PROCEEDINGS OF THE COCHISE COUNTY JAIL DISTRICT BOARD OF DIRECTORS
MEETING HELD ON
TUESDAY, AUGUST 19, 2025

A meeting of the Cochise County Jail District Board of Directors was held on Tuesday, August 19, 2025, at 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present:	Frank Antenori, Chairman; Tom Crosby, Vice-Chairman; Kathleen L. Gomez, Supervisor
Staff Present:	Sharon Gilman, County Administrator Joe Casey, Deputy County Administrator Paul Correa, Chief Civil Deputy County Attorney Lara Loewenheim, Clerk of the Board
Attendees:	Phil Bourdon, Project Manager

Chairman Antenori called the meeting to order at 10:56 a.m.

CONSENT

Board of Directors

1. Approve the Minutes of the Cochise County Jail District Board of Directors meeting for August 5, 2025.

2. Approve demands and budget amendments for operating transfers.

   Vice-Chairman Crosby made a motion to approve Consent Agenda Items 1 and 2. Supervisor Gomez seconded the motion.

   Chairman Antenori called for the vote and it was approved 3-0.

ACTION

Board of Directors

3. Approve Contract 24-38-BOS-01 with Vanir Construction Management Inc. for Owner's Representative Services for the Cochise County Jail Project, in the amount of $385,196, to be funded from jail excise tax revenues.

   Supervisor Gomez made a motion to approve Contract 24-38-BOS-01 with Vanir Construction Management Inc. for Owner's Representative Services for the Cochise County Jail Project, in the amount of $385,196, to be funded from jail excise tax

revenues. Vice-Chairman Crosby seconded the motion.

Phil Bourdon, Project Manager, presented this item. Mr. Bourdon stated that Cochise County issued a request for qualifications in June 2024 for owner's representative services for the jail project, reviewed three submissions, and ranked Vanir Construction Management as the most qualified. He noted that Vanir presented their services on July 23, 2025, provided a scope of work and fee proposal, and is available to answer any questions before the project proceeds.

Chairman Antenori called for the vote and it was approved 3-0.

Chairman Antenori adjourned the meeting at 11:01 a.m.

APPROVED:

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Frank Antenori, Chairman

ATTEST:

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Lara Loewenheim, Clerk of the Board