

Candidate 1 – Steven Smith

From: [Loewenheim, Lara](#)
To: [Wright, Melissa A](#)
Subject: FW: Nomination for County Recorder - Steven L. Smith
Date: Tuesday, February 4, 2025 12:58:10 PM
Attachments: [Steven_Smith_Resume_2025.pdf](#)

Please include this with our resumes received for the County Recorder position.

Thanks,
Lara Loewenheim
Clerk of the Board
Cochise County Board of Supervisors
1415 Melody Lane, Building G
Bisbee, AZ 85603
520-432-9217
Public Programs...Personal Service
www.cochise.az.gov

From: Gilman, Sharon
Sent: Tuesday, February 4, 2025 11:37 AM
To: Loewenheim, Lara
Subject: FW: Nomination for County Recorder - Steven L. Smith

Bringing this one back to your attention as an applicant since it came in before the recruitment announcement.

From: steve smith
Sent: Thursday, January 23, 2025 6:16 PM
To: Board
Subject: Nomination for County Recorder - Steven L. Smith

CAUTION: EXTERNAL EMAIL*

Dear Supervisor Crosby, Supervisor Gomez, and Supervisor Antenori,
I am Steven L. Smith and wish to be considered for nomination as your County Recorder due to the recent resignation of Mr. Stevens.
My background has well prepared me for this rigorous position, and I have attached my resume to help with your consideration. I am a retired US Army Colonel, served as a Brigade Commander, a Battalion Commander, and as a Garrison Deputy Commander in Iraq. I was a member of the Arizona Army National Guard from 1987-2014. I served in Federal Civil Service concurrently in the Arizona Army National Guard where I completed assignments as a Deputy Chief of Staff, Logistics, a Construction and Facilities Management Officer, a Schools Battalion Administrative Officer, and several other demanding positions.
I am a Republican and have been since 1978. I served as a Precinct Committeeman in Phoenix and Payson. I also served as LD29 Chair in Phoenix and as a Commissioner on the Phoenix Planning and Zoning Commission for the Village of Laveen. While in Payson, I was appointed as a Town Council member to fill a vacancy. I also served as the President for Habitat for Humanity, Communication Director for the Northern Gila County Fair Committee, Director for TimeOut Domestic Violence Shelter, Director for

Friends of Payson Parks and Recreation, Member of the Payson Council for Musical Arts, and as a Substitute Teacher for Payson High School.

Our family moved to Sierra Vista in 2022. My father retired from the US Army in 1975 at Ft Huachuca and I went to Buena High School and graduated in 1979. Since returning to Sierra Vista, I have become involved with the Pueblo del Sol Men's Club, the Greater Huachuca Golf Club, the Southern Arizona Golf Association and the Veterans Golf Association. Last year, I ran for District 13 Director of Sulpher Springs Valley Electric Cooperative and lost by 104 votes. The experience of running for Director helped me get to know many people in the area and I hoped to find other opportunities where I could add value to our community. Last year, I signed up as a Substitute Teacher and Coach for American Leadership Academy. As a coach for the Junior High School baseball team, we were 11 wins with 1 loss. The team won the State Championship. I also completed Poll Worker training and served as a Poll Worker for the primary election out of the Huachuca City polling location.

I have completed higher learning with National Defense University in Washington DC, a resident course for National Security Strategy where I earned a Master of Science in National Security Strategy. I completed higher learning with Columbia Southern University, Orange Beach, Alabama where I earned a Master of Business Administration degree.

My commitment to you is that if appointed, I will work with you to administer the Recorder's office with the highest level of competency, ethical decision making, and integrity. I will be loyal to the United States of America Constitution and the Arizona State Constitution.

Thank you for your consideration.

Steven L Smith

Colonel, US Army (Retired)

██████████ Sierra Vista, AZ 85650

██████████

████████████████████

This E-mail is from an EXTERNAL address. DO NOT click on links or open attachments unless you trust the sender and know the content is safe. If you suspect this message to be phishing, please report it using the Phish Alert Button at the top of the email, or forward to cochise.az.gov@missedspam.com or contact IT support at 520-432-8301.

Steven Smith

Sierra Vista, AZ 85650

██████████

████████████████████

Summary

Colonel, US Army (Retired) - Results oriented leader with 20+ years of experience directing and leading federal, municipal, and civilian organizations. Expert in global logistics, contract management, program management, and Soldier/employee development. Graduate of Command and General Staff College, Resident National War College, MS-National Security Strategy, Washington DC. Graduate of Columbia Southern University, MBA.

Skills

- Executive Leadership and Staff Development
- Expert Evaluator and Trainer
- Project Management
- Technical Proficiency and Contract Writing/Review
- Teamwork and Collaboration
- Performance Tracking and Evaluation

Experience

- May 2017 to May 2020 **Rim Club Community Association** Payson, AZ
Manager
- Managed exclusive country club community property, roads, maintenance, and security.
 - Led team meetings and one-on-one coaching sessions to continuously improve performance.
 - Accomplished financial objectives by forecasting requirements, scheduling expenditures and preparing annual budgets.
- October 2018 to December 2020 **Town Of Payson** Payson, AZ
Town Council Member
- Instituted development of various departments, divisions, bureaus, administrative offices and citizen advisory committees, promoting in-depth guidance in making recommendations to improve policies, projects and spending allocations.
 - Developed fair and balanced municipal budget to use tax revenue for targeted programs and areas.
 - Reviewed concerns of constituents to determine required governmental action.
- August 2011 to April 2018 **DeVry University** Phoenix, AZ
Professor
- Taught graduate and undergraduate courses in Risk Analysis, Loss Prevention and Emergency Planning.
 - Provided review of all course work, counseled students, advisor on research paper writing and thesis development.
- February 2014 to May 2017 **Arizona Public Service Co** Phoenix, AZ
Supply Chain Leader
- Managed multiple locations across the state, overseeing logistics support for transmission and delivery maintenance and new construction.
 - Developed new performance review criteria for Storekeepers within the IBEW union employees.

- February 2012 **US Army National Guard** Phoenix, AZ
to **Brigade Commander, 198 RSG**

February 2014

 - Prepared contract criteria for logistical support material.
 - Assessed complex documentation for combat deployment logistics support units; deployed units to Iraq and Afghanistan.
 - Provided command leadership for Brigade Headquarters, two support battalions and 19 companies in support of Operation Iraqi Freedom and Operation Enduring Freedom, as well as state missions for Arizona border operations, totaling 1,300 Soldiers and officers.

- November 2010 **Arizona Army National Guard** Phoenix, AZ
to **Chief of Staff, Logistics**

February 2014

 - Supported 86 Army units for military missions across the world.
 - Directed and provided oversight of \$750M budget.
 - Developed and reviewed multiple contracts for logistics support. Served as Contracts review officer for all support contracts, ensured proper review in accordance with DFAR and FAR. Used multiple sourcing efforts to expedite delivery across the state and to the theater of operations.
 - Provided logistical analysis of support efforts and capabilities for mission proposals and operational directives from the POTUS and Governor.

- May 2005 **AZ ARNG** Phoenix, AZ
to **Construction and Facilities Management Officer**

November 2010

 - Served as Director for all Construction awards and Master Planning (25-year plan). Advised the Adjutant General for all stationing of troops based on unit capabilities and equipment density.
 - Provided executive oversight for all constructions and facilities for the Arizona Army National Guard.
 - Developed construction contracts (DBB, DB and CMAR) for \$200M of new aviation facilities, aviation ramps, armories, training ranges, maintenance facilities, fire stations, waste treatment facilities.
 - Served as Chief, Joint Services Construction Review Board (Arizona).
 - Directed six branches - Environmental Programs, Construction, Planning, Finance, Contracting, and Maintenance: 125 employees.

- December 2003 **US Army, LSA Anaconda** Balad, Iraq
to **Deputy Garrison Commander/Mayor**

December 2004

 - Served as KBR COR for LSA Anaconda.
 - Created collaborative environment in support of maneuver units operating in and around LSA Anaconda.
 - Field Ordering Officer for Garrison, authorizing cash payments.
 - Procuring Officer for LSA Anaconda.
 - Key liaison with Defense Logistics Agency for garrison procurement requirements.
 - Developed base masterplan to house and protect 25,000 military and civilian residents.
 - Developed theater medical oxygen support operations in Balad, Iraq.

Education and Training

May 2011	Columbia Southern University MBA	Orange Beach, AL
May 2010	National Defense University Master of Science: National Security Strategy	Ft Leslie McNair, Wash DC
2006-2010	NIMS Certified 100-700	FEMA
April 2018	CMCA CAAM	AZ Assn of Community Managers AZ Assn of Community Managers
August 2022	Licensed Realtor	AZ Department of Real Estate
January 2022	Certified Substitute Teacher	AZ Department of Education
August 2024	Certified Coach	NFHS