

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
WORK SESSION HELD ON  
TUESDAY, APRIL 18, 2023**

A work session of the Cochise County Board of Supervisors was held on Tuesday, April 18, 2023, at 10:30 a.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Peggy Judd, Vice-Chairman; Tom Crosby, Supervisor

Staff Present: Richard G. Karwaczka, County Administrator  
Sharon Gilman, Deputy County Administrator  
Christine Roberts, Chief Civil Deputy County Attorney  
Tim Mattix, Clerk of the Board

Attendees: Catherine Traywick, Treasurer  
Maria Pitzlin, Chief Deputy Treasurer  
Alex Bell, Administrative Assistant  
Monica Miranda, Finance Director  
Juan Frisby, Budget Manager

Chairman English called the meeting to order at 10:54 a.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION**

***ITEMS FOR DISCUSSION***

**Board of Supervisors**

1. Budget Work Session - Discussion of County Budget for Fiscal Year 2023-2024 specifically: County Treasurer's Office.

Ms. Traywick presented this item and answered questions from the Board throughout. Ms. Traywick started by thanking Mr. Frisby for his assistance with the budget preparation. Ms. Traywick stated that the only change to the budget is to increase professional services by \$28,000 as they have been over budget on that line item in past years and to avoid transferring funds. This is the amount that the Treasurer's office historically spends on title searches each year.

In response to the Board, Ms. Traywick stated that she has 15 full-time and 2 part-time employees. Ms. Traywick explained that title searches are for the tax deed land sale auctions which are required by statute prior to sale. An independent contractor performs the title searches for the Treasurer's office. The Board and Ms. Traywick discussed the independent contractor in further detail.

Chairman English adjourned the meeting at 11:03 a.m.

APPROVED:

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Ann English, Chairman

ATTEST:

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Tim Mattix, Clerk of the Board