

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
WORK SESSION HELD ON
Tuesday, May 2, 2019**

A work session of the Cochise County Board of Supervisors was held on Tuesday, May 2, 2019 at 3:00 p.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Peggy Judd, Chairman; Thomas E. Borer, Supervisor (telephonic); Ann English, Vice-Chairman

Staff Present: Edward T. Gilligan, County Administrator
Sharon Gilman, Associate County Administrator
Kim Lemons, Deputy Clerk of the Board

Attendees: Cathy Traywick, Treasurer
Maria Pitzlin, Chief Deputy Treasurer
Daniel Duchon, Budget Manager
Lori Kilpatrick, Citizen

Chairman Judd called the meeting to order at 3:03 p.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

INTRODUCTIONS

ITEMS FOR DISCUSSION

Board of Supervisors

1. Budget Work Session - Discussion of County budget for Fiscal Year 2019-2020 specifically: the Treasurer's Office.

Ms. Cathy Traywick presented this item and started by stating that generally her budget is under 20-30% and that will be the same for next year.

Vice-Chairman English asked if her staff's salaries were up to market value.

Ms. Traywick thought they were close but had not addressed with the Finance Director since October 2018. The additional funds were not used from the last budget cycle.

Mr. Gilligan said they are not up to market. With funding positions at market, those funds

were moved to appointing authority to use at their discretion. Ms. Traywick looked at the overall funds and contingencies and handled responsibly.

Ms. Traywick discussed a couple of bond issues, the TROCS system with positive pay and how warrants are handled within the system and the issuing bank.

There was a short discussion about the layout of the Treasurer's office and a possible addition of a kiosk for demonstration and education purposes and a bathroom.

Mr. Gilligan talked about the reallocation of space at the Melody Lane complex and how it would impact the Treasurer's Office. The cost/benefit of that reconfiguration will be brought to the Board in the near future.

Chairman Judd adjourned the meeting at 3:44 p.m.

APPROVED:

Peggy Judd, Chairman

ATTEST:

Kim Lemons, Deputy Clerk of the Board