

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
WORK SESSION HELD ON
Tuesday, May 21, 2019**

A work session of the Cochise County Board of Supervisors was held on Tuesday, May 21, 2019 at 1:30 p.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Peggy Judd, Chairman; Thomas E. Borer, Supervisor; Ann English, Vice-Chairman

Staff Present: Edward T. Gilligan, County Administrator
Sharon Gilman, Associate County Administrator
Britt W. Hanson, Chief Civil Deputy County Attorney
Arlethe G. Rios, Clerk of the Board

Attendees: Joe Casey, Chief Information Officer/Facilities Director
Lisa Marra, Elections Director
Xochitl Orozco, Legal Advocate
Ruben Miranda, Fleet Director
Amadee Ricketts, Library Director
Marty Haverty, Public Works Director
Jennifer Graeme, Associate Human Resources Director
Elda Orduno, Human Resources Director
Julie Morales, Risk Management Director
Dan Duchon, Budget Manager

Chairman Judd called the meeting to order at 1:30 p.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

INTRODUCTIONS

ITEMS FOR DISCUSSION

Board of Supervisors

1. Discussion and possible direction regarding Work Space Allocation for offices countywide.

Mr. Joe Casey, Chief Information Officer, presented this item using a PowerPoint presentation. He went over the purpose of the re-organization:

- Increase Security
- Increase Efficiencies
- Improve Work Place Environment
- Maximize the available County Space
- Empty the Old High School in Bisbee

He discussed which departments would be impacted by the move at the Melody Lane Complex:

- Health
- Public Fiduciary
- Housing
- Library
- Assessor's
- Recorder's
- Elections
- Treasurer's
- Development Services
- Public Works
- Natural Resources

Departments in Old Bisbee:

- Clerk of the Court
- Court Administration
- Court Security
- Adult/Juvenile Probation
- Public Defender/Legal Defender/Legal Advocate

He noted that one of the priorities was to get everyone out of the Old Bisbee High School, so that building could be put on the market for sale.

Mr. Gilligan addressed the necessity of Public Fiduciary moving closer to the Health & Social Services Department.

Mr. Hanson explained the purpose of the Public Fiduciary as related to a county service.

Mr. Gilligan moved on to why the old high school was a priority. He said that the cost of upkeep or renovation would be greater than the County can currently afford. He added that the best path forward is to sell the property.

Mr. Casey continued with timeline milestones and showed a map of the current layout and a map of the proposed layout.

Mr. Gilligan relayed to the Board the Recorder's concerns with moving, which impacts the ideal plan for restructuring the Melody Lane Complex.

Ms. Traywick noted that she was unhappy with the process of office remodeling and relocation and added that she need a better layout of an office in order to better serve her customers.

Mr. Gilligan said that the Board would have to make tough decisions regarding the proposed move.

Mr. Casey said he was also in the process of hiring an architect to look at what the best options are for individual spaces. He moved on to floor plans for the second part of the move. He added that there is no final cost and that contractors would be used for the large move.

Supervisor Borer said that a view of the proposed layouts could help stakeholders see what it really looks like.

Mr. Gilligan said that there is not many renovations involved in this, most of the moves would keep the current footprint.

The Board asked what direction was needed from them.

Mr. Gilligan said that direction to move forward with the moves proposed would be good guidance.

The Board directed Mr. Gilligan to move forward as proposed.

Chairman Judd stated that everyone's presence and concerns were noted and said that she was concerned with those individuals that were not present to voice their concerns.

Chairman Judd adjourned the meeting at 2:48 p.m.

APPROVED:

Peggy Judd, Chairman

ATTEST:

Arlethe G. Rios, Clerk of the Board