

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
WORK SESSION HELD ON  
TUESDAY, FEBRUARY 28, 2023**

A work session of the Cochise County Board of Supervisors was held on Tuesday, February 28, 2023, at 11:00 a.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Peggy Judd, Vice-Chairman

Absent: Tom Crosby, Supervisor

Staff Present: Richard G. Karwaczka, County Administrator  
Sharon Gilman, Deputy County Administrator  
Paul Correa, Civil Deputy County Attorney  
Tim Mattix, Clerk of the Board

Attendees: Henry Meraz, Facilities Management Director  
Anne Coppola, Contracts Administrator

Chairman English called the meeting to order at 2:16 p.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

***ITEMS FOR DISCUSSION***

**Board of Supervisors**

1. Discussion and possible direction regarding the Facilities Department Informational Update, including updates on completed, current and future projects for the current fiscal year, and discussion of a replacement well at the Bisbee-Douglas International Airport.

Henry Meraz presented this item using a PowerPoint presentation. Mr. Meraz stated stucco repair is close to completion at various locations, which will allow the painting to be completed. The Bisbee-Douglas International Airport (BDI) remodel and the Douglas Road Yard are complete. Mr. Meraz stated that the power at the Courthouse will be shut down March 23 - 27 to complete the Heating, Ventilation and Air Conditioning (HVAC) installation and a transformer may be replaced by Arizona Public Service (APS) at that time. A small remodel project was just completed in Housing at Melody Lane to accommodate more staff and filing. The RICO House next to the Courthouse has been updated with flooring, a new roof and has been painted. The flooring at the Douglas Regional Service Center was replaced. The fitness center that was at the old high school was relocated to the Jury Assembly building. Mr. Meraz discussed the exterior storm water drainage at Foothills West building. A wall was built at Vital Records in Douglas in the Health Department to make that area more secure. The internal fire system at the Jail and the remodel project in Light Fleet are in progress at this time. In response to the Board, they have

conquered the programming issues with the heating system for the Hearing Room on Melody Lane.

Mr. Meraz stated that the painting at Melody Lane, Sierra Vista Regional Service Center (SVRSC), Willcox Regional Service Center (RSC) and Cochise County Sheriff's Office (CCSO) administration building will begin next week. In response to the Board, Ms. Gilman stated that the colors have not been finalized at the Melody Lane campus. The roof above the Hearing Room will be replaced within the next couple weeks. Mr. Meraz stated that Facilities is awaiting a quote to re-coat the roof at the Douglas Regional Service Center. The Finance Department will be remodeled alter this year. Facilities is obtaining quotes for signage for the Melody Lane Campus to help direct citizens around the complex. Bids just closed on the Maintenance Building construction and underground utilities are being run to the built site. In response to the Board, Mr. Meraz stated that the Road Yard area is still on a septic system.

Mr. Meraz stated that Brown and Caldwell were contracted to assist with plans for the replacement of the BDI well and he reviewed the 3 phases of the project. KE&G will be the General Contractor and will contract with D & M Well to do the construction. The next steps will be the drilling of the well and re-location and re-installation of all the well equipment. In response to the Board, Mr. Meraz stated that the cost of moving the well is less than it would be to rebuild it due to increased costs of materials. The combined cost will be \$1,557,480. A contingency of \$1,590,000 was budgeted last year for the BDI well.

Ms. Coppola stated that Brown and Caldwell are on an Arizona State contract and KE&G are on a City of Yuma contract. In response to the Board, Ms. Coppola stated that no advertising would be needed for this project with these contracts in place.

In response to the Board, Ms. Gilman stated that American Rescue Plan Act (ARPA) funds were not used for this project because there was contingency funding. Discussion regarding wells 7 and 8 ensued and highlighted the importance of redundancy. The Board and Ms. Coppola discussed unused items at the Health Department at the Willcox building.

Chairman English adjourned the meeting at 2:54 p.m.

APPROVED:

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Ann English, Chairman

ATTEST:

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Tim Mattix, Clerk of the Board