

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
WORK SESSION HELD ON
TUESDAY, APRIL 28, 2020**

A Work Session of the Cochise County Board of Supervisors was held on Tuesday, April 28, 2020, at 1:30 p.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Thomas E. Borer, Chairman; Ann English, Vice-Chairman (telephonic); Peggy Judd, Supervisor (telephonic)

Staff Present: Edward T. Gilligan, County Administrator
Sharon Gilman, Associate County Administrator
Dan Duchon, Budget Manager
Melissa Tucker, Administrative Assistant

Attendees: Keith Buonocore, Finance Director
Cathy Traywick, Treasurer
Maria C. Pitzlin, Chief Deputy Treasurer

Chairman Borer called the meeting to order at 1:30 p.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ITEMS FOR DISCUSSION

Board of Supervisors

1. Budget Work Session - Discussion of County Budget for Fiscal Year 2020-2021 specifically: County Treasurer's Office.

Mr. Dan Duchon, Budget Manager, presented this item using handouts reflecting the Treasurer's budget review over the last five years to include spending history, revenue generated, and operating expenses submitted. He stated for fiscal year 2021 there were no employee-related expense requests nor funding requests. It was noted that miscellaneous professional services went up by \$8,000.

Ms. Cathy Traywick, Treasurer, stated there was an increase in miscellaneous professional services due to title searches for properties that are put up for the Deed sale, however these costs are recovered when the sale transaction is complete. She also noted title reports are done before submission of parcels to the Board office.

Ms. Traywick gave an update on her department and stated everything is going well.

The Board expressed their suggestions and asked questions.

The Board thanked Mr. Duchon and Ms. Traywick.

Chairman Borer adjourned the meeting at 1:45 p.m.

APPROVED:

Thomas E. Borer, Chairman

ATTEST:

Melissa Tucker, Administrative Assistant