

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
WORK SESSION HELD ON
THURSDAY, APRIL 28, 2022**

A work session of the Cochise County Board of Supervisors was held on Thursday, April 28, 2022, at 10:30 a.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Peggy Judd, Vice-Chairman; Tom Crosby, Supervisor

Staff Present: Richard G. Karwaczka, County Administrator
Christine Roberts, Chief Civil Deputy County Attorney
Tim Mattix, Clerk of the Board
Camila Rochin, Public Information Officer

Attendees: Brian McIntyre, County Attorney
Kenny Reeves, Administrative Manager
Daniel Duchon, Budget Manager

Chairman English called the meeting to order at 10:30 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ITEMS FOR DISCUSSION

Board of Supervisors

1. Budget Work Session - Discussion of County Budget for Fiscal Year 2022-2023 specifically: County Attorney's Office.

Mr. McIntyre presented this item. The Karpel software system modification of \$2,000 is the only General Fund impact. He reviewed the two new full-time equivalent (FTE) positions, which are funded by Arizona Department of Emergency Affairs (DEMA) grants. He discussed grant timing and recruitment efforts. He reviewed the number of felony and misdemeanor cases charged in 2021. Karpel has decreased costs and sped up processing in certain areas.

The Board, Mr. McIntyre and Mr. Karwaczka discussed Karpel in further detail, including functionality; its use throughout the state; system benefits; County Information Technology's involvement; and deployment of Karpel to the Defense attorneys. In response to the Board, Mr. McIntyre and Mr. Reeves discussed savings from Karpel, such as intake processing with law enforcement agencies and elimination of paper files and filing cabinets. Ms. Roberts discussed the implementation of Karpel for various civil cases and tracking. Mr. McIntyre noted that the County Attorney's Office has two staff who are well-versed in Karpel administration, such as form development, resulting in savings from not using Karpel for these functions.

Mr. Duchon stated that unexpended DEMA grant funding will roll over, and that the financial merits of the Giving Recovery A Chance (GRACe) program are positive. The Board and Mr. McIntyre discussed the GRACe program in further detail.

Chairman English adjourned the meeting at 10:54 a.m.

APPROVED:

Ann English, Chairman

ATTEST:

Tim Mattix, Clerk of the Board