

County Attorney's Office

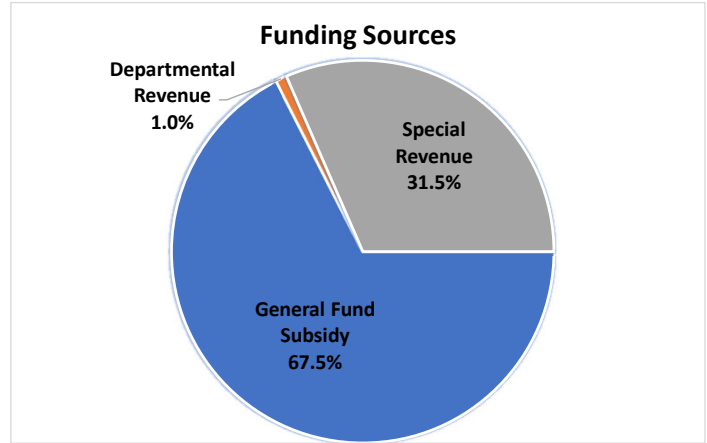
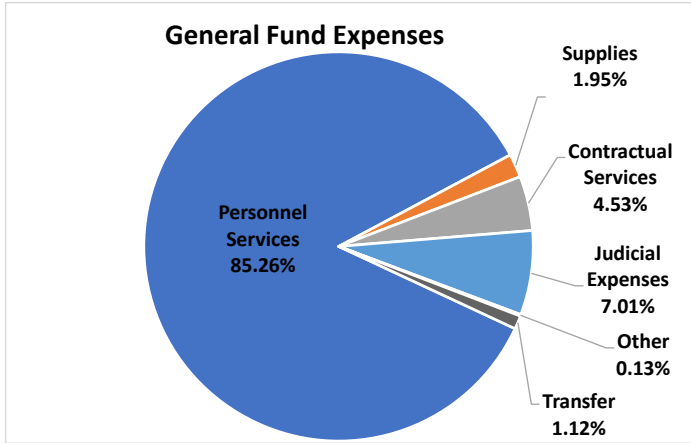
Function Statement:

The Cochise County Attorney's Office prosecutes felony and juvenile criminal cases in the Superior Court of the State of Arizona; misdemeanor criminal cases in the Cochise County Justice of the Peace Courts. We also provide legal advice and representation to Cochise County departments, the Cochise County Board of Supervisors, and some county Special Districts. We also provide victim services and provide adoption assistance at no charge to adopting parents.

Changes for FY25:

- Cellphone expense increase \$8,432
- Library access and law books increase \$7,000
- Office supplies \$5,200
- Karpel software increase \$6,450
- Training increase \$6,000
- VOCA \$65,000

County Attorney's Office



General Fund Budgeted Expenses	FY23	FY24	FY25
Personnel Services	2,654,123	2,867,323	2,998,466
Supplies	89,965	55,424	68,624
Contractual Services	98,678	151,537	159,189
Support/Care of Persons			
Judicial Expenses	226,950	249,000	246,500
Capital Outlay			
Contingency			
Other	2,000	4,500	4,500
Transfer	55,007	39,406	39,406
Total	3,126,723	3,367,190	3,516,685

Budgeted Funding Sources	FY23	FY24	FY25
General Fund Subsidy	3,081,706	3,317,714	3,467,209
Departmental Revenue	45,017	49,476	49,476
Special Revenue	1,823,079	1,978,161	1,619,559
Total	4,949,802	5,345,351	5,136,244

FTEs	FY23	FY24	FY25
General Fund	33.30	33.52	34.76
Special Revenue Funds	10.70	7.32	8.14
Total	44.00	40.84	42.90

Sources of Special Revenue Funding	FY25
120 - Attorney Victim - Restitution	24,555
121 - Attorney Victim Compensation	125,341
122 - Rural Diversion Pgm.	212,842
123 - Attorney Criminal Enhancement	6,928
124 - Attorney Anti-Racketeering	115,284
125 - Attorney Victim Assistanc	-
126 - Attorney Juvenile Victim Rights	34,550
128 - Victim Witness Interest Holding	1,673
129 - Attorney Fill the Gap	85,844
130 - Attorney DPS	112,530
131 - Attorney Diversion	68,614
134 - Attorney HIDTA	214,718
135 - Attorney ACJC (Byrne)	148,186
136 - Attorney CJE	290,975
137 - AZ Auto Theft Authority	1,822
138 - Attorney Fill the Gap	20,666
139 - Attorney Victim - Subrogation	10,824
215 - Border Strike Task Force	76,842
566 - APAAC Technology Grant	155
567 - Immigration Enforcement	48,210
578 - Attorney IGA	19,000



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2024 Adopted Budget	2025 Budget 1
Fund 100	General Fund		
REVENUE			
Department 0600 - Attorney			
Activity 0610 - Co. Attorney Operations			
352.100	Bond Forfeitures	30,000.00	30,000.00
391.000	Interfund Transfer In	13,817.00	13,817.00
Activity 0610 - Co. Attorney Operations Totals		\$43,817.00	\$43,817.00
Activity 0615 - Bad Check Program			
341.900	Misc.Charges for Services	1,200.00	1,200.00
Activity 0615 - Bad Check Program Totals		\$1,200.00	\$1,200.00
Activity 3619 - COVID-19			
332.100	Fed Op Grant-Categorical	4,459.00	4,459.00
Activity 3619 - COVID-19 Totals		\$4,459.00	\$4,459.00
Department 0600 - Attorney Totals		\$49,476.00	\$49,476.00
REVENUE TOTALS		\$49,476.00	\$49,476.00
EXPENSE			
Department 0600 - Attorney			
Activity 0610 - Co. Attorney Operations			
401.100	Elected Officials Wages	123,677.00	123,677.00
401.300	Wages	1,895,795.00	1,895,795.00
401.500	Temporary Wages	19,000.00	19,000.00
401.600	Overtime Wages	15,000.00	15,000.00
401.800	Salary Adjustments	12,687.00	143,830.00
402.100	O.A.S.I. Contributions	154,524.00	154,524.00
402.200	Arizona State Retirement	224,217.00	224,217.00
402.300	Elected Officials Retire	87,093.00	87,093.00
402.600	Workers' Compensation Ins	5,692.00	5,692.00
402.700	Health Insurance	236,678.00	236,678.00
402.710	Dental Insurance	1,529.00	1,529.00
411.200	Books, Dues & Subscrip	18,500.00	21,500.00
415.800	Accountable Software(Lic)	900.00	900.00
420.000	Fleet Charges	14,396.00	14,396.00
421.000	Professional Services	20,000.00	20,000.00
421.100	Legal Professional Svcs	3,663.00	3,663.00
422.100	Telephone	1,000.00	1,000.00
422.120	Cellular Phone Service	6,129.00	6,129.00
422.500	Postage	13,000.00	13,000.00
423.100	Travel Expenditures	808.00	808.00
423.300	Meals and Lodging	722.00	722.00
423.400	Training	2,000.00	2,000.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2024 Adopted Budget	2025 Budget 1
Fund 100 - General Fund			
EXPENSE			
Department 0600 - Attorney			
Activity 0610 - Co. Attorney Operations			
423.700	Personal Vehicle Mileage Reimb	1,500.00	1,500.00
428.000	Operating Leases & Rental	.00	39,100.00
428.100	Office Equip Oper Lease	20,000.00	20,000.00
429.000	Repairs & Maintenance	39,100.00	.00
429.200	Offc Equip Repair & Maint	500.00	500.00
432.500	Return to Competency	200,000.00	200,000.00
550.000	Transfer To Other Funds	39,406.00	39,406.00
Activity 0610 - Co. Attorney Operations Totals		\$3,157,516.00	\$3,291,659.00
Activity 0615 - Bad Check Program			
422.500	Postage	200.00	200.00
499.000	Miscellaneous Expenses	1,000.00	1,000.00
Activity 0615 - Bad Check Program Totals		\$1,200.00	\$1,200.00
Activity 0625 - GRACE Program			
401.300	Wages	70,000.00	70,000.00
402.100	O.A.S.I. Contributions	5,350.00	5,350.00
402.200	Arizona State Retirement	8,600.00	8,600.00
402.600	Workers' Compensation Ins	170.00	170.00
402.700	Health Insurance	7,261.00	7,261.00
402.710	Dental Insurance	50.00	50.00
422.120	Cellular Phone Service	600.00	1,032.00
423.100	Travel Expenditures	2,894.00	2,894.00
423.400	Training	3,795.00	3,795.00
499.000	Miscellaneous Expenses	3,500.00	3,500.00
Activity 0625 - GRACE Program Totals		\$102,220.00	\$102,652.00
Activity 0640 - Civil Representation			
411.100	General Office Supplies	2,800.00	5,000.00
411.200	Books, Dues & Subscrip	2,500.00	3,500.00
421.100	Legal Professional Svcs	5,000.00	6,500.00
422.120	Cellular Phone Service	735.00	735.00
422.200	Long Distance	250.00	250.00
423.100	Travel Expenditures	4,606.00	4,606.00
423.400	Training	2,149.00	3,649.00
423.700	Personal Vehicle Mileage Reimb	2,000.00	2,000.00
Activity 0640 - Civil Representation Totals		\$20,040.00	\$26,240.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2024 Adopted Budget	2025 Budget 1
Fund 100	General Fund		
EXPENSE			
Department 0600 - Attorney			
Activity 0650 - Misdemeanor Prosecution			
411.100	General Office Supplies	2,500.00	3,500.00
411.200	Books, Dues & Subscrip	715.00	715.00
422.200	Long Distance	155.00	.00
423.100	Travel Expenditures	175.00	175.00
Activity 0650 - Misdemeanor Prosecution Totals		\$3,545.00	\$4,390.00
Activity 0660 - Criminal Prosecution			
411.100	General Office Supplies	12,000.00	14,000.00
411.200	Books, Dues & Subscrip	9,390.00	13,390.00
422.100	Telephone	450.00	450.00
422.120	Cellular Phone Service	1,800.00	1,800.00
422.200	Long Distance	435.00	435.00
423.100	Travel Expenditures	2,000.00	2,000.00
423.200	Conference Registration	400.00	400.00
423.300	Meals and Lodging	750.00	750.00
423.400	Training	.00	4,500.00
423.700	Personal Vehicle Mileage Reimb	200.00	200.00
432.100	Court Costs	20,000.00	20,000.00
432.110	Court Reporters	9,000.00	9,000.00
432.140	Witness Fees & Charges	20,000.00	17,500.00
Activity 0660 - Criminal Prosecution Totals		\$76,425.00	\$84,425.00
Activity 0690 - Juvenile Prosecution-JDC			
411.100	General Office Supplies	1,200.00	1,200.00
411.200	Books, Dues & Subscrip	460.00	460.00
422.200	Long Distance	125.00	.00
Activity 0690 - Juvenile Prosecution-JDC Totals		\$1,785.00	\$1,660.00
Activity 3619 - COVID-19			
414.300	Data Processing Equipment	4,459.00	4,459.00
Activity 3619 - COVID-19 Totals		\$4,459.00	\$4,459.00
Department 0600 - Attorney Totals		\$3,367,190.00	\$3,516,685.00
EXPENSE TOTALS		\$3,367,190.00	\$3,516,685.00



Budget Worksheet Report

Budget Year 2025

Account	Account Description	2024 Adopted Budget	2025 Budget 1
Fund	100 - General Fund Totals		
	REVENUE TOTALS	\$49,476.00	\$49,476.00
	EXPENSE TOTALS	\$3,367,190.00	\$3,516,685.00
Fund	100 - General Fund Totals	(\$3,317,714.00)	(\$3,467,209.00)
	Net Grand Totals		
	REVENUE GRAND TOTALS	\$49,476.00	\$49,476.00
	EXPENSE GRAND TOTALS	\$3,367,190.00	\$3,516,685.00
	Net Grand Totals	(\$3,317,714.00)	(\$3,467,209.00)



Cochise County
Funding Request - Budget FY 2024-25

Due: March 31, 2024

Submit to: budget@cochise.az.gov

Department/Elected Office: County Attorney

Date: 3/31/2024

Department Contact Name and Phone Number: Kenny Reeves 432-8700

Requested Amount

Start-up or Initial Costs: \$8,432.00

Estimated ongoing or annual cost: \$8,432.00

Has funding for this request been identified: General Fund

Does this request require a new position: No Yes

(new classification/titles must go through HR)

If yes, position title, salary range, and projected EREs:

[Click here to enter text.](#)

Description of request:

Cellular phone expenses exceed the amount budgeted the last couple of years. Increase is a realistic cost for to cover expense.

What specific performance outcome does the department expect?

NA

How will this be measured?

NA

Is the request due to a change in State Statute, or Policy, or best practice?

no

Is the request due to a change in workload/caseload, or population served?

no

Describe the connection to the County Strategic Plan:

NA

Has this request been not funded in past budget cycles?

no

Director/Elected Official Signature: _____

Date: _____

[Handwritten Signature] *3/2/24*

IT Signature: _____

Date: _____



FY25 Funding Request – Continued

(If applicable to request type)

Fleet Signature: _____

(If applicable to request type)

Date: _____

Facilities Signature: _____

(If applicable to request type)

Date: _____

Procurement Signature: _____

(If applicable to request type)

Date: _____

HR Signature: _____

(If applicable to request type)

Date: _____



Cochise County
Funding Request - Budget FY 2024-25

Due: March 31, 2024

Submit to: budget@cochise.az.gov

Department/Elected Office: County Attorney

Date: 3/31/2024

Department Contact Name and Phone Number: Kenny Reeves 432-8700

Requested Amount

Start-up or Initial Costs: \$6,450.00

Estimated ongoing or annual cost: \$6,450.00

Has funding for this request been identified: General fund

Does this request require a new position: No Yes

(new classification/titles must go through HR)

If yes, position title, salary range, and projected EREs:

[Click here to enter text.](#)

Description of request:

We received notice of a hosting cost increase from Prosecutor by Karpel, our case management system. The email notification is attached to this request.

What specific performance outcome does the department expect?

na

How will this be measured?

na

Is the request due to a change in State Statute, or Policy, or best practice?

na

Is the request due to a change in workload/caseload, or population served?

na

Describe the connection to the County Strategic Plan:

na

Has this request been not funded in past budget cycles?

no

Director/Elected Official Signature:  Date: 3/18/24

IT Signature: _____ Date: _____



FY25 Funding Request – Continued

(If applicable to request type)

Fleet Signature: _____

(If applicable to request type)

Date: _____

Facilities Signature: _____

(If applicable to request type)

Date: _____

Procurement Signature: _____

(If applicable to request type)

Date: _____

HR Signature: _____

(If applicable to request type)

Date: _____



Cochise County
Funding Request - Budget FY 2024-25

Due: March 31, 2024

Submit to: budget@cochise.az.gov

Department/Elected Office: County Attorney

Date: 3/31/2024

Department Contact Name and Phone Number: Kenny Reeves 432-8700

Requested Amount

Start-up or Initial Costs: \$5,200.00

Estimated ongoing or annual cost: \$5,200.00

Has funding for this request been identified: General Fund

Does this request require a new position: No Yes

(new classification/titles must go through HR)

If yes, position title, salary range, and projected EREs:

[Click here to enter text.](#)

Description of request:

Additional staff and the increased cost of supplies is depleting our General office Supply budget. In addition, we no longer have RICO funds for Drug Unit office supplies.

What specific performance outcome does the department expect?

NA

How will this be measured?

NA

Is the request due to a change in State Statute, or Policy, or best practice?

no

Is the request due to a change in workload/caseload, or population served?

no

Describe the connection to the County Strategic Plan:

NA

Has this request been not funded in past budget cycles?

no

Director/Elected Official Signature: _____

Date: _____

3/18/24

IT Signature: _____

Date: _____



FY25 Funding Request – Continued

(If applicable to request type)

Fleet Signature: _____

(If applicable to request type)

Date: _____

Facilities Signature: _____

(If applicable to request type)

Date: _____

Procurement Signature: _____

(If applicable to request type)

Date: _____

HR Signature: _____

(If applicable to request type)

Date: _____



Cochise County
Funding Request - Budget FY 2024-25

Due: March 31, 2024

Submit to: budget@cochise.az.gov

Department/Elected Office: County Attorney

Date: 3/31/2024

Department Contact Name and Phone Number: Kenny Reeves 432-8700

Requested Amount

Start-up or Initial Costs: \$7,000.00

Estimated ongoing or annual cost: \$7,000.00

Has funding for this request been identified: General Fund

Does this request require a new position:

No

Yes

(new classification/titles must go through HR)

If yes, position title, salary range, and projected EREs:

[Click here to enter text.](#)

Description of request:

Thomson West has increased their costs for both the library access and law books. This request is to fund the expense for both.

What specific performance outcome does the department expect?

NA

How will this be measured?

NA

Is the request due to a change in State Statute, or Policy, or best practice?

no

Is the request due to a change in workload/caseload, or population served?

no

Describe the connection to the County Strategic Plan:

NA

Has this request been not funded in past budget cycles?

no

Director/Elected Official Signature: _____

Date: _____

3/8/24

IT Signature: _____

Date: _____



FY25 Funding Request – Continued

(If applicable to request type)

Fleet Signature: _____

(If applicable to request type)

Date: _____

Facilities Signature: _____

(If applicable to request type)

Date: _____

Procurement Signature: _____

(If applicable to request type)

Date: _____

HR Signature: _____

(If applicable to request type)

Date: _____



Cochise County
Funding Request - Budget FY 2024-25

Due: March 31, 2024

Submit to: budget@cochise.az.gov

Department/Elected Office: County Attorney

Date: 3/31/2024

Department Contact Name and Phone Number: Kenny Reeves 432-8700

Requested Amount

Start-up or Initial Costs: \$6,000.00

Estimated ongoing or annual cost: \$6,000.00

Has funding for this request been identified: General fund

Does this request require a new position: No Yes

(new classification/titles must go through HR)

If yes, position title, salary range, and projected EREs:

Additional Attorney Staff and the reduction in funding from APAAC has increased the cost of trainings expensed to general fund.

Description of request:

Click here to enter text.

What specific performance outcome does the department expect?

Click here to enter text.

How will this be measured?

Click here to enter text.

Is the request due to a change in State Statute, or Policy, or best practice?

Click here to enter text.

Is the request due to a change in workload/caseload, or population served?

Click here to enter text.

Describe the connection to the County Strategic Plan:

Click here to enter text.

Has this request been not funded in past budget cycles?

Click here to enter text.

Director/Elected Official Signature: _____

Date: _____

IT Signature: _____

Date: _____



FY25 Funding Request – Continued

(If applicable to request type)

Fleet Signature: _____

(If applicable to request type)

Date: _____

Facilities Signature: _____

(If applicable to request type)

Date: _____

Procurement Signature: _____

(If applicable to request type)

Date: _____

HR Signature: _____

(If applicable to request type)

Date: _____



Cochise County
Funding Request - Budget FY 2024-25

Due: March 31, 2024

Submit to: budget@cochise.az.gov

Department/Elected Office: County Attorney

Date: 3/31/2020

Department Contact Name and Phone Number: Kenny Reeves, 432-8700

Requested Amount

Start-up or Initial Costs: \$65,000.00

Estimated ongoing or annual cost: Unknown

Has funding for this request been identified: General Fund

Does this request require a new position: No Yes

(new classification/titles must go through HR)

If yes, position title, salary range, and projected EREs:

NA

Description of request:

Supplement diminishing Federal Distributions from the Crime Victims fund.

What specific performance outcome does the department expect?

Continued services provided to Cochise County residents who are victims of crime.

How will this be measured?

By the ongoing value of services as expressed in the supplemental attachment containing victim testimonials.

Is the request due to a change in State Statute, or Policy, or best practice?

Best Practice. While there was no change to the statute, victim's still have the right to be notified and to be heard. Particularly in Domestic Violence and Sex cases, Victims are almost always present. Victim Advocates need to be available to accompany them to court and provide essential services as outlined in statute as well as a sense of compassion for the needs of victims, many of whom are minors.

Is the request due to a change in workload/caseload, or population served?

The request is due to a reduction in Federal distributions from the Crime Victims Fund.

The hope is that this is temporary.

Describe the connection to the County Strategic Plan:

In our Vision Statement we mention "vibrant and safe communities." In our Mission Statement we promote "high-quality services with personal and professional integrity." Victims are suffering through a life changing, traumatic experience and are often confused



FY25 Funding Request – Continued

and distrustful of the system they understand little about. The presence of a competent and caring professional can often be the only source of comfort upon which they can depend. The attached testimonials are solid evidence that the program is invaluable to our community.

Has this request been not funded in past budget cycles?

The request was requested and approved by the Board of Supervisors for FY 23/24. The State ended up utilizing funds from the American Rescue Plan Act and Local Fiscal Recovery Funds, so the approved budget was not needed. Those funds are not likely to be available this year, and it may take another election cycle for VOCA to be made whole again.

Director/Elected Official Signature:  Date: 3/5/24

IT Signature: _____ Date: _____
(If applicable to request type)

Fleet Signature: _____ Date: _____
(If applicable to request type)

Facilities Signature: _____ Date: _____
(If applicable to request type)

Procurement Signature: _____ Date: _____
(If applicable to request type)

HR Signature: _____ Date: _____
(If applicable to request type)