

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
WORK SESSION HELD ON
THURSDAY, APRIL 28, 2022**

A work session of the Cochise County Board of Supervisors was held on Thursday, April 28, 2022, at 10:00 a.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Peggy Judd, Vice-Chairman; Tom Crosby, Supervisor

Staff Present: Richard G. Karwaczka, County Administrator
Christine Roberts, Chief Civil Deputy County Attorney
Tim Mattix, Clerk of the Board
Camila Rochin, Public Information Officer

Attendees: Daniel Duchon, Budget Manager
Melissa Wirthlin, Constable

Chairman English called the meeting to order at 10:00 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ITEMS FOR DISCUSSION

Board of Supervisors

1. Budget Work Session - Discussion of County Budget for Fiscal Year 2022-2023 specifically: Constable.

Constable Wirthlin presented this item. There is one requested change, a salary change for the Constable, which has not been increased since she started in 2017. Mr. Duchon stated that unlike other Elected Official salaries, the Board determines the Constable's salary. The request is an increase from \$48,000 to \$53,000, resulting in an increase of approximately \$9,000, with employee-related expenses. Employees in the Constable's Office are included in the County's market study, which will be discussed at a later date.

Mr. Duchon noted that the budget is approximately 95% personnel costs and has remained flat the past several years. The Constable generates approximately \$18,000 in revenue annually. There is a change in the Elected Officials Retirement Plan (EORP), which the County is required to pay.

The Board and Constable Wirthlin discussed the functions of the Constable's Office and service of process. Constable Wirthlin clarified that her office is for Justice of the Peace Precinct 5. There is one honorary Constable in the County, who does not receive a salary or perform service of process. In response to the Board, she stated that her office usually provides over 100 services of process per month.

Chairman English adjourned the meeting at 10:12 a.m.

APPROVED:

Ann English, Chairman

ATTEST:

Tim Mattix, Clerk of the Board