



COCHISE COUNTY PROCUREMENT DEPARTMENT

1415 Melody Lane, Building C, Bisbee, AZ 85603
Phone: (520) 432-8390 | Fax: (520) 432-8397

26-01-FAC-01

OFFER ACCEPTANCE AWARD LETTER

THIS CONTRACT is made and entered into this October 21, 2025, by and between COCHISE COUNTY (“COUNTY”), and DESERT SPRINGS CONSTRUCTION & REMODELING, LLC. (“CONTRACTOR”).

In accordance with the Request for Proposal (RFP 26-01-FAC-01), the COUNTY hereby awards a single CONTRACT to the CONTRACTOR to fulfill the requirements, specified within the RFP. This signed award-letter, together with both the RFP and the CONTRACTOR’S response to the RFP, constitute the entire CONTRACT between COUNTY and CONTRACTOR. Only those personnel listed as authorized ordering officials, or the County’s Procurement Department, will have authority to make orders from this CONTRACT through the issuance of a Purchase Order (“PO”) as approved by the COUNTY’s Procurement Department.

The CONTRACTOR shall not commence any billable work or provide any material or services under this CONTRACT until CONTRACTOR receives an executed copy of the CONTRACT and/or PO or is otherwise directed to do so in writing by the COUNTY’s Procurement Office. The COUNTY will pay the CONTRACTOR within thirty (30) days of services rendered following the submission of an itemized invoice(s) that includes CONTRACTOR company name, phone number, invoice number, email address, mailing address, and prior COUNTY approval for any services rendered. No payment shall be issued prior to receipt of service and a correct invoice. Each payment request must bear written certification by an authorized COUNTY representative confirming the services for which payment is requested have been performed and received.

CONTRACTOR:

Desert Springs Construction & Remodeling, LLC
4510 E. Anderson Street
Sierra Vista, AZ. 85650
520-508-9776
desertspringsconstruction@msn.com

AUTHORIZED ORDERING OFFICIAL:

Darrel Crowley
Facilities Director
1415 Melody Lane, Building C
Bisbee, AZ 85603
520-432-9742
JCrowley@cochise.az.gov

COUNTY PROCUREMENT:

Anne Coppola
Contracts Administrator
1415 Melody Lane Building C
Bisbee, AZ 85603
520-432-8394
ACoppola@cochise.az.gov

ACCEPTANCE OF OFFER:

The offer is hereby accepted, and the CONTRACTOR is now bound to sell or provide the materials, services, or construction, as indicated by the PO or Award Letter and based upon the solicitation documents, including all its attachments and amendments, and the offer as submitted by the CONTRACTOR and accepted by the COUNTY.

This contract is for: Demolition and Remodel of the Elections and Treasurer's Departments

This contract shall henceforth be referenced as Contract 26-01-FAC-01. The CONTRACTOR is cautioned not to commence any billable work or to provide any materials or services under this Contract until the CONTRACTOR receives an executed PO or Notice to Proceed.

AWARDED this day on October 21, 2025.

BOARD OF SUPERVISORS:

Frank Antenori
Chairman


Date

ATTEST:

Lara Loewenheim
Clerk of the Board

Date

APPROVED AS TO FORM:



Bert Whitehead IV, Esq.
Civil Deputy County Attorney

10/9/2025

Date

ACCEPTED BY CONTRACTOR:

Contractor

Date