

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
WORK SESSION HELD ON
TUESDAY, FEBRUARY 2, 2021**

A work session of the Cochise County Board of Supervisors was held on Tuesday, February 2, 2021, at 10:00 a.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Peggy Judd, Vice-Chairman; Tom Crosby, Supervisor

Staff Present: Richard G. Karwaczka, County Administrator
Sharon Gilman, Associate County Administrator
Christine Roberts, Chief Civil Deputy County Attorney
Kim Lemons, Clerk of the Board
Tim Mattix, Deputy Clerk of the Board

Attendees: Henry Meraz, Facilities Director
Daniel Duchon, Budget Manager
Amy Hunley, Clerk of the Superior Court
Vicki Barton, Chief Deputy Clerk, Clerk of the Superior Court
Melissa Wirthlin, Constable
Philip Leiendecker, County Assessor
Kenny Reeves, Administrative Manager, County Attorney's Office
Lori Zucco, Attorney II, County Attorney's Office
Heather Lopez, Chief Deputy Recorder
Maria Pitzlin, Chief Deputy Treasurer
Niltza Flores, Associate Court Administrator
Tracey Romero, Courts HR Director
Rita Shipley, Superior Court Budget/Finance Director
Dan Coxworth, Development Services Director
Lisa Marra, Elections Director
Judy Lynn, Emergency Services Director
Jackie Watkins, Eng & Natural Resources Director
Alicia Thompson, Health & Social Services Director
Anita Baca, Housing Authority Director
Joe Casey, IT Chief Information Officer
Xochitl Orozco, Attorney III, Legal Advocate Office
Sara Dent, Legal Defender
Amadee Ricketts, Library Director
Marty Haverty, Public Works Director
Julie Morales, Risk Management Director

Chairman English called the meeting to order at 10:00 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ITEMS FOR DISCUSSION

Board of Supervisors

1. Discussion and Possible Direction regarding the County's Strategic Plan, Priority 7, Infrastructure Management and Development: Current County Facility Needs and High-Priority Projects.

Mr. Meraz presented this item using a PowerPoint presentation. He stated that staff is seeking direction on how to proceed with the Heating, Ventilation, and Air Conditioning (HVAC) system and Bridge Connection, both at the County Courthouse. He reviewed the existing heating and cooling systems in detail, and presented two options: Option A, an energy-efficient HVAC system and roof replacement, or Option B, replacing the existing with the same type of systems without improving the roof or energy efficiency. Option A is \$1.5 million, while Option B is \$1.3 million. The HVAC system would have a life of 20 years; due to energy savings, the County would break even in year four.

The Board and Mr. Meraz discussed Options A and B in detail, including maintenance of and problems with the existing systems, costs, the impact to staff and potential project phasing. Mr. Karwaczka noted that future needs may include electrical system upgrades, and discussed the potential of including those upgrades with this project. The Board and staff discussed this further. Mr. Duchon distributed a handout on the Capital Fund - Cash Balance Trends, and discussed the funding available in both building repairs and maintenance, and the Capital Fund for buildings. Mr. Duchon and the Board discussed funding availability and potential funding sources. There was further Board discussion about various aspects of the project and funding.

In response to the Board, Mr. Meraz stated that the lowest estimate to repair the Bridge Connection is \$371,000 and discussed what it would entail. The Board and Mr. Meraz discussed accessibility concerns and potential solutions during the time that the Bridge Connection would be closed.

The Board provided direction to work with an electrical engineer to review the potential upgrades. Staff will return to the Board at a Work Session if further discussion is needed, or a Regular Meeting for Board action.

Chairman English adjourned the meeting at 10:50 a.m.

APPROVED:

Ann English, Chairman

ATTEST:

Kim Lemons, Clerk of the Board