

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
WORK SESSION HELD ON
TUESDAY, APRIL 19, 2022**

A work session of the Cochise County Board of Supervisors was held on Tuesday, April 19, 2022, at 11:00 a.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Peggy Judd, Vice-Chairman; Tom Crosby, Supervisor

Staff Present: Richard Karwaczka, County Administrator
Sharon Gilman, Deputy County Administrator
Christine Roberts, Chief Civil Deputy County Attorney
Tim Mattix, Clerk of the Board
Camila Rochin, Public Information Officer

Attendees: Henry Meraz, Facilities Director
Daniel Duchon, Budget Manager

Chairman English called the meeting to order at 11:00 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ITEMS FOR DISCUSSION

Board of Supervisors

1. Discussion and possible direction regarding the County's Strategic Plan, Priority 7, Infrastructure Management and Development: Facilities Capital Improvement Plan.

Mr. Meraz presented this item using a PowerPoint presentation, and responded to Board questions throughout. He reviewed the total number of work orders for Fiscal Years 2019-2020 and 2020-2021, noting the decrease in total number of work orders over time and probable contributors to the decrease.

Mr. Duchon presented on the sources and types of capital funding for Facilities projects, the type of projects funded by the general fund, including repair and maintenance, and the projects funded through the capital projects funds. Mr. Meraz clarified what portions of funds are considered part of the Facilities department budget, and what is part of the County budget specifically for capital projects.

Mr. Meraz gave detailed information on capital/building enhancement projects completed in the past year, projects in progress, projects out for bid, and planned projects for the next fiscal year. He summarized that the prioritized projects are roofs, Heating, Ventilation and Air Conditioning (HVAC) units, electrical system upgrades, and exterior painting.

Ms. Gilman gave an overview of the planned Melody Lane complex exterior painting and signage projects. The Board and staff briefly discussed different possibilities for paint colors and signage, and agreed that both projects should better help members of the public locate County departments.

The Board and staff discussed storage needs of various departments, spreading out the scheduling of large projects such as HVAC replacements, and the possibility, benefits, and drawbacks of inmate labor.

Chairman English adjourned the meeting at 12:05 p.m.

APPROVED:

Ann English, Chairman

ATTEST:

Tim Mattix, Clerk of the Board