

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
WORK SESSION HELD ON  
Tuesday, May 15, 2017**

A work session of the Cochise County Board of Supervisors was held on Tuesday, May 15, 2017 at 3:30 p.m. in the Assessor's Conference Room, 1415 Melody Lane, Building B, Bisbee, Arizona.

Present: Ann English, Chairman; Patrick G. Call, Vice-Chairman; Peggy Judd, Member

Staff Present: Edward T. Gilligan, County Administrator  
Lynette Nowlan, Finance Director  
Arlethe G. Rios, Clerk of the Board

Attendees: Phil Leiendecker, County Assessor  
Felix Dagnino, Chief Deputy County Assessor  
Ted Offutt, Assessor  
Nike Noack, Budget Manager, Finance Department

Chairman English called the meeting to order at 3:30 p.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**PLEDGE OF ALLEGIANCE**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

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***INTRODUCTIONS***

***ITEMS FOR DISCUSSION***

**Board of Supervisors**

1. Budget Work Session - Discussion of County budget for Fiscal Year 2017-2018 specifically: the Assessor's Office.

Chairman English explained the purpose of the discussion and noted that at this time employee compensation would not be discussed. She added that the Board wanted to know about budgetary changes that would impact future funding needs.

Mr. Leiendecker used a PowerPoint presentation to go over operations, staffing, statutes, and other topics in the Assessor's Office. He moved on to the goals, objectives, and challenges:

- 100% Staff Levels
- 100% State Certified Appraisal staff
- Appraisal focus on residential and commercial property data conversion
- Increased focus on use of aerial photography in identifying escaped assessments,

updating assessments

- Maintain professional level training of Technical Support Administrators on Harris Data System
- Increased diligence in identifying new centrally valued property
- Update/replace digital plotter, software for cartography operations

Mr. Leiendecker noted that training for employees would also increase their mileage due to Department of Revenue trainings being out of the County. He stressed that centralized assessments were a big issue and added that County elected officials needed to reach out to the legislature to find a way to address the way centralized assessments are done. He noted that he would need the support of the Board for litigation if the issue was not resolved by changing the statutes.

Chairman English said that it was the right thing to do and she supported Mr. Leiendecker.

Vice-Chairman Call said he would offer Mr. Leiendecker support regarding this matter. He added that staff would be addressing the need for new equipment to better provide services.

Mr. Leiendecker said that the staffing level was not great, but with the real estate market slump it helped alleviate the work load. He stated that managers were working on completing performance evaluations on staff by the end of the year. He added that he really liked a budget based on the position not current person holding the position.

Ms. Nowlan said that the County was moving in that direction with the new compensation plan.

Chairman English said that the band system approved by the Board allowed for more flexibility.

Mr. Gilligan said that the plan was to move toward budgeting at market value for jobs. He thanked Mr. Leiendecker for his support of the system and said he really appreciated the Assessor Office's patience through the transition.

The Board thanked Mr. Leiendecker for the update.

Chairman English adjourned the meeting at 4:02 p.m.

APPROVED:

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Ann English, Chairman

ATTEST:

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Arlethe G. Rios, Clerk of the Board