

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
WORK SESSION HELD ON  
THURSDAY, APRIL 28, 2022**

A work session of the Cochise County Board of Supervisors was held on Thursday, April 28, 2022, at 11:30 a.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Peggy Judd, Vice-Chairman; Tom Crosby, Supervisor

Staff Present: Richard G. Karwaczka, County Administrator  
Christine Roberts, Chief Civil Deputy County Attorney  
Tim Mattix, Clerk of the Board

Attendees: David Stevens, County Recorder  
Heather Lopez, Chief Deputy Recorder  
Daniel Duchon, Budget Manager

Chairman English called the meeting to order at 11:30 a.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

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***ITEMS FOR DISCUSSION***

**Board of Supervisors**

1. Budget Work Session - Discussion of County Budget for Fiscal Year 2022-2023 specifically: County Recorder's Office.

Mr. Stevens presented this item. He summarized that revenues are up; the workload due to the upcoming Primary and General Elections; and, the completion of the office remodel. Additional funding is being requested for election costs, as happens every two years. He discussed voter turnout in 2020; impacts of redistricting and mailing new voter registration cards; voter registration database purges; additional required mailings; and, recruitment efforts to fill a vacancy in Voter Registration.

The Board and Mr. Stevens discussed the process by which the Office verifies whether an individual still resides where registered and tools used to update voter registration status of deceased individuals. In response to the Board, Mr. Stevens discussed efforts to find a qualified vendor to repair the recorded document books and efforts to digitize records, to decrease use of the books. The Office uses the Saul's Creek Engineering system for digitization and online access to recorded documents.

Chairman English adjourned the meeting at 11:47 a.m.

APPROVED:

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Ann English, Chairman

ATTEST:

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Tim Mattix, Clerk of the Board