

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
WORK SESSION HELD ON
TUESDAY, APRIL 27, 2021**

A work session of the Cochise County Board of Supervisors was held on Tuesday, April 27, 2021, at 2:30 p.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Peggy Judd, Vice-Chairman; Tom Crosby, Supervisor

Staff Present: Richard G. Karwaczka, County Administrator
Sharon Gilman, Associate County Administrator
Paul Correa, Civil Deputy County Attorney
Kim Lemons, Clerk of the Board
Camila Rochin, Public Information Officer

Attendees: Daniel Duchon, Budget Manager
Cathy Traywick, County Treasurer
Maria Pitzlin, Chief Deputy Treasurer

Chairman English called the meeting to order at 2:30 p.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ITEMS FOR DISCUSSION

Board of Supervisors

1. Budget Work Session - Discussion of County Budget for Fiscal Year 2021-2022 specifically: County Treasurer's Office.

Ms. Traywick presented this item. She stated that she watches money carefully and does not spend the full budget; the audit was returned with great results. She is requesting \$60,000 for remodeling the front counter for improved public access; Mr. Henry Meraz, Facilities Director, said the construction could be done in-house. She spoke in further detail of the construction and of safety and security concerns. Mr. Karwaczka stated that Mr. Meraz is creating a plan for the various construction projects and will bring it to the Board; this request coincides with recommended changes from the audit performed by the 65th North Group, LLC. The Board, Ms. Traywick, and Mr. Karwaczka discussed this in further detail.

In response to the Board, Ms. Traywick stated that she is comfortable with the policy established by the Board as to personnel costs. She discussed staffing changes; in the last fiscal year, salaries were increased to market level. The Treasurer's Office has three temporary positions, but she does not anticipate utilizing temporary employees due to software and policy changes, such as online services.

Chairman English adjourned the meeting at 2:42 p.m.

APPROVED:

Ann English, Chairman

ATTEST:

Kim Lemons, Clerk of the Board