

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
WORK SESSION HELD ON  
Thursday, May 2, 2019**

A work session of the Cochise County Board of Supervisors was held on Thursday, May 2, 2019 at 1:00 p.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Peggy Judd, Chairman; Ann English, Vice-Chairman; Thomas E. Borer, Supervisor (telephonic)

Staff Present: Edward T. Gilligan, County Administrator  
Sharon Gilman, Associate County Administrator  
Dan Duchon, Budget Manager  
Arlethe G. Rios, Clerk of the Board

Attendees: James Conlogue, Presiding Judge, Superior Court  
Eric Silverberg, Court Administrator  
Teresa Rockrich, Probation Finance Manager  
Armando Arias, Deputy Chief Adult Probation Officer  
James Blount, Juvenile Detention Director  
Bran Miller, Clerk of the Court Operations Supervisor  
Terry Bannon, Judge, Pro-Tem  
Rita Shipley, Budget and Finance Director, Courts  
Tracey Romero, Human Resources, Court Administration  
Vicki Barton, Chief Deputy Clerk of the Court  
Amy Hunley, Clerk of the Court  
Niltza Flores, Justice Court Administrator  
Dan Duchon, Budget Manager  
Lori Kilpatrick, Citizen

Chairman Judd called the meeting to order at 1:00 p.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**PLEDGE OF ALLEGIANCE**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

---

***INTRODUCTIONS***

***ITEMS FOR DISCUSSION***

**Board of Supervisors**

1. Budget Work Session - Discussion of County budget for Fiscal Year 2019-2020 specifically: Court Administration, Superior Court, Adult/Juvenile Probation, and the Clerk of the Superior Court's Office.

Mr. Silverberg gave an update on major projects.

Judge Conlogue stated he was present to answer any of the Board's questions and also wanted to alert them to several issues that might impact the County's budget in the future: increase in number of Return to Competency cases and a major shift in felony cases, which impacts the jury budget. He added that he would make these issues a priority before he retired in December of 2020.

Mr. Gilligan said that he would work with all stakeholders to address these issues and prepare solutions on how to resolve these concerns. He noted that he had a concern with how return to competency cases impacted the indigent defense budget and would like that fund line moved to the County Attorney's budget since they directly impact how those cases are handled.

Ms. Shipley went over actual budget figures for the current fiscal year and explained the proposed budget for the upcoming fiscal year. She discussed projects and salaries and explained how money had been moved around to address market salary adjustments and urgent projects.

Mr. Gilligan said he was impressed with the way the judicial departments had managed through policy changes instead of asking for the Board to fund any overages.

The Board thanked Judge Conlogue and Mr. Silverberg and their staff for the update.

Ms. Hunley presented figures for the Clerk of the Court's Office.

Judge Conlogue noted that the Clerk of the Court would be included in the main Court budget for the upcoming fiscal year.

Ms. Hunley went over several requests, but noted that they were small requests that would assist in stabilizing operations until she became more familiar with internal processes.

Mr. Gilligan said he did not think that accommodating these requests would be a problem. He stated that he had one other concern with increases to the indigent defense budget due to an increase in revocation cases.

Judge Conlogue said he would work with Mr. Gilligan to address this concern and noted that he feels very responsible regarding the success of the probation program.

Ms. Shipley noted that some juvenile funds would be used to address some projects instead of asking for additional funding from the general fund.

Mr. Gilligan said he did not have a concern with this proposal, but wanted to ensure that "maintenance of effort" jail requirements were followed.

Mr. Silverberg said one of his main projects before retiring in June was to ensure that a strategic plan process for the courts could be funded. He noted that a lot of the Board's success in accomplishing major projects was that a strategic plan was in place and he wanted to follow that model.

Judge Conlogue said that the only other point he wanted to discuss was his ability to have input on the justice court budgets and noted that it was in the Board's best interest to have the justice courts deal with him instead of coming to the Board with issues.

Mr. Gilligan said he would schedule a wrap up meeting for the entire court system.

Supervisor Borer said he did not have any questions but wanted to point out a mistake on the totals for the juvenile and probation budget.

Ms. Shipley stated that she would correct the mistake.

Chairman Judd thanked everyone for the information.

Chairman Judd adjourned the meeting at 2:20 p.m.

APPROVED:

---

Peggy Judd, Chairman

ATTEST:

---

Arlethe G. Rios, Clerk of the Board