

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
WORK SESSION HELD ON  
THURSDAY, APRIL 30, 2020**

A work session of the Cochise County Board of Supervisors was held on Thursday, April 30, 2020, at 1:30 p.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Thomas E. Borer, Chairman; Ann English, Vice-Chairman, telephonic; Peggy Judd, Supervisor, telephonic

Staff Present: Edward T. Gilligan, County Administrator  
Sharon Gilman, Associate County Administrator  
Daniel Duchon, Budget Manager  
Keith Buonocore, Finance Director  
Kim Lemons, Clerk of the Board

Attendees: Judge Conlogue, Presiding Judge Division V  
John Schow, Court Administrator  
Niltza Flores, Associate Court Administrator  
Robin Rossbach, Clerk of Court Finance Manager  
Amy Hunley, Clerk of the Court  
Rita Shipley, Superior Court Finance Director  
Armando Arias, Lead Probation Officer  
Tracey Romero, Courts HR Director  
Teresa Rockrich, Administrative Finance Manager  
Sarah Graves, Deputy Chief, Juvenile Probation  
Vicki Barton, Juvenile Detention, Business Manager  
Sacha Dwyer, Juvenile Detention, Business Manager  
Judge Dickerson, Division IV  
Judge Bannon, Division VI  
Judge Poppe, JP 1 (telephonically)  
Judge Vildosola, JP 2 (telephonically)  
Judge Staggs, JP 3 (telephonically)  
Judge Ward, JP 4 (telephonically)  
Judge Call, JP 5 (telephonically)  
Judge Adame, JP 6 (telephonically)

Chairman Borer called the meeting to order at 1:30 p.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**PLEDGE OF ALLEGIANCE**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

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***ITEMS FOR DISCUSSION***

## Board of Supervisors

1. Budget Work Session - Discussion of County Budget for Fiscal Year 2020-2021 specifically: Court Administration, JP, Superior Court, Adult Probation, Juvenile Detention, and the Clerk of the Superior Court's Office.

This item was presented by representatives of the individual offices and divisions.

Vice-Chairman English expressed her appreciation for Judge Conlogue's service to the County who will be retiring the end of 2020.

Judge Conlogue began the discussion by proposing a structural change to save approximately one million dollars annually - to close the juvenile detention facility effective December 31, 2020. He suggested this time period in order to implement the change because of the reduction in work force and budget reduction needs for the end of the year. He gave further details of that change.

Chairman Borer thanked Judge Conlogue for this budget proposal and his service.

Vice-Chairman English said they came to the table with good solutions and is glad Judge Conlogue will be here through the end of year.

Supervisor Judd thanked Judge Conlogue personally and professionally, and for this budget solution.

Mr. Schow, Court Administrator, discussed the current fiscal year changes and detailed their innovation and fiscal responsibility with reorganization, certifications, volunteers, filled vacancies, and successful releases.

Ms. Niltza Flores outlined the innovative solutions of the JP offices. Because of Covid-19, they have increased online options. There has been a decrease in filings and revenues, and they have no general fund requests for the next fiscal year.

Mr. Hunley covered the improvements for the Clerk of the Court's Office.

Ms. Shipley talked about the upgrades to the audio/video technology and court security systems. She anticipates no adjustments from the Administrative Office of the Courts (AOC) state funding for next year. She outlined the funding of positions and the transfer of fund line items. Overall, the Employee Related Expenses (ERE's) are steady with no increases.

Mr. Duchon said the figures match his.

Vice-Chairman English thanked Juvenile Detention Judge Bannon for serving children better.

Mr. Duchon said he had no questions or concerns with the Court's budget.

Mr. Gilligan said he appreciated the cooperation in recent months working with the budget managers and supporting their efforts. Judge Conlogue reciprocated his appreciation and support.

Ms. Shipley talked about the deferred funding requests and the Building Enhancement Fund remodel for the next Presiding Judge.

Chairman Borer adjourned the meeting at 2:13 p.m.

APPROVED:

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Thomas E. Borer, Chairman

ATTEST:

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Kim Lemons, Clerk of the Board