

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING HELD ON  
TUESDAY, DECEMBER 1, 2020**

A regular board meeting of the Cochise County Board of Supervisors was held on Tuesday, December 1, 2020 at 10:15 a.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Thomas E. Borer, Chairman; Ann English, Vice-Chairman; Peggy Judd, Supervisor, telephonic

Staff Present: Richard G. Karwaczka, County Administrator; Sharon Gilman, Associate County Administrator; Christine Roberts, Chief Civil Deputy County Attorney; Kim Lemons, Clerk of the Board

Chairman Borer called the meeting to order at 10:15 a.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**PLEDGE OF ALLEGIANCE**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

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***CONSENT***

**Board of Supervisors**

1. Approve the Minutes of the regular meeting of the Board of Supervisors of November 17, 2020.
2. Approve a letter of support to The Nature Conservancy (TNC) in appreciation of their support and partnership efforts in the protection of the San Pedro River.
3. Approve a Budget Amendment of \$75,000 from Environmental Professional Services to Community Enhancement Funds.

**County Attorney**

4. Approve the proposed settlement of the Small Tax Appeal in Bayshore, Inc. v. Cochise County, now pending in Arizona Tax Court, a division of the Superior Court of and for Maricopa County.

**Finance**

5. Approve demands and budget amendments for operating transfers.

## Workforce Development

6. Approve the appointment of Mr. Samuel Curtis to the Local Workforce Development Board to fill an unexpired term, effective immediately through June 30, 2024.

Vice-Chairman English made a motion to approve items 1-6 on the Consent Agenda. Supervisor Judd seconded the motion and it carried unanimously.

## **ACTION**

### Finance

7. Approve two inter-fund transfers for the AZ CARES monies from Fund 533 to Fund 100, the first in the amount of \$5,497,086.45 for Fiscal Year 2020 expenses and the second in the amount of \$244,045.55 for Fiscal Year 2021 expenses.

Mr. Dan Duchon, Budget Manager, presented this item. He stated that these transfers are in regard to the AZ CARES grant through which the County received \$5,741,132 in reimbursement funding for public safety and public health expenses due to the coronavirus. The grant is now closed; the County has received and is able to spend the money. The funding was sequestered, but will now be moved into the General Fund through two transfers, one each for Fiscal Year 2020 and 2021.

The Board asked about specific funding requirement uses. Mr. Duchon confirmed that the County's expenditures have been approved by the State of Arizona.

Supervisor Judd made a motion to approve two inter-fund transfers for the AZ CARES monies from Fund 533 to Fund 100, the first in the amount of \$5,497,086.45 for Fiscal Year 2020 expenses and the second in the amount of \$244,045.55 for Fiscal Year 2021 expenses. Vice-Chairman English seconded the motion.

Chairman Borer called for the vote and it was approved 3-0.

### Health & Social Services

8. Approve Intergovernmental Agreement (IGA) #ADHS18-177676, Amendment Number 3, between the Arizona Department of Health Services and Cochise County Health & Social Services, for reimbursement up to \$275,000 to include improved cold storage capacity of COVID-19 vaccines and data entry and software purchases to increase immunization data during the COVID-19 pandemic.

Ms. Carolyn Doose, Public Health Nurse, presented this item. She summarized the IGA and noted a correction, that this reimbursement is for up to \$125,000.

The Board asked a question about having previously purchased cold storage. Ms. Doose confirmed that the County has cold storage, and stated that this is for reimbursement for the purchase and installation of generators.

Vice-Chairman English made a motion to approve Intergovernmental Agreement ADHS18-177676, Amendment Number 3, between the Arizona Department of Health Services and Cochise County Health & Social Services, for reimbursement up to \$125,000 to include improved cold storage capacity of COVID-19 vaccines and data entry and software purchases to increase immunization data during the COVID-19 pandemic. Supervisor Judd seconded the motion.

Chairman Borer called for the vote and it was approved 3-0.

## **Public Works**

9. Approve Contract 21-08-HFP-01 for High and Low Volume Chips, for Multiple Vendor Locations within Cochise County, with Klump Materials LLC; Maddux & Sons, Southern Arizona Sand and Gravel, LLC; and, Willcox Rock and Sand, Inc., effective December 1, 2020 through November 30, 2021, with 4 one-year renewal options.

Mr. Martin Haverty, Public Works Director, presented this item. He summarized that this is for the purchase of materials for chipseal projects. Awarding to multiple vendors will allow staff to look at the closest source of material and how it is hauled to work sites, and ensure that the best deal is received for the price.

The Board asked a question about a previous instance where the County was told it had paid state sales tax but later received a bill for the tax. Mr. Haverty responded that the process has since been tightened up so that this will not happen in the future.

Supervisor Judd made a motion to approve Contract 21-08-HFP-01 for High and Low Volume Chips, for Multiple Vendor Locations within Cochise County, with Klump Materials, LLC; Maddux & Sons, Inc; Southern Arizona Sand and Gravel, LLC; and, Willcox Rock and Sand, Inc., effective December 1, 2020 through November 30, 2021, with four one-year renewal options. Vice-Chairman English seconded the motion.

Chairman Borer called for the vote and it was approved 3-0.

10. Approve Contract 21-09-HFP-01 for Crushed Aggregate and Riprap, for Multiple Vendor Locations within Cochise County, with Cemex; Klump Materials, LLC; Maddux & Sons, Inc; Southern Arizona Sand & Gravel, LLC; and, Willcox Rock and Sand, Inc., effective December 1, 2020 through November 30, 2021, with 4 one-year renewal options.

Mr. Haverty presented this item. He stated that this is to be used to repair roadways and drainage areas, and noted that it is similar to agenda item 9 in that multiple vendors throughout the County are being awarded the contract. Staff will look for the best value when materials are needed.

Vice-Chairman English made a motion to approve Contract 21-09-HFP-01 for Crushed Aggregate and Riprap, for Multiple Vendor Locations within Cochise County, with Cemex; Klump Materials, LLC; Maddux & Sons, Inc; Southern Arizona Sand & Gravel, LLC; and, Willcox Rock and Sand, Inc., effective December 1, 2020 through November 30, 2021, with four one-year renewal options. Supervisor Judd seconded the motion.

Chairman Borer called for the vote and it was approved 3-0.

## ***REPORT BY RICHARD G. KARWACZKA, COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS***

Mr. Karwaczka deferred his report.

## ***SUMMARY OF CURRENT EVENTS***

**Report by District 1 Supervisor, Thomas E. Borer**

Chairman Borer reported on the COVID-19 pandemic and cities reinstating mask requirements. He reported that there is one Regular Meeting left in December but that Special Meetings could be held if needed to take care of business.

**Report by District 2 Supervisor, Ann English**

Vice-Chairman English reported on the COVID-19 pandemic and events being canceled due to the pandemic.

**Report by District 3 Supervisor, Peggy Judd**

Supervisor Judd reported on the COVID-19 pandemic and events being canceled or held but with safety precautions.

Chairman Borer adjourned the meeting at 10:36 a.m.

APPROVED:

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Thomas E. Borer, Chairman

ATTEST:

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Kim Lemons, Clerk of the Board