

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
WORK SESSION HELD ON  
TUESDAY, MAY 19, 2020**

A work session of the Cochise County Board of Supervisors was held on Tuesday, May 19, 2020, at 1:30 p.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Thomas E. Borer, Chairman; Ann English, Vice-Chairman, telephonic; Peggy Judd, Supervisor, telephonic

Staff Present: Edward T. Gilligan, County Administrator  
Sharon Gilman, Associate County Administrator  
Daniel Duchon, Budget Manager  
Keith Buonocore, Finance Director  
Kim Lemons, Clerk of the Board  
Christine Roberts, Chief Civil Deputy County Attorney

Attendees: Niltza Flores, Associate Court Administrator  
John Schow, Court Administrator  
Henry Meraz, Facilities Director  
Richard Karwaczka, Public Defender  
Steven P. Jones, Solid Waste Financial Manager  
Anita Baca, Housing Authority Director  
Gabriel Lavine, Emergency Management Director  
Britt Hanson, Of Counsel, County Attorney  
Daniel Coxworth, Development Services Director  
Jennifer Davis, Branch Library Manager  
Xochitl Orozco, Attorney, Office of Legal Advocate  
Fred Nixon, Interim Fleet Services Director  
Amy Hunley, Clerk of the Court  
Rita Shipley, Superior Court Budget Manager  
Melissa Wirthlin, Constable  
Amadee Ricketts, Library District Director  
Christine Roberts, Chief Civil Deputy County Atty  
Jackie Watkins, Engr. & Nat. Resources Director  
Mark Dannels, Sheriff  
Carrie Langley, Health Director  
Elda Orduno, Human Resources Director

Chairman Borer called the meeting to order at 1:30 p.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**PLEDGE OF ALLEGIANCE**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

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## **ITEMS FOR DISCUSSION**

### **Board of Supervisors**

1. Budget Work Session - Discussion of County Funding Requests and Revenue Projections for Fiscal Year 2020-2021.

Mr. Duchon presented this item using a PowerPoint presentation. He reviewed the general fund revenues, property tax valuation increases, tax rate and levy, and the same for the Library and Flood Control districts.

Mr. Gilligan and Mr. Duchon covered property tax collection rates.

Mr. Duchon outlined the departmental revenues with a projected 5-6% decrease, the County sales tax fiscal year comparisons for the last 5 years, the State shared sales tax, Highway User Revenue Fund (HURF), and vehicle license tax for the same time frame.

Mr. Gilligan spoke of the collection rate so far and likely changes in the future.

Mr. Duchon detailed the projections for future revenues that will decline.

Mr. Gilligan talked about the measures the County will take working with internal departments on dealing with the insurance pool and health trust and use of surplus funds. The cost of personnel is expensive but that is how we provide service. The County will watch revenue numbers and department funding requests moving forward.

The Board voiced their concerns about maintaining a competitive market and employee salary compensations.

Mr. Gilligan said he does not want to implement a hiring freeze. There are possibilities for recruiting talented employees even in a bad economy. This year's budget needs to include the big picture with a confident inspired plan.

Vice-Chairman English stated her philosophy on performance-based compensation.

The Board reiterated their support of the County workforce.

Mr. Gilligan and Mr. Duchon discussed the close monitoring of County revenues and expenditures, and the use of innovative ideas for covering ongoing services costs.

Mr. Duchon outlined the department's funding requests, and budget managers and directors responded with the details.

Some items the group discussed were costs of the Arizona Counties Insurance Pool (ACIP) to cover malpractice and medical costs for individuals in jail; the importance of Census funds for the County budget; and how the Sheriff's Office will cover holiday and comp time pay.

The Board discussed the intricacies of budgeting - what must be funded and how to address the budget challenges moving forward.

Mr. Duchon said there may be an additional budget Work Session before the adoption of the tentative budget.

Chairman Borer adjourned the meeting at 3:30 p.m.

APPROVED:

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Thomas E. Borer, Chairman

ATTEST:

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Kim Lemons, Clerk of the Board