

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
REGULAR MEETING HELD ON
TUESDAY, MARCH 24, 2020**

A regular board meeting of the Cochise County Board of Supervisors was held on Tuesday, March 24, 2020 at 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Thomas E. Borer, Chairman; Ann English, Vice-Chairman, telephonic; Peggy Judd, Supervisor, telephonic

Staff Present: Edward T. Gilligan, County Administrator; Sharon Gilman, Associate County Administrator; Britt W. Hanson, Chief Civil Deputy County Attorney, telephonic; Kim Lemons, Clerk of the Board; Amanda Baillie, Public Information Officer

Chairman Borer called the meeting to order at 10:05 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

CONSENT

Board of Supervisors

1. Approve the Minutes of the regular meeting of the Board of Supervisors of March 10, 2020.
2. Approve four Wine Fair/Festival license applications for a series-16 (Wine Festival/Wine Fair) submitted by Ms. Barbara Coons, Mr. Greg M. Gonnerman, Ms. Edith Gustason and Ms. Monica S. Preston, for a Wine Festival to be held at Stand Alone Ranch on April 25, 2020 located at 11878 S. Elkhorn Road, Pearce, AZ 85625.
3. Approve Deeding Parcel #123-24-349, held by the County on Behalf of the State, to Rosa Amelia Maya Matthews.
4. Approve a proclamation to declare April 2020 as National County Government Month - "Counties Matter," especially in supporting older adults, their families and caregivers.

Finance

5. Approve demands and budget amendments for operating transfers.

Housing Authority

6. Approve a Fair Housing Proclamation to declare April 2020 as Fair Housing Month in Cochise County.

Vice-Chairman English made a motion to approve items 1-6 on the consent agenda. Supervisor Judd seconded the motion and it carried unanimously.

PUBLIC HEARINGS

Board of Supervisors

7. Approve an Owner Transfer Liquor License application for a Series #6 (Bar) license submitted by Ms. Vicki Lynn Davison for RD Steakhouse, located at 10348 Hwy. 191, Elfrida, AZ 85610.

Ms. Kim Lemons, Clerk of the Board presented this item. Ms. Lemons said this application had been reviewed and recommended for approval by the appropriate departments; property taxes for the parcel were current; there had been no formal protests and the applicant has paid the \$100.00 processing fee. Board staff recommended approval.

Chairman Borer opened the public hearing and asked the Clerk if she received any comments regarding this public hearing and Ms. Lemons stated there were none.

Chairman Borer closed the Public Hearing.

Vice-Chairman English moved to approve an Owner Transfer Liquor License application for a Series #6 (Bar) license submitted by Ms. Vicki Lynn Davison for RD Steakhouse, located at 10348 Hwy. 191, Elfrida, AZ 85610. Supervisor Judd seconded the motion.

Chairman Borer called for the vote and it was approved 3-0.

Development Services

8. Adopt Zoning Ordinance 20-03 for Docket R-20-01 (Definitions): An amendment to the various definitions contained within Article 2, Section 203 of the Zoning Regulations in order to improve, clarify, distinguish uses, and provide increased consistency of interpretation.

Ms. Christine McLachlan, Planner II, Development Services, presented this item using a PowerPoint presentation. Ms. McLachlan gave the background of the amendment that provides Article 2 definitions and clarifies terms used. She outlined current and proposed changes. These changes improve definitions, distinguish certain uses, and provide more consistency. She stated the impact of the changes and gave a summary of 26 new definitions and 23 alterations. The Cochise County Planning and Zoning Commission recommended approval 6-0 at their March 11, 2020 meeting and staff recommended approval.

The Board thanked Ms. McLachlan for the presentation.

Chairman Borer opened the public hearing and asked the Clerk if she received any comments regarding this public hearing and Ms. Lemons stated there were none.

Chairman Borer closed the public hearing.

Supervisor Judd made a motion to adopt Zoning Ordinance 20-03 for Docket R-20-01 (Definitions): An amendment to the various definitions contained within Article 2, Section 203 of the Zoning Regulations in order

to improve, clarify, distinguish uses, and provide increased consistency of interpretation. Vice-Chairman English seconded the motion.

Chairman Borer called for the vote and it was approved 3-0.

9. Adopt Zoning Ordinance 20-04 to approve Docket Z-20-02 reverting certain Zoning District Boundaries from R-36 to RU-4, pursuant to the application of Garth and Cheryl St. Germain.

Mr. Dan Coxworth, Development Services Director presented this item using a PowerPoint presentation. Mr. Coxworth gave the background of the rezoning request and referred to the location and aerial photos of the area. He listed the factors in favor of approval with three letters in support. There were no factors listed against the request. The Cochise County Planning and Zoning Commission recommended approval 6-0 at their March 11, 2020 meeting. Mr. Coxworth said staff recommended conditional approval and referred to the condition and motion in the PowerPoint.

Chairman Borer opened the public hearing and asked the Clerk if she received any comments regarding this public hearing and Ms. Lemons stated there were none.

Chairman Borer closed the public hearing.

Vice-Chairman English made a motion to adopt Zoning Ordinance 20-04 to approve Docket Z-20-02 reverting certain Zoning District Boundaries from R-36 to RU-4, pursuant to the application of Garth and Cheryl St. Germain with condition. Supervisor Judd seconded the motion.

Chairman Borer called for the vote and it was approved 3-0.

ACTION

Board of Supervisors

10. Approve Policy 2231: Attendance During Influenza or Another Viral Pandemic Outbreak, and 2232: Telecommuting, effective March 24, 2020.

Ms. Gilman presented this item and stated the onset of Covid-19 precipitated the creation of these 2 policies. She summarized the contents of the 2 policies and said Elected Officials and Department Directors were solicited for comments.

Supervisor Judd asked if an exit strategy for these policies were necessary.

Mr. Gilligan said these policies were specifically written as permanent policies and not specific to the current Covid-19 Pandemic. He added the telecommuting policy can be used for other work situations.

Vice-Chairman English made a motion to approve Policy 2231: Attendance During Influenza or Another Viral Pandemic Outbreak, and 2232: Telecommuting, effective March 24, 2020. Supervisor Judd seconded the motion.

Chairman Borer asked the Clerk if she received any comments regarding this item and Ms. Lemons stated there were none.

Chairman Borer called for the vote and it was approved 3-0.

STATE & FEDERAL LEGISLATION

11. Discussion and possible action regarding state and federal legislative matters listed or described in the attached County Supervisors Association Legislative Policy Committee Agenda, the Arizona Association of Counties (AACo) Legislative Policy Committee Agenda, and the proposed State budget, and other matters related thereto.

Vice-Chairman English gave an update on legislative matters. The Board took no action.

REPORT BY EDWARD T. GILLIGAN COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS

Mr. Gilligan stated the County workforce is healthy, reporting to work providing public services, the same as before the pandemic. Some staff members are helping with public health response, and any employees caring for children out of school or who are sick, are using current leave. Public access to lobbies is restricted but continues in a service provision model with online service and service by appointment. Mr. Gilligan gave the local perspective in relation to the public health emergency as far as the differences for rural versus densely populated communities.

SUMMARY OF CURRENT EVENTS

Report by District 1 Supervisor, Thomas E. Borer

Supervisor Borer thanked staff and employees, for being extremely professional, including Health and Social Services and the PIO; messaging resources have been consistent and available. He stressed the Supervisors are available for any questions.

Report by District 2 Supervisor, Ann English

Supervisor English said all County staff had stepped up to the plate to help keep us safe but specifically the Health and Social Services and Emergency Services Department had a higher level of impact from the public health emergency, and she congratulated them and the Sheriff's Office for being proactive in addressing jail operations.

Report by District 3 Supervisor, Peggy Judd

Supervisor Judd added her congratulations to staff for the County's response and included community members for helping others.

Chairman Borer adjourned the meeting at 10:34 a.m.

APPROVED:

Thomas E. Borer, Chairman

ATTEST:

Kim Lemons, Clerk of the Board

