

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
WORK SESSION HELD ON
THURSDAY, APRIL 30, 2020**

A work session of the Cochise County Board of Supervisors was held on Thursday, April 30, 2020, at 11:30 a.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Thomas E. Borer, Chairman; Ann English, Vice-Chairman, telephonic; Peggy Judd, Supervisor, telephonic

Staff Present: Edward T. Gilligan, County Administrator
Sharon Gilman, Associate County Administrator
Daniel Duchon, Budget Manager
Keith Buonocore, Finance Director
Amanda Baillie, Public Information Officer
Kim Lemons, Clerk of the Board

Attendees: Jacqui Clay, School Superintendent
Kimberlee Madden, Chief Deputy Superintendent
Debra Prow, Administrative Assistant, Schools

Chairman Borer called the meeting to order at 11:30 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ITEMS FOR DISCUSSION

Board of Supervisors

1. Budget Work Session - Discussion of County Budget for Fiscal Year 2020-2021 specifically: Schools.

Mr. Dan Duchon, Budget Manager, presented this item using handouts reflecting the history of the School's Office budget for the last several years, the budgeted amounts, expended and revenues. There are no changes for fiscal year 2020-21 and one funding request of \$16,000 for jail education funding.

Ms. Jacqui Clay, Schools Superintendent, presented this item using a PowerPoint presentation. She outlined the overview of the presentation. She stated the Mission/Purpose governed by statutes; Revenue by fiscal years 2014-15 through 2019-20 with increases except for FY2017-18; Budget/Expenditures History showing they are fiscally responsible and staying within their budget. They have one funding request, for a Jail Educator, that is an unfunded statutory requirement.

Mr. Gilligan clarified that the Jail Educator is considered a jail enhancement fund covered by the Sheriff's Office. Mr. Duchon will work with Ms. Madden to fund the position.

Ms. Clay reviewed the requirements for the educator position.

The Board asked about mandated accountant functions and audits; travel expenditures and hierarchy of positions that handle the 21 school districts.

Ms. Clay said a transition counselor will still be needed after the Juvenile Detention Center is closed, and she gave a breakdown of projects and costs.

Ms. Clay continued with job descriptions for her staff, counselor, and education specialist, and showed their organizational chart. She concluded with the overall goals for fiscal year 2020-2021.

The Board thanked Ms. Clay and her staff for the presentation.

Chairman Borer adjourned the meeting at 12:39 p.m.

APPROVED:

Thomas E. Borer, Chairman

ATTEST:

Kim Lemons, Clerk of the Board