

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
WORK SESSION HELD ON  
TUESDAY, APRIL 27, 2021**

A work session of the Cochise County Board of Supervisors was held on Tuesday, April 27, 2021, at 1:30 p.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Peggy Judd, Vice-Chairman; Tom Crosby, Supervisor

Staff Present: Richard G. Karwaczka, County Administrator  
Sharon Gilman, Associate County Administrator  
Christine Roberts, Chief Civil Deputy County Attorney  
Kim Lemons, Clerk of the Board  
Camila Rochin, Public Information Officer

Attendees: Daniel Duchon, Budget Manager  
Brian McIntyre, County Attorney  
Kris Carlson, Civil Deputy County Attorney  
Paul Correa, Civil Deputy County Attorney  
Kenny Reeves, Administrative Manager

Chairman English called the meeting to order at 1:30 p.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

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***ITEMS FOR DISCUSSION***

**Board of Supervisors**

1. Budget Work Session - Discussion of County Budget for Fiscal Year 2021-2022 specifically: County Attorney's Office.

Mr. McIntyre presented this item. He provided statistics from the Criminal Law Division of the County Attorney's Office, including: 1,353 felony reviews; an average of 112 felony intakes monthly; 90 pending felony reviews; and, over 3,000 total misdemeanor cases, which is lower than normal due to the COVID-19 pandemic. The one funding request is for annual maintenance for the PROSECUTORbyKARPEL (PBK) software system, which was purchased through a grant; savings in supply and postage are anticipated to cover the cost in future years. He reviewed in detail the PBK system, the implementation progress, and its benefits to other departments and agencies. It interfaces with the Spillman system, so all law enforcement agencies, except Federal and the Arizona Department of Public Safety, are able to use it.

The Board and Mr. McIntyre discussed three current Attorney vacancies which are due to attrition, the difference between felony cases and felony reviews, and how far behind Justice Court Precinct 5 is and how the right to a speedy trial was impacted by COVID-19.

Mr. McIntyre discussed two items for future planning: state funding sources for criminal justice systems drying up, and the difficulty of recruiting mid-level Attorneys to fill the vacancies. The Board and Mr. McIntyre discussed hiring new attorneys out of law school and the impacts of training, rather than hiring mid-level Attorneys.

In response to the Board, Mr. McIntyre provided background information on Fund 138, Fill the Gap. Mr. Duchon and Mr. Reeves provided information about the reason Fund 138 shows a negative balance; staff is working to correct that and anticipates that it will be balanced in May as positions are moved out of the Fund. Additionally, interfund transfers mistakenly went into the Criminal Justice Enhancement Fund and will be transferred into Fund 138. Revenues in Fund 138 average between \$67,000 and \$74,000 per year, while expenditures are \$58,000.

Chairman English adjourned the meeting at 2:05 p.m.

APPROVED:

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Ann English, Chairman

ATTEST:

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Kim Lemons, Clerk of the Board