

COCHISE COUNTY

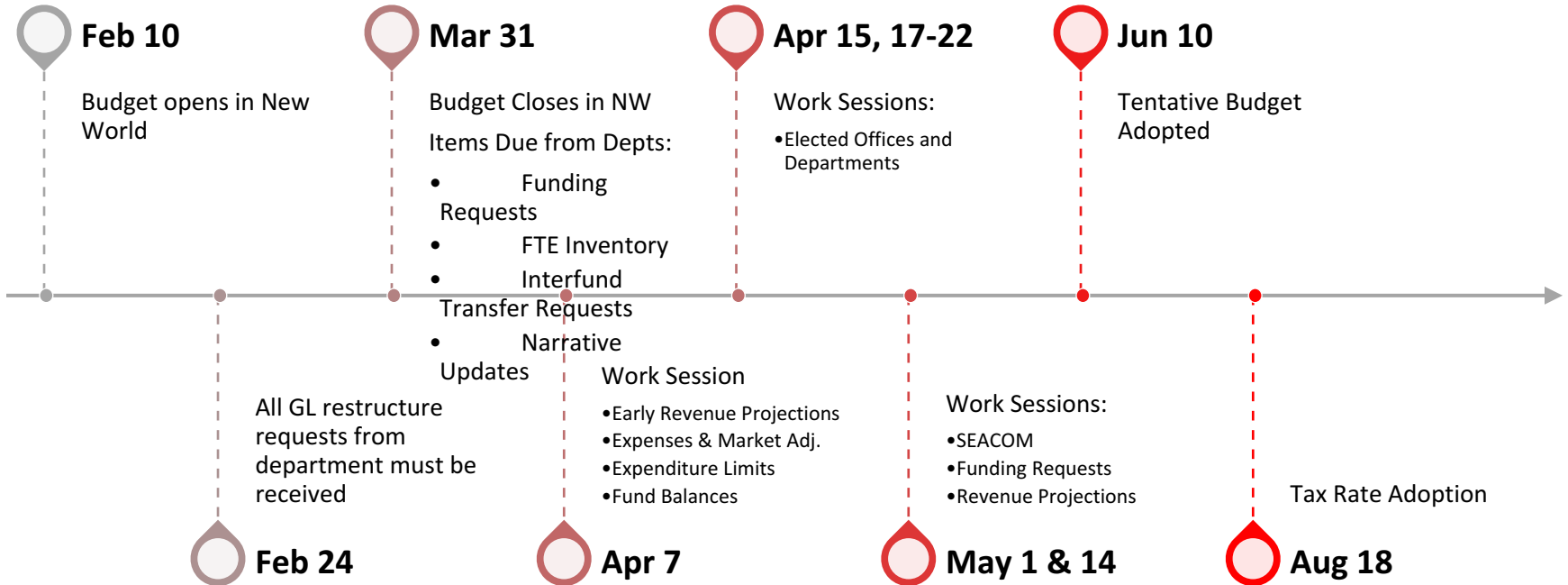
WORK SESSION: Budget Development

February 5, 2025



Public Programs...Personal Service

Budget Timeline



State Projected Budget Surplus

\$935 Million FY 26 General Fund Balance

- Excludes traditional “ongoing one-time” funding items for School Facilities repairs and State Employee Health Insurance Trust Fund
- **\$50 million** ending balance buffer
- Leaves approximately **\$560 million** after these adjustments
- Up to **\$125 million** available for ongoing initiatives

\$1.6 billion in state’s Rainy Day Fund

-Source: JLBC



Funding Requests

Submitted by
Departments and
Elected Offices, due
Mar 31

- IT/Fleet/HR requests are additionally reviewed by that department.

- Work Session on May 14



Cochise County
Funding Request - Budget FY 2023 – 2024

Due: April 15, 2021

Submit to: budget@cochise.az.gov

Department/Elected Office: CHSS – Public Fiduciary

Date: 3/30/2023

Department Contact Name and Phone Number: Belvet Elsouhag X9669

Requested Amount

Start-up or Initial Costs: \$44,380

Estimated ongoing or annual cost: \$44,380

Has funding for this request been identified: No

Does this request require a new position: No Yes

(new classification/titles must go through HR)

If yes, position title, salary range, and projected EREs:

Title: Administrative Aide

Salary Range: \$28,800 (13.85/hr, minimum wage) to \$31,200 (\$15/hr)

Projected maximum EREs \$13,180 (including health and dental insurance).

Description of request:

The Public Fiduciary respectfully requests to increase staffing by 1 FTE, Administrative Aide. The Public Fiduciary office is a mandated service per state law. As of 2005, the office was staffed with 10 employees including the Public Fiduciary. No additional positions have been added since 2005 while the complexity of cases and referrals to our office has continued to increase due to a corresponding increase in our aging population and regulatory changes in the banking and fiduciary fields. As a result of the economic downturn in 2009, the Public Fiduciary office experienced a decrease in staffing. Two vacancies were frozen and removed from our budget bringing staffing to 8 employees. The Public Fiduciary is responsible for making all medical and life decisions for 61 wards currently assigned to her care by the Superior Court and is also



COCHISE COUNTY

FTE Inventory

- Submitted by departments and Elected Offices, due Mar 31
- Report includes:
 - Job Title
 - FT or PT and FTE Equivalent
 - Annual Hours
 - Hourly Rate
 - Home Cost Center
 - Split-funded or 100%
 - Full Name & PCN
 - Vacancies
- Work Session Apr 7

Job Title	Status/notes (elected, director, double fill, part time, etc...)	Full-Time Part-Time	FT FTE	PT FTE	Annual Hours
Plans Examiner	No changes for FY23	FT	1.00	0.00	2080
Building Inspector	Part Time	PT	0.50	0.00	2080
Building Inspector	No changes for FY23	FT	1.00	0.00	2080
Building Inspector	Part Time (3\4 time)	PT	0.75	0.74	1534
Code Compliance Officer	No changes for FY23	FT	1.00	0.00	2080
Code Compliance Officer	No changes for FY23	PT	0.00	0.50	1040
Director	No changes for FY23	FT	1.00	0.00	2080
Facilities Maintenance Work	No changes for FY23	FT	1.00	0.00	2080
Permit Technician	No changes for FY23	FT	1.00	0.00	2080
Permit Technician	No changes for FY23	FT	1.00	0.00	2080
Permit Technician	No changes for FY23	FT	1.00	0.00	2080
Planner II	No changes for FY23	FT	1.00	0.00	2080
Planner II	No changes for FY23	FT	1.00	0.00	2080
Planner	No changes for FY23	FT	1.00	0.00	2080
Planner Intern	No changes for FY23	PT	0.00	0.38	800
Building Official	No changes for FY23	FT	1.00	0.00	2080
Zoning Administrator	No changes for FY23	FT	1.00	0.00	2080



Early Revenue Projections Based On:

- Assessor to provide the assessed property value listing on Feb 10.
- State revenue projections - pending
- Submitted department revenues



Expenses & Salary Market Adjustments

- Expenses submitted by department
- State-Shift Costs
 - Preliminary Baseline
 - ALTCS: \$10,039,200 (up 187%)
 - Probation Salaries?

HR provides Market Study report (due Mar 31)

Admin reviews and makes suggestion to Board

Board provides direction

Market adjustment allocation for each department is calculated

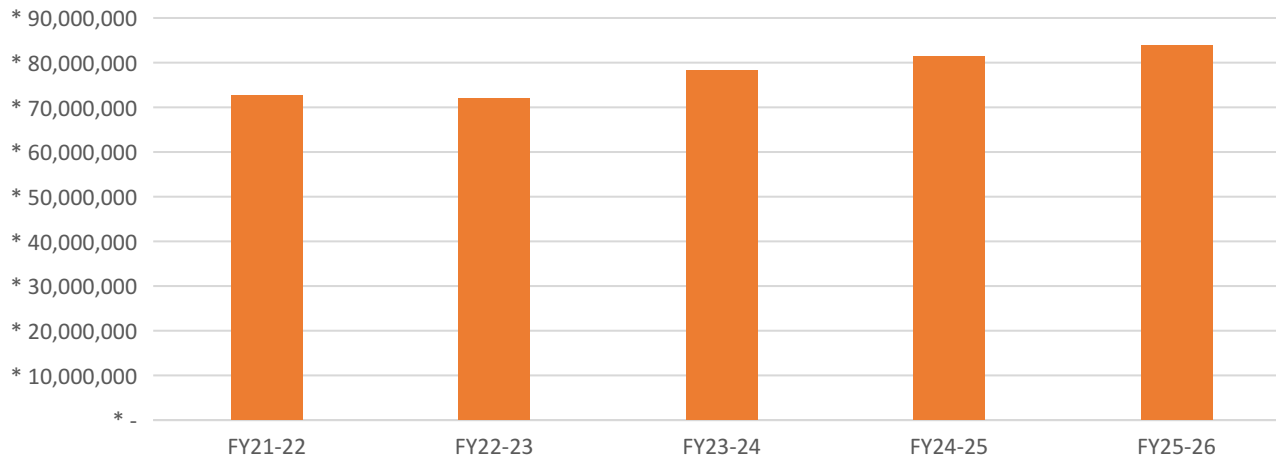
Department uses FTE Inventory to allocate market adjustments and sends to Admin/Budget/HR to review and approve



Annual Expenditure Limit

- Preliminary figure:

Fiscal Year	Expenditure Limit	Change over PY	Adjusted Population	Change over PY
FY21-22	72,697,673	1,764,834	137,686	1,869
FY22-23	71,942,046	244,414	130,666	147
FY23-24	78,199,045	5,501,372	132,301	(5,385)
FY24-25	81,346,114	3,147,069	133,239	938
FY25-26	83,910,841	2,564,727	134,286	1,047



COCHISE COUNTY

General Fund Contingency Use FY22 – FY24

- Budget FY22: \$17,900,000. During the year the BOS approved the following uses:

AMOUNT	USE
\$150,000	Allocated \$50,000 per district Community Enhancement Funds
\$3,008,509	Four-year plan PSPRS
\$3,158,509	TOTAL

- Budget FY23: \$15,020,798. During the year the BOS approved the following uses:

AMOUNT	USE
\$2,165,000	IT projects
\$1,982,250	Animal Shelter project
\$19,615	CCSO Patrol Overtime
\$46,516	Environmental professional services
\$582,801	AZ Long-term Care Contribution to cover last fiscal month
\$40,000	Salary Adjustment disbursement (Elections)
\$4,836,182	TOTAL

- Budget FY24: \$19,462,006. During the year the BOS approved the following uses:

AMOUNT	USE
\$951,375	To correct rollover budget for IT projects
\$35,398	Mosquito Trapping/Surveillance Services
\$50,000	Purchase additional Express Votes and Express Poll
\$1,036,773	TOTAL



COCHISE COUNTY

County Capital Projects Contingency Use FY22 – FY24

- Budget FY22: \$13,715,000; BDI Well: \$1,325,000. During the year the BOS approved the following uses (BDI Well not used):

AMOUNT	USE
\$1,807,000	County Courthouse HVAC system and pedestrian bridge
\$334,769	Treasurer/Recorder's office remodel
\$18,500	Change order Treasurer/Recorder's office remodel
\$353,266	To cover 30% of the study cost for Douglas POE
\$663,027	BDI Terminal remodel
\$2,500	Change order Treasurer/Recorder's office remodel
\$41,000	Hanger roof repair at BDI
\$10,000	Change order Power supply at County Courthouse
\$15,830	Change order BDI Terminal remodel
\$3,245,892	TOTAL



COCHISE COUNTY

County Capital Projects Contingency Use FY22 – FY24 (cont.)

- Budget FY23: \$13,575,000; BDI Well: \$1,590,000. During the year the BOS approved the following uses:

AMOUNT	USE
\$210,600	Stantec consultant – Douglas POE
\$99,845	Court renovations/HVAC carryover from FY22
\$29,200	Change order BDI Terminal remodel
\$2,560	Change order BDI Terminal remodel
\$30,458	Change order BDI Terminal remodel
\$291,000	Exterior painting of several county buildings
\$441,631	Roof coating and HVAC replacement at 100 Colonia De Salud, Building B
\$22,700	BDI Terminal Landscaping
\$33,032	Change order Power supply at County Courthouse
\$2,500	Change order exterior painting and roof coating
\$1,163,526	TOTAL
AMOUNT (BDI WELL)	USE
\$1,591,000	Construction in progress BDI Well
\$1,590,000	TOTAL



COCHISE COUNTY

County Capital Projects Contingency Use FY22 – FY24 (cont.)

- Budget FY24: \$12,503,832; BDI Well: \$1,590,000. During the year the BOS approved the following uses:

AMOUNT	USE
\$33,032	Additional work on Sup. Court boiler replacement
\$437,983	HVAC install Library warehouse, Procurement warehouse, & Benson Service Center
\$119,711	HVAC replacement Bldg. F
\$2,877,150	Facilities new maintenance bldg. construction
\$271,863	HVAC repairs
\$3,467,876	TOTAL
AMOUNT (BDI WELL)	USE
\$991,524	To correct rollover budget for construction in progress
\$59,280	Change order
\$56,000	Change order
\$1,036,773	TOTAL

