

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
WORK SESSION HELD ON
THURSDAY, APRIL 29, 2021**

A work session of the Cochise County Board of Supervisors was held on Thursday, April 29, 2021, at 11:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Peggy Judd, Vice-Chairman, telephonic; Tom Crosby, Supervisor

Staff Present: Richard G. Karwaczka, County Administrator
Sharon Gilman, Associate County Administrator
Paul Correa, Civil Deputy County Attorney
Kim Lemons, Clerk of the Board
Camila Rochin, Public Information Officer

Attendees: Daniel Duchon, Budget Manager
David Stevens, County Recorder
Heather Lopez, Chief Deputy Recorder

Chairman English called the meeting to order at 11:00 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ITEMS FOR DISCUSSION

Board of Supervisors

1. Budget Work Session - Discussion of County Budget for Fiscal Year 2021-2022 specifically: County Recorder's Office.

Mr. Stevens presented this item. He stated that there are two or three elections this calendar year, and elections on all four consolidated election dates in 2022. He noted that redistricting will be a fairly substantial cost, and provided a status update on redistricting. Revenues have increased. The Recorder's Office is looking to purchase a new scanner to scan and retain affidavit envelopes electronically. There are no deficits in the budget.

The Board, Mr. Stevens, and Ms. Lopez discussed the details of, and reasons for, a potential redesign of the Recorder's Office; the Recorder's document storage and digitization budget; efforts to repair and maintain the books of records; and, that the funds in the cash carry forward budget are statutorily required to be used to maintain and digitize the books, and cannot be used for the remodel.

Mr. Duchon stated that it is a flat budget overall; the remodel funding request has been reviewed by the Facilities Director and is feasible. Mr. Karwaczka noted that

there will be a future Work Session to review the various remodeling projects.

The Board and Mr. Stevens discussed the use of part-time employees and the 2020 elections.

Chairman English adjourned the meeting at 11:22 a.m.

APPROVED:

Ann English, Chairman

ATTEST:

Kim Lemons, Clerk of the Board