

DRAFT

**PROCEEDINGS OF THE COCHISE COUNTY
BUILDING CODE ADVISORY AND APPEALS BOARD
REGULAR MEETING HELD ON
Wednesday, AUGUST 30, 2023**

A regular board meeting of the Cochise County Building Code Advisory and Appeals Board was held on AUGUST 30, 2023 at 3:00 p.m. in the Foothills Large Conference Room, 4001 E. Foothills Drive, Sierra Vista, Arizona.

Present: Mike Rutherford, Chair; Sharon Flissar, Vice Chair; Ray Klumb, Member; Philip Isaacson, Member; Mose Lee, Member; Billy Seamans, Member

Staff Present: Paul Esparza, Building Official
Robert Mesquit, Plans Examiner
Daniel Coxworth, Development Services Director

Attendees: Mark Prince, Member at Large candidate

Chair Rutherford called the meeting to order at 3:00 p.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

CALL TO ORDER

ROLL CALL (Introduce Board members and explain quorum and requirements for taking legal action).

APPROVAL OF PREVIOUS MEETING MINUTES

Motion by Vice Chair Sharon Flissar, Second by Member Philip Isaacson

Vote: 6 - 0 Approved

ACTION

1. Selection of Officers

Motion by Vice Chair Sharon Flissar, Second by Member Ray Klumb The motion was to retain Mike Rutherford as Chair.

Vote: 6 - 0 Approved

Motion by Chair Mike Rutherford, Second by Member Ray Klumb The motion was to appoint Sharon Flissar as Vice Chair.

Vote: 6 - 0 Approved

2. Re-appoint Ray Klumb to fill the Architect position for an additional three-year term that will expire on September 25, 2026.

Motion by Member Philip Isaacson, Second by Vice Chair Sharon Flissar The motion was to re-appoint Ray Klumb for an additional three-year term to expire on September 25, 2026.

Vote: 6 - 0 Approved

3. Re-appoint Mose Lee to fill the Electrician position for an additional three-year term that will expire on September 25, 2026.

Motion by Vice Chair Sharon Flissar, Second by Member Ray Klumb The motion was to re-appoint Mose Lee for an additional three-year term to expire on September 25, 2026.

Vote: 6 - 0 Approved

4. Possible recommendation to appoint Mark Prince to fill the Member-at-Large position for a three-year term that will expire on September 25, 2026.

Motion by Member Ray Klumb, Second by Vice Chair Sharon Flissar The motion was to recommend appointment of Mark Prince to fill the Member-at-Large position for a three-year term to expire on September 25, 2026.

Vote: 6 - 0 Approved

DISCUSSION

1. Discussion on how other Arizona counties are processing tiny home permits.

Staff and Board Members discussed how other rural Arizona counties are permitting tiny homes and the current process to permit tiny homes in Cochise County. Board members discussed their thoughts on tiny homes and what issues are of concern to them. No action was taken on this item.

CALL FOR BUILDING OFFICIAL'S REPORT

The Building Official gave an update on current commercial projects, mentioned a new county building inspector and briefed members on potential drainage regulations changes.

CALL TO THE PUBLIC – Pursuant to A.R.S . § 38-431.01 (H)

This is an opportunity for the public to comment. Individuals are invited to address the Board on any issue within the Board's jurisdiction. Since Board members may not discuss items that are not specifically identified on the agenda, Board action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

No one spoke during Call to the Public. Chair Rutherford asked that Future Agenda Items be added to the Regular Meeting Agenda.

ADJOURNMENT

Chair Rutherford adjourned the meeting at 3:56 PM.

APPROVED:

Mike Rutherford, Chair

ATTEST:

Paul Esparza, Building Official