

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
SPECIAL/EXECUTIVE MEETING HELD ON  
THURSDAY, AUGUST 27, 2020**

A special meeting of the Cochise County Board of Supervisors was held on Thursday, August 27, 2020 at 12:45 p.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Vice-Chairman; Peggy Judd, Supervisor, telephonic

Absent: Thomas E. Borer, Chairman

Staff Present: Edward T. Gilligan, County Administrator  
Sharon Gilman, Associate County Administrator  
Britt Hanson, Of Counsel, County Attorney  
Kim Lemons, Clerk of the Board

Attendees: Jackie Watkins, Director Eng & Natural Resources  
Elda Orduno, HR Director  
Henry Meraz, Facilities Director  
Arlethe Morrison, Facilities Assistant Director  
Niltza Flores, Associate Court Administrator  
Vicki Barton, Deputy Clerk of the Court  
Richard Karwazcka, Public Defender  
Brian McIntyre, County Attorney  
Joe Casey, IT Chief Information Officer  
Amy Hunley, Clerk of the Court  
Xochitl Orozco, Legal Advocate  
Lisa Marra, Elections Director  
Jennifer Graeme, Associate HR Director  
Judge Bannon, Superior Court Division VI  
Cathy L. Traywick, Treasurer  
Gabe Lavine, Emergency Services Director  
Sara Dent, Civil Deputy County Attorney

Vice-Chairman English called the meeting to order at 12:45 p.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**PLEDGE OF ALLEGIANCE**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

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***ACTION***

## Board of Supervisors

1. Approve appointment of Sharon Gilman as Interim County Administrator with a 15% salary adjustment effective September 1 through September 30, 2020.

Mr. Gilligan said that with the Board engaged in the ongoing recruitment for County Administrator and his leaving on Friday, this agreement will facilitate the internal management of this position. Ms. Gilman has served in that capacity in his absence. The term is effective through the end of September and hopefully there will be a permanent replacement in place, but if not the Board can revisit the agreement at that time.

Supervisor Judd said she is in support of Ms. Gilman and this agreement until the new County Administrator is appointed.

Vice-Chairman English said we need someone in the interim and this allows Ms. Gilman the responsibility and working relationship, with the Board and department directors, and to be paid appropriately.

Ms. Gilman said she appreciates the opportunity to serve the organization as interim and to work with the new County Administrator.

Supervisor Judd made a motion to approve appointment of Sharon Gilman as Interim County Administrator with a 15% salary adjustment effective September 1 through September 30, 2020. Vice-Chairman English seconded.

Vice-Chairman English called for the vote and it was approved 2-0-1 (Borer absent).

Vice-Chairman English adjourned the meeting at 12:51 p.m.

APPROVED:

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Ann English, Vice-Chairman

ATTEST:

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Kim Lemons, Clerk of the Board