

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
WORK SESSION HELD ON
Tuesday, May 2, 2019**

A work session of the Cochise County Board of Supervisors was held on Tuesday, May 2, 2019 at 10:30 a.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Peggy Judd, Chairman; Thomas E. Borer, Supervisor (telephonic); Ann English, Vice-Chairman

Staff Present: Edward T. Gilligan, County Administrator
Sharon Gilman, Associate County Administrator
Kim Lemons, Deputy Clerk of the Board

Attendees: Jacqui Clay, School Superintendent
Nikki Madden, Chief Deputy Schools
Debbie Prow, Administrative Assistant Schools
Daniel Duchon, Budget Manager
Lori Kilpatrick, citizen

Chairman Judd called the meeting to order at 10:30 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

INTRODUCTIONS

ITEMS FOR DISCUSSION

Board of Supervisors

1. Budget Work Session - Discussion of County budget for Fiscal Year 2019-2020 specifically: the Schools' Office.

Ms. Jacqui Clay presented this item using a PowerPoint presentation.

Overview of the Presentation:

- Mission/Purpose
- Revenue by Year

Short discussion about the reduced revenue for FY 17/18 that will be reflected in FY 18/19

- Budget/Expenditures History
- FY 19/20 Projections

Funding request to ask the Sheriff's Office for \$15,000 for an unfunded statutory requirement for a jail educator, partially funded by a grant and based on attendance. Discussion about how to handle the shortfall.

Additional funding requests: One Finance Position, Furniture upgrade and Upgraded Security

- Grant Review

Shortfalls of IDEA Secure Grant (Juvenile SPED Grant) that ended June 30, 2018.

- Duties & Responsibilities

Ms. Clay outlined for Administrative Assistant, Outreach Coordinator, Accountant and Business Manager

- Office Organizational Charts

Ms. Clay presented 2013, current and possible future organizational charts

- Goals for 19/20

Ms. Clay outlined those goals.

There was a discussion about the figures on the budget worksheet. Mr. Duchon said there were no major changes to the budget and the funding requests total approximately \$55,000.

Ms. Clay thanked the Board for their consideration.

Chairman Judd adjourned the meeting at 11:22 a.m.

APPROVED:

Peggy Judd, Chairman

ATTEST:

Kim Lemons, Deputy Clerk of the Board