

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING HELD ON  
TUESDAY, JUNE 4, 2024**

A regular board meeting of the Cochise County Board of Supervisors was held on Tuesday, June 4, 2024 at 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Tom Crosby, Vice-Chairman; Peggy Judd, Supervisor

Staff Present: Richard G. Karwaczka, County Administrator; Sharon Gilman, Deputy County Administrator; Christine Roberts, Chief Civil Deputy County Attorney; Lara Loewenheim, Deputy Clerk of the Board

Chairman English called the meeting to order at 10:00 a.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**PLEDGE OF ALLEGIANCE**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

***CALL TO THE PUBLIC***

Tricia Gerrodette emphasized the importance of voting by mail for the upcoming primary in eight weeks, urged non-party affiliated voters to request their ballots, and questioned whether Supervisor Crosby will accept and certify the election results if he loses.

***CONSENT***

**Board of Supervisors**

1. Approve the Minutes of the regular meeting of the Board of Supervisors of May 21, 2024.

**Elections**

2. Approve appointment of Fernando Dona as Republican Party Precinct Committeeman, by recommendation of their Cochise County Party Chairman, to serve through the October 1, 2024, term.

## **Finance**

3. Approve demands and budget amendments for operating transfers.

## **Indigent Defense**

4. Approve the amended compensation schedule increase for contract defense attorneys as described in the attachment for the Indigent Defense Coordinator, effective June 1, 2024.

Supervisor Judd made a motion to approve items 1-4 on the consent agenda. Vice-Chairman Crosby seconded the motion and it was approved unanimously.

## ***PUBLIC HEARINGS***

### **Board of Supervisors**

5. Approve Uniform Video Service License Agreement for Valley Connections, LLC, effective June 4, 2024 through June 4, 2034.

Vice-Chairman Crosby made a motion to approve Uniform Video Service License Agreement for Valley Connections, LLC, effective June 4, 2024 through June 4, 2034. Supervisor Judd seconded the motion.

Chairman English opened the public hearing.

No one chose to speak.

Ms. Roberts presented this item. Ms. Roberts stated that Valley Connections LLC has applied and paid the fee for a Uniform Video Service License Agreement to provide video services in Cochise County, and today's public hearing is for its approval. In response to the Board, Ms. Roberts explained that, unlike utility services which still use franchise agreements, video service providers in Cochise County now apply for a Uniform Video Service License with a mandated standard fee, following a 2018 legislation change.

Chairman English closed the public hearing.

Chairman English called for the vote and it was approved 3-0.

6. Approve Series 12 (Restaurant) new liquor license application submitted by Louie Aviles, for Gunny's Barbeque & Event Center, located at 5043 S. Highway 92, Sierra Vista, AZ 85650.

Supervisor Judd made a motion to approve Series 12 (Restaurant) new liquor license application submitted by Louie Aviles, for Gunny's Barbeque & Event Center, located at 5043 S. Highway 92, Sierra Vista, AZ 85650. Vice-Chairman Crosby seconded the motion.

Ms. Loewenheim presented this item. Ms. Loewenheim stated that the application for a new Series 12 restaurant liquor license for Gunny's Barbecue in Sierra Vista had been reviewed and recommended for approval by the appropriate departments, with current property taxes, required notices posted, no formal protests received, and the \$100 processing fee paid.

Chairman English opened the public hearing and no one chose to speak.

Chairman English closed the public hearing.

Chairman English called for the vote and it was approved 3-0.

7. Approve Series 09 (Liquor Store) new liquor license application submitted by Kevin Arnold Kramber, for Cactus Spirits & Fine Tobacco, located at 4273 S. Highway 92, Sierra Vista, 85650.

Vice-Chairman Crosby made a motion to approve Series 09 (Liquor Store) new liquor license application submitted by Kevin Arnold Kramber, for Cactus Spirits & Fine Tobacco, located at 4273 S. Highway 92, Sierra Vista, 85650. Supervisor Judd seconded the motion.

Chairman English opened the public hearing.

Ms. Loewenheim presented this item. Ms. Loewenheim stated that the application for a new Series 9 liquor store license for Hector Spirits and Fine Tobacco in Sierra Vista had been reviewed and recommended for approval by the appropriate departments, with current property taxes, required notices posted, no formal protests received, and the \$100 processing fee paid.

Chairman English closed the public hearing.

Chairman English called for the vote and it was approved 3-0.

## ***ACTION***

### **County Sheriff**

8. Approve Agreement between the State of Arizona through its Department of Public Safety (DPS), and Cochise County, specifically Cochise County Sheriff's Office (CCSO), in the amount of \$537,901, effective July 1, 2023, through June 30, 2024 (retroactive upon signing), to enhance law enforcement services and programs that reduce human trafficking within the state and Cochise County.

Supervisor Judd made a motion to approve Agreement between the State of Arizona through its Department of Public Safety (DPS), and Cochise County, specifically Cochise County Sheriff's Office (CCSO), in the amount of \$537,901, effective July 1, 2023, through June 30, 2024 (retroactive upon signing), to enhance law enforcement services and programs that reduce human trafficking within the state and Cochise County. Vice-Chairman Crosby seconded the motion.

Lieutenant Gijanto, Sheriff's Office, presented this item. Lieutenant Gijanto explained that the retroactive nature of the grant application was due to the State of Arizona providing the grant opportunity very late in the fiscal year, acknowledging the short

window for approval and utilization. Lieutenant Gijanto stated the despite asking the state to extend the grant period, they were unable to do so, but county departments have been working diligently to use the funds for essential items needed by the Sheriff's Office.

Chairman English stated that it is important to understand that the hard deadline of June 30, 2024, requires not only requesting but also receiving the grant-funded items by that date.

Lieutenant Gijanto stated that they are requesting a lot of software to quickly activate accounts and fulfill grant requirements, as many items are critical to investigations, and if not funded by the grant, they will need to find money next fiscal year, expressing hope that most items will be secured by the end of the month.

Vice-Chairman Crosby reiterated his platform to prevent illegal entry of persons and contraband, and to reduce costs associated with incarcerating, medicating, and educating illegal aliens, as well as related court and safety issues.

Chairman English called for the vote and it was approved 3-0.

## **Development Services**

9. Approve an addendum to the Intergovernmental Agreement (IGA) between the City of Douglas and Cochise County for planning and zoning, subdivision development, and long-range planning services, and increasing the fee the County charges the City of Douglas from \$75 to \$95 per hour, effective upon signing by all parties.

Vice-Chairman Crosby made a motion to approve an addendum to the Intergovernmental Agreement (IGA) between the City of Douglas and Cochise County for planning and zoning, subdivision development, and long-range planning services, and increasing the fee the County charges the City of Douglas from \$75 to \$95 per hour, effective upon signing by all parties. Supervisor Judd seconded the motion.

Dan Coxworth, Development Services Director, presented this item. Mr. Coxworth stated that they are increasing the fee charged to the City of Douglas for planning services through the IGA to ensure cost coverage.

Chairman English emphasized that the public should understand that rate setting is solely to cover costs, not to generate profit.

Chairman English called for the vote and it was approved 3-0.

## **Health & Social Services**

10. Approve National Environmental Health Association - US Food and Drug Administration (NEHA-FDA) Retail Flexible Funding Model Grant Program award G-BDEV2-202310-04899 with the Cochise Health & Social Services Environmental Health Division for work on FDA Standards 2,4,9, and staff training in the amount of \$17,500, effective January 1, 2024, through December 31, 2024.

Supervisor Judd made a motion to approve National Environmental Health Association - US Food and Drug Administration (NEHA-FDA) Retail Flexible Funding Model Grant Program award G-BDEV2-202310-04899 with the Cochise Health & Social Services

Environmental Health Division for work on FDA Standards 2,4,9, and staff training in the amount of \$17,500, effective January 1, 2024, through December 31, 2024.

Vice-Chairman Crosby seconded the motion.

Natalie Johnson, Environmental Health Division Director, presented this item. Ms. Johnson stated that this grant is applied for annually and has done so for the past four years, as it significantly aids in training and sending inspectors to conferences for continuing education units (CEUs). She mentioned that the grant will also help standardize their training program for onboarding new employees, conducting inspections, and continuing the risk factor study on foodborne illnesses started last year. In response to the Board, Ms. Johnson stated the CEU stands for continuing education units.

Chairman English called for the vote and it was approved 3-0.

11. Approve Intergovernmental Agreement (IGA) CTR070113 CDC Overdose Data to Action (OD2A), between the Arizona Department of Health Services and Cochise Health & Social Services, in the amount of \$80,000, effective September 1, 2023 through September 31, 2024.

Vice-Chairman Crosby made a motion to approve Intergovernmental Agreement (IGA) CTR070113 CDC Overdose Data to Action (OD2A), between the Arizona Department of Health Services and Cochise Health & Social Services, in the amount of \$80,000, effective September 1, 2023 through September 31, 2024. Supervisor Judd seconded the motion.

Suzanne Hagle, Prevention Services Division Director, presented this item. Ms. Hagle stated that this grant funds prevention, education, naloxone distribution, and community training, and in 2023, over 8,300 Narcan doses and educated 600 community members at various institutions were distributed. In response to the Board, Ms. Hagle stated that this grant funds one full-time person to do this work. Ms. Hagle confirmed that Narcan does not work on tranquilizers mixed with fentanyl (TRANK).

Chairman English called for the vote and it was approved 3-0.

## ***STATE & FEDERAL LEGISLATION***

12. Discussion and possible action regarding state and federal legislative matters listed or described in the attached County Supervisors Association Legislative Policy Committee Agenda, the Arizona Association of Counties (AACo) Legislative Policy Committee Agenda, and the proposed State budget, and other matters related thereto.

Chairman English stated that there was nothing to report.

## ***REPORT BY RICHARD G. KARWACZKA, COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS***

Mr. Karwaczka deferred his report.

## ***SUMMARY OF CURRENT EVENTS***

**Report by District 1 Supervisor, Tom Crosby**

Vice-Chairman Crosby deferred his report.

**Report by District 2 Supervisor, Ann English**

Chairman English deferred her report.

**Report by District 3 Supervisor, Peggy Judd**

Supervisor Judd deferred her report.

Chairman English adjourned the meeting at 10:22 a.m.

APPROVED:

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Ann English, Chairman

ATTEST:

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Sharon Gilman, Interim Clerk of the Board