

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
WORK SESSION HELD ON
TUESDAY, SEPTEMBER 26, 2023**

A work session of the Cochise County Board of Supervisors was held on Tuesday, September 26, 2023, at 1:00 p.m. in the Board of Supervisors' Executive Conference Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Peggy Judd, Chairman; Tom Crosby, Vice-Chairman; Ann English, Supervisor

Staff Present: Richard G. Karwaczka, County Administrator
Sharon Gilman, Deputy County Administrator/Interim Clerk of the Board
Christine Roberts, Chief Civil Deputy County Attorney
Lara Loewenheim, Deputy Clerk of the Board

Attendees: Darrel Crowley, Interim Facilities Director
Joe Casey, Chief Information Officer

Chairman Judd called the meeting to order at 1:00 p.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION

ITEMS FOR DISCUSSION

Board of Supervisors

1. Discussion and possible direction regarding the Facilities Department Informational Update, including updates on completed, current and future projects for the current fiscal year, and the Fiscal Year 2023-2024 Facilities Capital Improvement Plan.

Mr. Crowley presented this item using a PowerPoint presentation and answered questions from the Board throughout. Mr. Crowley updated the Board related to capital and building enhancement projects. Mr. Crowley specifically discussed the schedule for the electrical panel at the courthouse, window improvements at the Benson Regional Service Center, and the progress of the Bisbee-Douglas International Airport (BDI) well construction. Mr. Crowley provided an update on the Finance department remodel, furniture purchases for departments and signage on Melody Lane.

Mr. Crowley provided an overview of projects for the Facilities department in the coming year. These include roof coating projects, elevator rebuild, electrical upgrades, re-keying county facilities, and BDI hanger electrical system upgrade.

Supervisor English made a statement regarding the long-term maintenance and replacement of various building systems, such as HVAC, are valid. She stated it's crucial to have a well-thought-out and proactive maintenance plan to avoid situations where multiple systems require replacement simultaneously.

In response to the Board, Mr. Crowley stated that it's important to address the immediate needs for the jail, including the eight HVAC units that require attention, even before the potential construction of a new jail in four or five years. He noted that

considering the essential role of these systems in maintaining the comfort and safety of the inmates and staff, proactive maintenance and upgrades are crucial.

Chairman Judd adjourned the meeting at 1:22 p.m.

APPROVED:

Peggy Judd, Chairman

ATTEST:

Sharon Gilman, Interim Clerk of the Board