

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
WORK SESSION HELD ON  
TUESDAY, MARCH 30, 2021**

A work session of the Cochise County Board of Supervisors was held on Tuesday, March 30, 2021, at 10:00 a.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Peggy Judd, Vice-Chairman, telephonic; Tom Crosby, Supervisor

Staff Present: Richard G. Karwaczka, County Administrator  
Sharon Gilman, Associate County Administrator  
Christine Roberts, Chief Civil Deputy County Attorney  
Kim Lemons, Clerk of the Board

Attendees: Henry Meraz, Facilities Director  
Daniel Duchon, Budget Manager  
Camila Rochin, Public Information Officer

Chairman English called the meeting to order at 10:00 a.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

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***ITEMS FOR DISCUSSION***

**Board of Supervisors**

1. Discussion and Possible Direction regarding the County's Strategic Plan, Priority 7, Infrastructure Management and Development: Facilities Capital Improvement Plan

Mr. Meraz presented this item using a PowerPoint presentation, and responded to Board questions throughout the presentation. He reviewed work orders completed by Facilities staff, the number of staff and the positions in Facilities, and the use of private contractors to complete some projects. He gave detailed information on accomplishments and completed projects, projects in progress, and projects still planned for this Fiscal Year. He noted Facilities' triage priorities: large roofs, large-system Heating, Ventilation and Air Conditioning (HVAC) replacement, and painting/stucco repair. Mr. Duchon reviewed the sources and types of capital funding for capital projects and responded to Board questions.

Mr. Meraz also presented information on capital projects in this Fiscal Year and planned for Fiscal Year 2021-2022, and noted that the Capital Improvement Plan is spread out over eight years due to the number of projects. The Board and Mr. Meraz held a detailed discussion on the projects identified at the Bisbee-Douglas International Airport Fiscal Year 2021-2022. Mr. Meraz requested feedback from the Board on future projects, and confirmed his belief that funding will be available for the projects in Fiscal

Year 2021-2022.

The Board and staff continued to discuss County facilities and various projects, and Mr. Meraz noted that he would like to review the Facilities Capital Improvement Plan with the Board annually.

Chairman English adjourned the meeting at 11:01 a.m.

APPROVED:

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Ann English, Chairman

ATTEST:

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Kim Lemons, Clerk of the Board