

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
WORK SESSION HELD ON
Tuesday, October 11, 2016**

A work session of the Cochise County Board of Supervisors was held on Tuesday, October 11, 2016 at 1:30 p.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Richard R. Searle, Chairman; Patrick G. Call, Vice-Chairman; Ann English, Member

Staff Present: James E. Vlahovich, County Administrator
Edward T. Gilligan, Deputy County Administrator
Britt W. Hanson, Chief Civil Deputy County Attorney
Arlethe G. Rios, Clerk of the Board

Attendees: Honorable James Conlogue, Superior Court Presiding Judge
Eric Silverberg, Court Administrator

Chairman Searle called the meeting to order at 1:30 p.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

INTRODUCTIONS

ITEMS FOR DISCUSSION

Court Administration

1. Discussion and possible direction regarding the Law Library Re-Engineering Project.

Honorable James Conlogue, Superior Court Presiding Judge, presented this item. He explained that this project was identified in order for the Law Library to focus on "access and services" for the public. He added that the purpose was to improve the service to self-represented litigants.

Chairman Searle noted that he was not opposed to making changes to the current system as long as mandates were met.

Judge Conlogue said that no changes would occur that would detract from the mandates of services the County has to provide for self-represented litigants.

Mr. Eric Silverberg, Court Administrator, went over the top recommendations by the consultant in order to improve this service.

- Rebrand Court Access
- Re-engineer existing space
- Re-engineer staffing
- Re-evaluate tools and resources
- Use Technology
- Partner with like Entities

Supervisor English asked about creating a new position.

Mr. Silverberg said that creating a new position would assist with the increase in self-represented litigants. He noted that the Court would use some library funds allocated for other projects to help fund this position.

Supervisor English asked if the money to make these changes was already budgeted.

Judge Conlogue said that it was already in the budget and the position would not mean an increase to the current budget. He added that a remodel would also be a main priority in order to better serve citizens.

Supervisor English said that she was supportive of these projects, but thought that forms should be the priority since they were the most commonly used.

Mr. Silverberg said that the first task for the new position would be to focus on forms and the website.

Judge Conlogue reminded everyone that although forms were critical, staff had to ensure that no legal advice was given while explaining newly formatted forms.

The Board directed staff to bring forth the approval for a new position at a future Board meeting.

Chairman Searle adjourned the meeting at 2:08 p.m.

APPROVED:

Richard R. Searle, Chairman

ATTEST:

Arlenthe G. Rios, Clerk of the Board