

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING HELD ON  
Tuesday, September 24, 2019**

A regular board meeting of the Cochise County Board of Supervisors was held on Tuesday, September 24, 2019 at 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Thomas E. Borer, Chairman; Ann English, Vice-Chairman; Peggy Judd, Supervisor  
Staff Edward T. Gilligan, County Administrator; Sharon Gilman, Associate County  
Present: Administrator; Britt W. Hanson, Chief Civil Deputy County Attorney; Melissa Tucker,  
Administrative Assistant; Amanda Baillie, Public Information Officer

Chairman Judd called the meeting to order at 10:06 a.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**PLEDGE OF ALLEGIANCE**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

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***CONSENT***

**Board of Supervisors**

1. Approve the Minutes of the regular meeting of the Board of Supervisors of September 10, 2019.
2. Approve a Proclamation declaring the 30 year Anniversary of Court Appointed Special Advocate Program (CASA) of Cochise County.

**County Sheriff**

3. Approve Contract 2020-PTS-014 between Cochise County and the Governor's Office of Highway Safety, in the amount of \$12,000 for overtime and employee related expense funds for Selective Traffic Enforcement Program (STEP), effective October 1, 2019 through September 30, 2020.
4. Approve Grant 2020-AL-015 with the Arizona Governor's Office of Highway Safety for overtime funding for Driving Under the Influence (DUI)/Impaired Driving Enforcement, in the amount of \$25,000, effective October 1, 2019 through September 30, 2020.

**Finance**

5. Approve demands and budget amendments for operating transfers.

## **Workforce Development**

6. Approve the appointment of Ms. Suzette Dominguez to the Local Workforce Development Board to fill an unexpired term, effective immediately through June, 30, 2023.

Vice-Chairman English moved to approve items 1-6 on the consent agenda. Supervisor Judd seconded the motion and it carried unanimously.

## **PUBLIC HEARINGS**

### **Development Services**

7. Adopt Resolution 19-19 to approve Docket R-19-05 amending the Development Services Fee Schedule for Development Services provided by Cochise County.

Ms. Christine McLachlan, Planner II, presented this item using a PowerPoint presentation.

Ms. McLachlan gave the background and explained that Development Services staff is proposing various amendments to the Fee Schedule to eliminate unused fees, remove outdated date-certain fee references, reduce/increase fees based on County costs to provide services, and include new fees associated with new services. The proposed changes were heard by the Board of Supervisors at a July 9, 2019 work session. All proposed changes to the Development Services Fee Schedule have been included on the home page of the Cochise County web page since July 11, 2019.

She noted that the Development Services Department looked at comparable Counties and studied how much they charge for the same services. Things considered were land area, density, and median household income. Current fees and proposed fees for the following were presented:

- Residential permits to include Sheds, Outbuildings, and Accessory Structures (Step 1: Valuation Rate)
- Trade Permits and Flat Rate Fees to include Swimming Pool and/or Spa (Includes Barrier)
- Non-Residential Permits that are temporary permits
- Section 10-Planning that are Special uses, comprehensive plan amendments, zoning amendments, and Board of Adjustment and other fees
- Section 11-Planning (Subdivisions) and other subdivision fees

Ms. McLachlan stated that there will be additional fees corresponding to additional services offered such as Minor Land Division, Foreclosure Registry and Re-advertising.

Chairman Borer opened the public hearing.

No one chose to speak and Chairman Borer closed the public hearing.

Supervisor Judd moved to adopt Resolution 19-19 to approve Docket R-19-05 adopting all proposed amendments and rescinding all prior versions of the Development Services Fee Schedule. Vice-Chairman English seconded the motion.

Chairman Borer called for the vote and it was approved 3-0.

## **ACTION**

## **Public Works**

8. Approve Public Works Department's request to amend the budget to fully fund the Fort Grant Road re-construction project, moving \$2.5 million from Contingency to Miscellaneous Professional Services.

Marty Haverty, Public Works Director and Jackie Watkins, Engineering and Natural Resources Director presented this item using a PowerPoint presentation.

Mr. Haverty proposed to amend the budget by moving 2.5 million from the Contingency expense account over to the Professional Services expense line. He stated the reason is to complete the Fort Grant Road reconstruction project. Bids came in at 3.8 million, more than originally estimated, which is the main reason for the amendment.

Chairman Borer asked for clarification regarding if contingency is coming from the Highway Users Revenue Fund (HURF) and not an expense that is coming from the standard contingency budget from County revenue. Mr. Haverty confirmed that the funds would be coming out of the (HURF) fund.

Supervisor English questioned why the cost is so high and Ms. Watkins responded by saying she miscalculated and had never worked on a project like this one in Cochise County. She pointed out pictures on the PowerPoint to explain the work that needs to get done and stated that this project is going to save time by two months and is saving the updated estimate over a million dollars.

Mr. Gilligan stated that this amendment would afford the flexibility for carrying cash carry forward in order to ultimately pay for major road construction projects.

Vice-Chairman English moved to approve Public Works Department's request to amend the budget to fully fund the Fort Grant Road re-construction project, moving \$2.5 million from Contingency to Miscellaneous Professional Services. Supervisor Judd seconded the motion.

Chairman Borer called for the vote and it was approved 3-0.

## **CALL TO THE PUBLIC**

Chairman Borer opened the call to the public.

No one chose to speak and Chairman Borer closed the call to the public.

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.*

## **REPORT BY EDWARD T. GILLIGAN COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS**

Mr. Gilligan thanked Public Works Director, Marty Haverty, Public Information Officer, Amanda Baillie and the County Sheriff's office along with several others who worked after hours to manage the community response, coordination, and public information regarding the storm that hit Willcox, Arizona the previous night. Everyone made it a seamless experience for media outlets and others.

## **SUMMARY OF CURRENT EVENTS**

**Report by District 1 Supervisor, Thomas E. Borer**

Chairman Borer asked everyone to be careful following the Willcox, AZ storm.

**Report by District 2 Supervisor, Ann English**

Vice-Chairman English deferred her report.

**Report by District 3 Supervisor, Peggy Judd**

Supervisor Judd expressed her gratitude to all the County employees that helped in response to the storm in Willcox. She shared that Rex Allen Days is a week after the County Fair.

Chairman Borer adjourned the meeting at 10:39 a.m.

APPROVED:

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Thomas E. Borer, Chairman

ATTEST:

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Melissa Tucker, Administrative Assistant