

DRAFT

**PROCEEDINGS OF THE COCHISE COUNTY
BUILDING CODE ADVISORY AND APPEALS BOARD
REGULAR MEETING HELD ON
Thursday, AUGUST 21, 2025**

A regular board meeting of the Cochise County Building Code Advisory and Appeals Board was held on Thursday, AUGUST 21, 2025 at 3:00 p.m. in the Development Services Conference Room, 102 Colonia de Salud, Building B, Suite 105, Sierra Vista, Arizona.

Present: Mike Rutherford, Chair; Sharon Flissar, Vice Chair; Ray Klumb, Member; Billy Seamans, Member; Philip Isaacson, Member; Mark Prince, Member; Mose Lee, Member

Staff Present: Paul Esparza, Building Official
Robert Mesquit, Plans Examiner
Dan Miller, Building Inspector

Chair Rutherford called the meeting to order at 3:00 PM.

CALL TO ORDER

ROLL CALL (Introduce Board members and explain quorum and requirements for taking legal action).

APPROVAL OF PREVIOUS MEETING MINUTES

Motion by Vice Chair Sharon Flissar, Second by Member Ray Klumb

Vote: 7 - 0 Approved

ACTION

1. Selection of Officers

Motion by Vice Chair Sharon Flissar, Second by Member Ray Klumb Motion by Vice Chair Flissar, second by Member Klumb to retain Mike Rutherford as Chair.

Vote: 7 - 0 Approved

Motion by Chair Mike Rutherford, Second by Member Philip Isaacson Motion by Chair Rutherford, second by Member Isaacson to retain Member Flissar as Vice Chair

Vote: 7 - 0 Approved

2. Reappoint Sharon Flissar to serve as the Engineer for an additional three-year term to expire on September 25, 2028.

Chair Rutherford called for the vote to reappoint Sharon Flissar as the Engineer for an additional three-year term to expire on September 25, 2028.

Vote: 7 - 0 Approved

3. Reappoint Mike Rutherford to serve as the General Contractor for an additional three-year term to expire on September 25, 2028.

Chair Rutherford called for the vote to reappoint Mike Rutherford as the General Contractor for an additional three-year term to expire on September 25, 2028.

Vote: 7 - 0 Approved

4. Reappoint Philip Isaacson to serve as the Green Building General Contractor for an additional four-year term to expire on September 25, 2029.

Chair Rutherford called for the vote to reappoint Philip Isaacson as the Green Building General Contractor for an additional four-year term to expire on September 25, 2029.

Vote: 7 - 0 Approved

5. Reappoint Billy Seamans to serve as Fire Marshall for a four-year term to expire on September 25, 2029.

Chair Rutherford called for the vote to reappoint Billy Seamans as Fire Marshall for a four-year term to expire on September 25, 2029.

Vote: 7 - 0 Approved

DISCUSSION

1. Discussion on updating the adopted Cochise County Building Codes.

Staff discussed with Board members the Code Review Committee work being done by the City of Tucson and Pima County toward updating their adopted building codes to the 2024 IRC/IBC. Staff mentioned that the City of Sierra Vista intends to move to the 2024 codes once the other jurisdictions have completed their process. Staff would propose the same for Cochise County after reviewing any proposed local amendments. No action was taken on this item.

CALL FOR BUILDING OFFICIAL'S REPORT

The Building Official gave an update on residential and commercial permit activity for Development Services.

FUTURE AGENDA ITEMS

Staff mentioned that the building code update would be the main focus and asked if the Board had other items of interest to add to a future agenda. No other items were mentioned for a future agenda.

CALL TO THE PUBLIC – This is the time for the public to comment. Board members may not discuss items that are not specifically identified on the agenda.

No one requested to speak during the Call to the Public.

ADJOURNMENT

Chair Rutherford adjourned the meeting at 3:45 PM.

APPROVED:

Mike Rutherford, Chair

ATTEST:

Paul Esparza, Building Official