF)
	<input type="checkbox"/> Recommend Disallow	Date: 03/30/24	
Grant Administration Assistant Director: Darlene Quihuis	<input type="checkbox"/> Conditionally Approved	Signature: <i>Darlene Quihuis</i>	Comments: (DQ) Approved
	<input type="checkbox"/> Recommend Disallow	Date: 29/04/24 <small>Darlene Quihuis (Apr 29, 2024 22:06 PDT)</small>	
Federal Grants Coord: Vacant	<input type="checkbox"/> Conditionally Approved	Signature:	Comments: (WB)
	<input type="checkbox"/> Recommend Disallow	Date:	
	<input type="checkbox"/> Conditionally Approved	Signature:	Comments: (JF)
	<input type="checkbox"/> Recommend Disallow	Date:	

AZDEMA COMMENTS: * *Conditionally Approved Description:* Costs are conditionally allowable provided that the change(s)/identified costs meet the original program intent, comply with grant terms and conditions, and are allowable, allocable, reasonable, and necessary in accordance with 2 CFR subpart E (cost principles) and the applicable fiscal year funding opportunity and program guidance.

Final Status sent to Subrecipient:		Approved:		Action Required: (see comments above.)		Disallowed:	
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2023 EMPG Cochise - Period of Performance Extension Request (1)

Final Audit Report

2024-04-30

Created:	2024-04-27
By:	Diane Fernandez (diane.fernandez@azdema.gov)
Status:	Signed
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"2023 EMPG Cochise - Period of Performance Extension Request (1)" History

-  Document created by Diane Fernandez (diane.fernandez@azdema.gov)
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-  Email viewed by Darlene Quihuis (darlene.quihuis@azdema.gov)
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-  Document e-signed by Darlene Quihuis (darlene.quihuis@azdema.gov)
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